



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

June 17, 2019

1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MARK MOXLEY at 9:30am CHAIRMAN MARK MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Gina Clingerman, Gary Weisz, Steve Baumann, Rob Dolcater, Jennifer Lamb, Michael Adams and Mark Moxley
<u>Excused Member(s):</u>	Robert Townsend, Rick Klapproth
<u>Unexcused Member(s):</u>	N/A
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	No liaisons were in attendance
<u>Attorney:</u>	Rick Sollars (Western Law & Assoc.)
<u>Staff:</u>	Linda Kummer (Bookkeeper)
<u>Consultant(s):</u>	No consultants were in attendance
<u>Guest(s):</u>	Joel Highsmith (Mayor of Shoshoni)

d. Approval of Agenda

GARY WEISZ made a motion to approve the consent agenda as presented. VICE-CHAIRMAN MIKE ADAMS seconded the motion. **MOTION CARRIED**

e. Public Comment/Communication from the Floor

Discussions: (1.) Joel Highsmith (Mayor of Shoshoni) discussed with the Board his concern with the buildings located in the Town of Shoshoni owned by Tim Davis. His concern is that without some type of disposal rate break, these buildings will be allowed to remain in place and set-back the economic development progress. (2.) Commissioner Liaison Mike Jones informed the Board that he too had an opportunity to discuss this topic with Tim Davis, relaying the need to maintain equal treatment and rates to all customers. Further, being supportive of economic development within Fremont County, he has researched economic development grant opportunities, finding that these types of grants are required to go through municipalities and not private citizens.

2. CONSENT ITEMS:

a. Approval of Prior Meeting Minutes

- i. May 2019 Board Meeting

b. Approval of Accounts Payable

- i. May 2019 Invoices

c. Acceptance of Consultants Reports:

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – No Report Submitted

d. Acceptance of Staff Reports:

- i. Superintendent Report

3. OTHER ITEMS OF BUSINESS:

a. Rural Transfer Station Operations – Lysite Transfer Station (*Discussions*)

CHAIRMAN MARK MOXLEY discussed the prior month adoption of the operational changes for the rural transfer stations and how best to handle the Lysite Community-Based Volunteer program. Superintendent Frey had suggested that since this community has operated their transfer station without issue for the past five years, that if the Board was supportive, they could be given the option to operate under the prior rules, or choose to adopt the new operational rules.

Discussions: (1.) Community-based volunteer programs are allowed the more favorable rate, and they should certainly be allowed the same. (2.) The difference between the rules is that the old rules set the disposal rates based on how the waste was hauled and the new rules have the disposal rates based on volumes. (3.) No significant impact to the community regardless of the rules. (4.) The Board will ask District staff to have a conversation with the Lysite primary contact to determine the community's interest.

b. Scrap Metal Processing and Recycling Agreement (*Discussions and Formal Action*)

CHAIRMAN MARK MOXLEY summarized the allowance within the current contract with Federal Auto Recycling that was awarded in 2017, that allows for up to two, one-year renewal opportunities by the contractor if the District is supportive of the renewal. The contract was renewed for the first time in 2018 and is up for renewal again now in 2019. This renewal is recommended for approval by the superintendent.

ROB DOLCATER made a motion to renew the Scrap Metal Processing and Recycling Agreement with Federal Auto Recycling for the second one-year term. GARY WEISZ seconded the motion. **MOTION CARRIED**

c. Task Order Requests:

i. SLB, Inc. – Not-to-Exceed \$30,000

CHAIRMAN MARK MOXLEY presented to the Board the SLB, Inc. task order request, indicating that the task order has the same rates and not-to-exceed value as the prior year. He went on to say that Susan Brodie has provided wonderful services during her time working with the District. This task order is recommended by the superintendent.

VICE-CHAIRMAN MIKE ADAMS made a motion to approve the SLB, Inc. task order as presented. GARY WEISZ seconded the motion. **MOTION CARRIED**

ii. Trihydro

- 1. **Task Order 10-026 → Environmental Monitoring Services: Not-to-Exceed \$84,065**
- 2. **Task Order 10-025 → Technical Assistance: Not-to-Exceed \$22,600**

CHAIRMAN MARK MOXLEY presented to the Board the Trihydro task order requests, indicating that the not-to-exceed values are slightly higher than the prior year. These task orders are recommended for approval by the superintendent.

GINA CLINGERMAN made a motion to approve the Trihydro task order 10-026 as presented. ROB DOLCATER seconded the motion. **MOTION CARRIED**

GINA CLINGERMAN made a motion to approve the Trihydro task order 10-025 as presented. ROB DOLCATER seconded the motion. **MOTION CARRIED**

iii. Burns and McDonnell

1. Agreement for Environmental Services and Remediation (Master Agreement)

CHAIRMAN MARK MOXLEY presented the Master Service Agreement for Burns and McDonnell.

