



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400
Lander, WY 82520
telephone 307.332.7040
fax 307.332.5013
trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT
BOARD OF DIRECTORS – REGULAR MEETING
August 15, 2018 - 9:30 a.m.

1. PRELIMINARY ITEMS:

- a. Pledge of Allegiance
- b. Roll Call: Michael Adams, Michael Morgan, Steve Baumann, Gary Weisz, Michael McDonald, Rick Klaproth, Mark Moxley, Rob Dolcater, and Gina Clingerman
- c. Declaration of Quorum
- d. Approval of Agenda

ACTION REQUIRED

- e. Public Comment / Communication from the Floor

2. CONSENT ITEMS:

- a. Approval of the Minutes:
 - i. Regular July 2018 Board Meeting
- b. Approval of the Accounts Payable – July 2018 Invoices
- c. Acceptance of Consultants and Agreement Reports
 - i. Trihydro Corporation
 - ii. Burns and McDonnell
 - iii. Eastern Shoshoni Tribe Solid Waste – *no report submitted*
- d. Acceptance of Staff Reports
 - i. Superintendent Report

3. OTHER ITEMS OF BUSINESS:

- a. Resolution 04-2018 – Revised Language as per SLIB (*Discussions and Formal Action*)
- b. Shoshoni Firing/Shooting Range Earthwork – Scope Change (*Discussions and Formal Action*)
- c. Wyoming Solid Waste and Recycling Association Annual Conference (*Discussions*)
- d. Office Window Replacement (*Discussions and Formal Action*)
- e. Wyoming Retirement Systems – Contribution Rate Change Discussions (*Discussions and Formal Action*)
- f. Draft Security Request for Proposals Document (*Discussions*)

4. NEW BUSINESS

5. CALL FOR ADJOURNMENT

6. UPCOMING MEETING(S):

- a. The next Regularly Scheduled Meeting(s):
 - i. September 17, 2018, at 9:30 a.m.
- b. The next Special Meeting(s):
 - i. October 24, 2018, at 9:30a.m. (Financial Audit Report Presentation)



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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

July 16, 2018

1. **PUBLIC HEARING – PROPOSED FISCAL YEAR 2018-2019 OPERATING BUDGET**

CHAIRMAN MOXLEY opened the floor to public comment. Hearing no comment, the public hearing was closed.

2. **PRELIMINARY ITEMS:**

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MOXLEY at 9:30am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Gary Weisz, Michael Adams, Mark Moxley, Steve Baumann, Rob Dolcater, Mike Morgan, Rick Klaproth, Gina Clingerman, and Mike McDonald
<u>Excused Member(s):</u>	None
<u>Unexcused Member(s):</u>	None
<u>Commissioner Liaison:</u>	Jennifer McCarty
<u>Community Liaisons:</u>	None
<u>Attorney:</u>	Rick Sollars (Western Law & Assoc.)
<u>Staff:</u>	Andrew Frey (Superintendent) & Linda Kummer (Bookkeeper)
<u>Consultant(s):</u>	Susan Brodie (SLB, Inc.)
<u>Guest(s):</u>	None

d. **Approval of Agenda**

MIKE MORGAN made a motion to approve the agenda as presented. ROB DOLCATER seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

CHAIRMAN MOXLEY opened the floor to public comment. Hearing no comment, the public hearing was closed.

3. **CONSENT ITEMS:**

a. **Approval of Prior Meeting Minutes**

- i. June 2018, Board Meeting

b. **Approval of Accounts Payable – June 2018 Invoices**

c. **Acceptance of Consultants Reports:**

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Eastern Shoshone Tribe Solid Waste – No Report Submitted

d. **Acceptance of Staff Reports:**

- i. Superintendent Report

4. OTHER ITEMS OF BUSINESS:

a. Fiscal Year 2018-2019 Operating Budget (*Discussions and Formal Action*)

STEVE BAUMANN made a motion to approve the Fiscal Year 2018-2019 Operating Budget as presented. ROB DOLCATER seconded the motion.

