



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

May 20, 2019

1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MARK MOXLEY at 9:30am CHAIRMAN MARK MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Steve Baumann, Rob Dolcater, Jennifer Lamb, Michael Adams, Robert Townsend, Rick Klaproth, and Mark Moxley
<u>Excused Member(s):</u>	Gina Clingerman, Gary Weisz
<u>Unexcused Member(s):</u>	N/A
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	No liaisons were in attendance
<u>Attorney:</u>	Rick Sollars (Western Law & Assoc.)
<u>Staff:</u>	Andrew Frey (Superintendent)
<u>Consultant(s):</u>	Susan Brodie (SLB, Inc.) and Matt Evans (Burns and McDonnell)
<u>Guest(s):</u>	Robert Faye (Lander), Todd Fross

d. **Approval of Agenda**

VICE-CHAIRMAN ADAMS made a motion to approve the consent agenda as presented, removing the Superintendent's Report as requested by JENNIFER LAMB. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

Discussions: Todd Fross presented to the Board his idea of developing a power generation plant in the Atlantic City area utilizing bio-mass. The process would include processing sage brush, pine-beetle killed trees, straw, manure, plastic, sewage from Yellowstone, and solid waste. His intentions are to develop the plant on the old iron ore mine near South Pass with the focus of calling the process a mine to qualify for additional grants. This process and permitting has not been vetted with the Wyoming Department of Environmental Quality.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes**

- i. April 2019 Board Meeting

b. **Approval of Accounts Payable**

- i. April 2019 Invoices

c. **Acceptance of Consultants Reports:**

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Joint Solid Waste Program – No Report Submitted

d. Acceptance of Staff Reports:

- i. Superintendent Report – **REMOVED FOR DISCUSSION**

Discussions: JENNIFER LAMB asked for confirmation on the annual tonnages and revenues as reported in the Superintendent's Report.

3. OTHER ITEMS OF BUSINESS:

a. Rural Transfer Station Evaluation Committee (*Discussions*)

Superintendent Frey informed the Board that a second round of public hearings were held at the rural communities of Jeffrey City, Missouri Valley, Pavillion, Shoshoni, and Atlantic City. During these meetings there was additional interest in some communities (i.e. Jeffrey City and Atlantic City) to take over the operations of the sites under the volunteer program guidance.

The Transfer Station Committee has taken into consideration the feedback provided during the public outreach and has developed a recommendation for modifications to the January 2019 action taken by the Board on the rural transfer station operations:

1. Rates – altering the rate system to a volume-based rate structure:
 - a. District Operated Sites: \$10 minimum fee and \$10 per cubic yard disposal fee.
 - b. Volunteer Operated Sites: \$5 minimum fee and \$5 per cubic yard disposal fee.
2. Schedules – offer all communities 2-days per month, with 4-hours of availability each open event.
3. Recycling – no changes proposed to this component...no recycling discount, but maintain the availability during open events if the sites are operated by the District.
4. Acceptable Waste Volumes – allow up to 4-cubic yards of waste per customer group per open event, or per week, whichever is less.
5. Acceptable Customer Groups – remove the distinction of the customer groups and instead let the allowable waste volume dictate the use of the sites.
6. Proposed Operational Schedule (if the Atlantic City and Jeffrey City areas operate on a volunteer basis) – the communities that will continue to be served with District operated sites asked to have the days offered through the month rotate between Friday and Saturday to allow residents of the area to have different operations for access.

Missouri Valley:

Summer Hours: 1st Friday from 2:30pm to 6:30pm May 1 through September 30
3rd Saturday from 9:00am to 1:00pm May 1 to September 30

Winter Hours: 1st Friday from 1:00pm to 5:00pm October 1 through April 30
3rd Saturday from 9:00am to 1:00pm October 1 to April 30

Shoshoni:

Summer Hours: 1st Saturday from 9:00am to 1:00pm May 1 through September 30
3rd Friday from 2:30pm to 6:30pm May 1 through September 30

Winter Hours: 1st Saturday from 9:00am to 1:00pm October 1 through April 30
3rd Friday from 1:00pm to 5:00pm October 1 through April 30

Pavillion:

Summer Hours: 2nd Friday from 2:30pm to 6:30pm May 1 through September 30
4th Saturday from 9:00am to 1:00pm May 1 to September 30

Winter Hours: 2nd Friday from 1:00pm to 5:00pm October 1 through April 30
4th Saturday from 9:00am to 1:00pm October 1 to April 30

Discussion(s): CHAIRMAN MOXLEY confirmed that the meetings had gone well. One item of clarification is on Workers' Compensation coverage for volunteers. As it has been understood there is no coverage.

