



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

February 20, 2019

1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MOXLEY at 9:30am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Gary Wesiz, Steve Baumann, Rick Klapproth, Mark Moxley, Rob Dolcater, Gina Clingerman, Jennifer Lamb, and Robert Townsend
<u>Excused Member(s):</u>	Michael Adams
<u>Unexcused Member(s):</u>	N/A
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	No liaisons in attendance
<u>Attorney:</u>	Rick Sollars (Western Law & Assoc.)
<u>Staff:</u>	Andrew Frey (Superintendent) & Linda Kummer (Bookkeeper)
<u>Consultant(s):</u>	No consultants in attendance
<u>Guest(s):</u>	Brady Feude (WY Game and Fish)

d. **Approval of Agenda**

ROB DOLCATER made a motion to approve the consent agenda, removing the financials for discussion. STEVE BAUMANN seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

CHAIRMAN MOXLEY opened the floor to public comment. No comment was made.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes**

- i. January 2019 Board Meeting

b. **Approval of Accounts Payable – REMOVED FOR DISCUSSION**

- i. January 2019 Invoices

Discussion(s): ROB DOLCATER questioned why the District had allowed \$1.4 million to be accrued in the US Bank account. Superintendent Frey explained that there were a few investments that had matured and were being reinvested.

ROB DOLCATER made a motion to accept the financials as presented. STEVE BAUMANN seconded the motion. **MOTION CARRIED**

c. **Acceptance of Consultants Reports:**

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Joint Solid Waste Program – No Report Submitted

d. Acceptance of Staff Reports:

- i. Superintendent Report

3. OTHER ITEMS OF BUSINESS:

**a. Wyoming Game and Fish – FCSWDD Deer Carcass Fee Waiver Pilot Project Report
(Discussions)**

Rene Schell (WY Game and Fish) reviewed the written report provided in the Board meeting packets. She went on to report that the fee waiver program was advertised two times by their group. The primary use of the program was during the hunting seasons, but that there was use all year.

Discussion(s): (1.) The background of the pilot project, working to encourage proper disposal of deer species carcasses into landfills in an effort to reduce or slow the spread of certain diseases (i.e. CWD). (2.) The extra workload incurred by the District staff is absorbed with relative ease. (3.) WYDOT is using the program, but also continues to use animal stockpiling locations around the county as well. (4.) The deer species list includes mule deer, white-tailed deer, moose, and elk. (5.) Potential value in grant assistance for a state-wide approach. (6.) Value added in an annual report review.

JENNIFER LAMB made a motion to adopt the pilot project program for another 5-years, reviewing the program and data annually, encouraging other state agencies to participate, work to track the use in a higher level of detail, and accept the annual contribution by Wyoming Game and Fish for \$1,500.

SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

b. Committee Appointments – Health Benefit & Wage Committee, Disposal Rate Committee, Operating Budget Committee, Wind River Indian Reservation Solid Waste Negotiations Committee, and Recycling Committee (Discussions and Formal Action)

Discussion(s): Appointments – (1.) Health Benefit & Wage Committee → ROB DOLCATER, GARY WEISZ, MICHAEL ADAMS, and GINA CLINGERMAN. (2.) Disposal Rate Committee → BOB TOWNSEND, GINA CLINGERMAN, STEVE BAUMANN, and GARY WEISZ. (3.) Operating Budget Committee → RICK KLAPROTH, GARY WEISZ, ROB DOLCATER, and MARK MOXLEY. (4.) Wind River Indian Reservation Solid Waste Negotiations Committee → STEVE BAUMANN, GINA CLINGERMAN, GARY WEISZ, and MARK MOXLEY. (5.) Recycling Committee → JENNIFER LAMB, BOB TOWNSEND, GARY WEISZ, and MARK MOXLEY.

c. Capacity Audits (Discussion and Formal Action)

Superintendent Frey reviewed the summary report that was provided in the Board meeting packets.

Discussion(s): (1.) ROB DOLCATER asked about how the settlement in the closed landfills is addressed during the post-closure period. Superintendent Frey explained that the landfills will have various amounts of differential settlement associated with the varying rate of degradation of the different waste streams, resulting in maintenance work directed by the District as needed to maintain the integrity of the landfill caps.

GARY WEISZ made a motion to accept the Capacity Audit Reports as presented. GINA CLINGERMAN seconded the motion. **MOTION CARRIED**

d. FCSWDD Policy Review – Proposed Revisions (*Discussions and Formal Action*)

Superintendent Frey reviewed the summary of proposed changes for the FCSWDD Personnel Policy and the FCSWDD Managerial Guideline.

Discussion(s): (1.) The definition of a Temporary Employee needed to be clarified as “29-hours per week or less.” (2.) There was a question on having the county commissioners set the holiday days instead of having the District establish their own observed holidays. This was not pursued.

STEVE BAUMANN made a motion to approve the Managerial Guideline with the modification to the Temporary Employee definition. ROB DOLCATER seconded the motion. **MOTION CARRIED**

GINA CLINGERMAN made a motion to approve the Personnel Policy as presented. JENNIFER LAMB seconded the motion. **MOTION CARRIED**

4. NEW BUSINESS

- a. Rural Transfer Station Community Meetings – Superintendent Frey informed the Board of the dates, times and locations selected for the community meetings:
 - i. Missouri Valley: Missouri Valley Fire Hall 2/26/2019 @ 7:00pm
 - ii. Jeffrey City: Jeffrey City Fire Hall 2/27/2019 @ 7:00pm
 - iii. Shoshoni: Shoshoni Fire Hall 3/7/2019 @ 7:00pm
 - iv. Pavillion: Pavillion Town Hall 3/12/2019 @ 7:00pm
 - v. Atlantic City: To be determined
- b. FCSWDD Rules and Regulations – Superintendent Frey explained to the Board that the ongoing discussions around the transfer stations will impact the rules. Discussions continue with the commercial haulers regarding fees when the scales are down.
- c. Annual Report – Superintendent Frey informed the Board that a hard copy of the final version of the 2018 FCSWDD Annual Report had been left for them. Copies will be provided at the community meetings and other opportunities as they present themselves.
- d. South Pass Biomass – ROB DOLCATER brought to everyone’s attention a recent article in the local newspaper with brief discussions around a biomass program.

5. CALL FOR ADJOURNMENT

SECRETARY/TREASURER KLAPROTH made a motion to adjourn at 11:20 am. GINA CLINGERMAN seconded the motion. **MOTION CARRIED**

6. UPCOMING MEETING(S):

- a. **The Next Regularly Scheduled Meeting:**
 - i. March 18, 2019, at 9:30am.

Respectfully submitted by,



Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District



~~Mark Moxley~~ **MICHAEL ADAMS**
Board of Director’s ~~Chairman~~ **VICE-CHAIR**
Fremont County Solid Waste Disposal District