STEVE BAUMANN made a motion to approve the Master Service Agreement with Burns and McDonnell as presented. ROB DOLCATER seconded the motion. **MOTION CARRIED**

2. Task Order / Authorization No. 21 → Capacity Audits: Not-to-Exceed \$36,000

CHAIRMAN MARK MOXLEY presented the Task Order/Authorization No. 21 with Burns and McDonnell.

STEVE BAUMANN made a motion to approve Task Order/Authorization No. 21 with Burns and McDonnell as presented. ROB DOLCATER seconded the motion. **MOTION CARRIED**

3. Task Order / Authorization No. 22 → Technical Assistance: Not-to-Exceed \$20,000

CHAIRMAN MARK MOXLEY presented the Task Order/Authorization No. 22 with Burns and McDonnell.

ROB DOLCATER made a motion to approve Task Order/Authorization No. 22 with Burns and McDonnell as presented. GINA CLINGERMAN seconded the motion. **MOTION CARRIED**

4. Task Order / Authorization No. 23 → CIP Model Review and Update: Not-to-Exceed \$17,000

CHAIRMAN MARK MOXLEY presented the Task Order/Authorization No. 23 with Burns and McDonnell. This provides a planning tool used in forecasting, not a broad-based budgetary approval mechanism.

ROB DOLCATER made a motion to approve Task Order/Authorization No. 23 with Burns and McDonnell as presented. JEN LAMB seconded the motion. **MOTION CARRIED**

5. Task Order / Authorization No. 24 → Concrete Wash Pad: Not-to-Exceed \$6,700

CHAIRMAN MARK MOXLEY presented the Task Order/Authorization No. 24 with Burns and McDonnell.

VICE-CHAIRMAN MIKE ADAMS made a motion to approve Task Order/Authorization No. 24 with Burns and McDonnell as presented. GINA CLINGERMAN seconded the motion. **MOTION CARRIED**

6. Task Order / Authorization No. 25 → Dubois Landfill Excavation Plans: Not-to-Exceed \$15,000

CHAIRMAN MARK MOXLEY presented the Task Order/Authorization No. 25 with Burns and McDonnell.

ROB DOLCATER made a motion to approve Task Order/Authorization No. 25 with Burns and McDonnell as presented. GINA CLINGERMAN seconded the motion. **MOTION CARRIED**

7. Task Order / Authorization No. 26 → Surveying and Staking: Not-to-Exceed \$12,000

CHAIRMAN MARK MOXLEY presented the Task Order/Authorization No. 26 with Burns and McDonnell. The local engineering firm WH Smith will be completing the work; however, Burns and McDonnell will be coordinating the drawings and maintaining documents.

STEVE BAUMANN made a motion to table the discussions to allow additional investigation into contracting directly with a local firm to avoid additional costs. ROB DOLCATER seconded the motion. **MOTION CARRIED**

Discussions: (1.) Potential consideration of hiring an engineering technician to assist with a portion of the engineering work and even surveying work. (2.) Software and hardware costs associated with surveying data compilation can be expensive. (3.) The CIP Model should help develop both a Capital Improvement Plan along with the Closure and Post-Closure Plan. (4.) Operational considerations and potential changes need to be communicated by all parties/groups to allow for appropriate planning. (5.) Development of a master plan, a living document, is essential to appropriate planning. (6.) Savings may exist with working directly with the local surveyors instead of allowing mark-up for work.

4. NEW BUSINESS:

→ CHAIRMAN MARK MOXLEY reminded all Board members to submit any expense and mileage reimbursement requests for the current fiscal year prior to the end of the fiscal year.

→ CHAIRMAN MARK MOXLEY informed the Board that with the timeframe of the next regularly scheduled meeting date being early in the month and it being the end of the fiscal year, that the financial reporting documents from the Board packet be allowed to be provided in hard copy at the next meeting and not included in the electronic Board meeting packets.

Discussions: (1.) Potentially delay the next meeting date to allow for the financials to be developed.

→ GINA CLINGERMAN reminded the Board that the annual Household Hazardous Waste Cleanup event is coming up on June 22.

5. CALL FOR ADJOURNMENT

GARY WEISZ made a motion to adjourn at 10:36am. ROB DOLCATER seconded the motion. **MOTION CARRIED**

6. UPCOMING MEETING(S):

a. The Next Regularly Scheduled Meeting:

- i. July 15, 2019, at 9:30am.

Respectfully submitted by,



Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District