VICE-CHAIRMAN ADAMS made a motion to rescind the January 2019 Board action on the rural transfer stations operational model and adopt the proposed operational model developed by the committee. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

b. FY 2018-2019 Financial Audit – DM-T Engagement Letter (*Discussions and Formal Action*)

Superintendent Frey informed the Board that included in their Board packets was a copy of an engagement letter from DM-T for the FY2018-2019 Financial Audit. Fremont County has again elected to utilize DM-T for their financial audit needs and the District has worked to utilize the same auditing group since the county first started using DM-T following the District use eight years ago.

The proposed rate for the upcoming financial audit with DM-T is \$10,000, compared against the rate of \$10,000 last year.

SECRETARY/TREASURER KLAPROTH made a motion to approve the engagement letter as presented. VICE-CHAIRMAN ADAMS seconded the motion. **MOTION CARRIED**

c. Tin and Aluminum Bids (*Discussions and Formal Action*) – MOVED TO THE END OF THE AGENDA

d. Window Replacement Bids (*Discussion and Formal Action*)

Superintendent Frey informed the Board that the District advertised for and received bids for the replacement of the office windows and the windows in the Lander Scale Building. Sealed bids were received until 10:00am on May 9, 2019, and publicly opened at 10:05am. Two bids were received with only one bid meeting the bid requirements. The bids were as follows:

- Overhead Door Company Full Package @ \$17,931.00 and the Partial Package @ \$9,766.00
- Ace Glass and Mirror Full Package @ \$9,807.00 and no bid provided for the Partial Package

Included in the current operating budget's Infrastructure Improvements Line Item was \$17,000 allocated to this window replacement project. Other allocations within the line item are not being pursued and the additional \$931 is available if the Overhead Door bid is pursued. Only Overhead Door's bid met the bid requirements.

VICE-CHAIRMAN ADAMS made a motion to award the bid to Overhead Door as presented.

SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

e. FY 2019-2020 Operating Budget (*Discussion*)

Superintendent Frey informed the Board that included in the Board meeting packets was a copy of the proposed budget with details, as recommended by the Budget Committee. Further, this version of the proposed budget was presented to the commissioners on May 14, 2019. A version of the operating budget will need to be approved and submitted to the State of Wyoming by June 1, 2019. We will advertise for and hold a public hearing at the July 2019 Board meeting for the final budget.

STEVE BAUMANN made a motion to approve the draft budget as presented. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

f. 20-Year Capital Improvement Plan Model Update – Matt Evans (Discussion)

Matt Evans (Burns and McDonnell) presented the updated model, explaining that the model is intended as an exercise in estimating long-term financial liabilities and obligations. This year's model accounted for expenses previously not quantified. Some of the additional expenses included in the model were the potential for the post-closure period to go from 30-years to 50-years, a new transfer station at the Lander Landfill, development of the necessary new lined landfill cells, a leachate management system at the Sand Draw Landfill, and paving the entrance road into the Sand Draw Landfill.

Discussions: STEVE BAUMANN expressed concern with including in the model an extension of the post-closure period, landfill expansions, and the high costs associated with the transfer station work. He suggested completing a 5-year strategic planning project to better identify necessary expenses.

4. EXECUTIVE SESSION:

STEVE BAUMANN made a motion to enter Executive Session at 11:47am to address potential litigation, allowing the commissioner liaison, District attorney and superintendent to remain.

SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

STEVE BAUMANN made a motion to exit Executive Session at 12:05pm. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

5. ADDITIONAL ITEMS OF BUSINESS:

a. Tin and Aluminum Bids (Discussions and Formal Action)

Superintendent Frey informed the Board that the District advertised for and received bids for the stockpiled tin and aluminum bales. Sealed bids were received until 10:00am on May 2, 2019, and publicly opened at 10:05am. Three bids were received with all bids meeting the bid requirements. The bids were as follows:

- Federal Auto Recycling Alum @ \$600 per ton & Tin @ \$75 per ton
- Peterson Boys Alum @ \$640 per ton & Tin @ \$70 per ton
- Hopper Metals Alum @ \$760 per ton & Tin @ \$90 per ton

STEVE BAUMANN made a motion to award the current stockpiled tin and aluminum sales to Hopper Metals. ROB DOLCATER seconded the motion. VICE-CHAIRMAN ADAMS voted in opposition. **MOTION PASSED**

6. NEW BUSINESS – No new business was presented

7. CALL FOR ADJOURNMENT

SECRETARY/TREASURER KLAPROTH made a motion to adjourn at 12:06pm. STEVE BAUMANN seconded the motion. **MOTION CARRIED**

8. UPCOMING MEETING(S):

a. The Next Regularly Scheduled Meeting:

- i. June 17, 2019, at 9:30am.

Respectfully submitted by,



Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District