



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

November 19, 2018

1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MOXLEY at 9:30am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

Board Members: Gary Weisz, Mark Moxley, Steve Baumann, Rick Klapproth, Rob Dolcater, and Mike Adams
Excused Member(s): Gina Clingerman, Mike Morgan
Unexcused Member(s): None
Commissioner Liaison: Jennifer McCarty
Community Liaisons: None Present
Attorney: Rick Sollars (Western Law & Assoc.)
Staff: Andrew Frey (Superintendent) & Linda Kummer (Bookkeeper)
Consultant(s): Ernie Over (EO Marketing)
Guest(s): Robert Fay, Rene Schell & Jason Hunter & Hank Edwards (WY Game and Fish)

d. **Approval of Agenda**

STEVE BAUMANN made a motion to approve the agenda as presented. VICE-CHAIRMAN ADAMS seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

CHAIRMAN MOXLEY opened the floor to public comment.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes**

- i. September 2018, Board Meeting
- ii. October 2018, Board Meeting

b. **Approval of Accounts Payable**

- i. September 2018 Invoices
- ii. October 2018 Invoices

c. **Acceptance of Consultants Reports (September and October):**

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Eastern Shoshone Tribe Solid Waste – No Report Submitted

d. **Acceptance of Staff Reports:**

- i. Superintendent Report

3. OTHER ITEMS OF BUSINESS:

a. **Animal Carcass Disposal – Wyoming Game and Fish (*Discussions and Presentation*)**

Superintendent Frey discussed with the Board the request that Teton County Solid Waste had made previously, asking the District to serve as a contingency plan for their animal carcass disposal in the event that disease was detected in their animal carcass waste stream. Further, the request was for the contingency plan to be for a limited time until they could identify a permanent solution. Consistent with the Board's previous discussions, Wyoming Game and Fish offered to provide additional scientific information to assist the District with a better understanding of the concerns associated with either accepting or not accepting.

Hank Edwards (WY Game & Fish) operates the biology lab for Wyoming Game and Fish in Laramie. He stated that the diseases in animal carcasses can include Brucellosis, CWD, respiratory diseases in Big Horn Sheep, Anthrax, etc. He went on to say that keeping infected carcasses off the landscapes is critical to maintaining safety. His primary discussion topic was CWD, stating that it is caused by a prion and can be transferred from animal to animal. The disease has not yet been transferred to humans. The prions are stable in the atmosphere for many years. The prions are not deactivated by cooking temperatures or disinfectants. The World Health Organization recommends against consumption of animals infected with CWD. CWD has been present in Wyoming since the 1950's. The prions can be shed by the host animal in feces, saliva, and urine. Landfilling carcasses is the most efficient method of disposal.

The Board provided direction to send a letter to Teton County Solid Waste informing them that the District continues to investigate their request, but is not ready to approve their request at this time.

b. **Atlantic City Transfer Station – Volunteer Operations (*Discussions*)**

Superintendent Frey informed the Board that he and Mark Moxley attended the public community meeting in Atlantic City and met with a group of around 23 people in Atlantic City (some from there and some from other areas) to discuss the possibility of transitioning the transfer station to a volunteer program. It was discovered during the discussions that there had been some misinformation distributed within the community, and we were able to clear those concerns up. The group was provided a better understanding of the FSSWDD which seemed to be beneficial. At the end of the meeting, those in attendance asked for the site to be left in the operational model that has been in place for the past few years.

Discussion(s): (1.) STEVE BAUMANN asked if there were representatives of the State of Wyoming organizations in the area and if they understood that they are not actually allowed to use the transfer station. CHAIRMAN MOXLEY confirmed that there were representatives from the three State of Wyoming organizations, and they received the message. (2.) STEVE BAUMANN suggested that if the state organizations are allowed to continue use, the disposal rates should be considered. (3.) Superintendent Frey suggested clarifying these limitations better in the District Rules and Regulations.

c. Accounts Receivable Proposed Write-Off to Bad Debt (*Discussions and Formal Action*)

Superintendent Frey informed the Board that the District maintains a certain number of accounts within the accounts receivable that have continued to go unpaid for a number of years, even after being sent to collections. These debts go back to 2010 and amount to \$8,551.10. Almost none of these accounts have been created since we developed the requirement to complete a charge account request that includes a \$25 fee. He recommended the Board consider writing these off.

STEVE BAUMANN made a motion to approve the recommended write-off to Bad Debt.

SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

d. Propane Bids – Cold Weather Season 2018-2019 (*Discussions and Formal Action*)

Superintendent Frey informed the Board that the District advertised for and received sealed bids for the propane in the 2018-2019 cold weather season. Only one bid was received which is not typical. There was no change in the way that the advertisements were run. The sealed bid received was from Big Horn Coop with a rate of \$1.40 per gallon. Last year's bids submitted were from Big Horn Coop with a rate of \$1.089 per gallon and Pirate Propane with a rate of \$1.24 per gallon.

STEVE BAUMANN made a motion to approve the 2018-2019 Cold Weather Season Propane Bid to Big Horn Coop at \$1.40 per gallon. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

e. DM-T: FY 2017-2018 Financial Audit Presentation (*Presentation and Formal Action*)

CHAIRMAN MOXLEY informed the Board that at the regularly scheduled November Board meeting there was not a quorum when the 2017-2018 Financial Audit Presentation was provided and that it must be approved by formal action. He went on to say that the presentation was very informative and beneficial.

STEVE BAUMANN made a motion to accept the 2017-2018 Financial Audit Presentation by DM-T. ROB DOLCATER seconded the motion. **MOTION CARRIED**

4. NEW BUSINESS

- a. Health Benefit & Wage Committee: Superintendent Frey requested an opportunity to meet with the committee and if the committee members were interested in remaining the same. The committee members were established as: ROB DOLCATER, VICE-CHAIRMAN ADAMS, GARY WEISZ, GINA CLINGERMAN.

5. EXECUTIVE SESSION

STEVE BAUMANN made a motion to enter Executive Session at 11:25am, inviting Attorney Sollars, Commissioner McCarty, and Commissioner-Elect Mike Jones (who opted out). VICE-CHAIRMAN ADAMS seconded the motion. **MOTION CARRIED**

STEVE BAUMANN made a motion to exit Executive Session at 11:54am. ROB DOLCATER seconded the motion. **MOTION CARRIED**

GARY WEISZ made a motion to provide the Superintendent of Operations a general recognition of a job well done over the past year, including identifying over \$6 million in savings, improving relations with the Wyoming Department of Environmental Quality, and overseeing numerous projects at the District sites. Included in this recognition is a \$5,000 bonus and an additional ten days of vacation. ROB DOLCATER seconded the motion. **MOTION CARRIED**

6. CALL FOR ADJOURNMENT

STEVE BAUMANN made a motion to adjourn at 12:00pm. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

7. UPCOMING MEETING(S):

a. The Next Regularly Scheduled Meeting:

- i. December 17, 2018, at 9:30am.

Respectfully submitted by,



Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District