Discussions: (1.) CHAIRMAN MOXLEY informed the Board that he and MIKE MORGAN presented to the County Commissioners a second time at the Commissioner's request. The primary discussion from the Commission was regarding the District's wages, raising issue with the prior year's base wage adjustment and Superintendent's bonus for work well done. The District's operations and turn-over concerns were discussed, including the Superintendent's wages being based on savings and efficiency implementation. There was an attempt to justify the wage structure, but the success of the discussion was uncertain as the Commission remained critical of the wage structure. Further, the proposed budget did not include the 1.8% cost-of-living-adjustment that was previously approved by the Board. In consideration of the Commissioner's view on wages, he asked the Board to reconsider removing the COLA increase. (2.) MIKE MORGAN agreed, stating that since the COLA was not shown in the proposed budget, it would be misrepresented if it was implemented. Further, it would be misleading and that the District is a subordinate group under the County. (3.) Attorney Sollars stated that the Commissioners should have been aware of the 1.8% COLA with Commissioner McCarty being present at the meeting when the COLA was approved and reporting back to the full Commission. The base wage adjustment from last year was not a raise, instead a base wage adjustment and that not approving the COLA would essentially allow for a pay cut with the health benefit changes. (4.) MIKE MORGAN stated that last year's base-wage adjustment has been viewed as an across the board raise and the current health benefit continues to put more money into the employee's pockets than the County plan does. (5.) Attorney Sollars pointed out that the increased base wage adjustment was to retain staff and work to address the turnover issues and feared that may be undone with this action. (6.) Commissioner McCarty stated that the full Commission are aware of the planned 1.8% COLA. (7.) MIKE MORGAN informed the group that he would not have suggested the COLA if he had been aware of how the Commission felt. (8.) Attorney Sollars expressed concern on the legislation providing line-item veto power since there is no written remedy following a potential veto. (9.) SECRETARY/TREASURER KLAPROTH stated that there is a missing understanding of the time and energy that has been invested into the responsible management of the taxpayer's money by the District Board and staff. (10.) Commissioner McCarty responded by stating that the Commission is pleased with some of the Board's decisions but not on wages as they feel that the District's wages are higher than all of the other counties. (10.) MIKE MORGAN stated that the Commission has been complimentary of the District's actions aside from the wages.

MIKE MORGAN made a motion to amend the previous motion to remove the 1.8% COLA. SECRETARY/TREASURER KLAPROTH seconded the motion.

Discussions: (1.) Commissioner McCarty informed the group that the County staff had an increase in their health benefit costs. (2.) ROB DOLCATER pointed out that operating short-handed and having to spend money to train new staff costs more than a 1.8% COLA. Further, that all public entities are losing staff and struggling to fill the vacancies.

With a responsibility to provide these essential services that is not acceptable. (3.)

GARY WEISZ called for the question on the motion.

CHAIRMAN MOXLEY called for the question on MIKE MORGAN'S motion. **MOTION PASSED** (7 in favor, 1 abstained).

CHAIRMAN MOXLEY called for the question on STEVE BAUMAN'S motion. **MOTION PASSED** (7 in favor, 1 abstained).

b. Wind River Inter-Tribal Council Solid Waste Agreement (*Discussions and Formal Action*)

Superintendent Frey informed the Board that since the last meeting an extension has been put in place with the Eastern Shoshone Tribe to maintain solid waste services on the Wind River Indian Reservation until a new contract is negotiated. The Tribal Negotiating Committee is now working with the Wind River Inter-Tribal Council on a potential new contract.

Discussions: (1.) CHAIRMAN MOXLEY pointed out that there is an interest from the Inter-Tribal Council to operate four sites instead of the currently operated three sites. (2.) MIKE MORGAN informed the group that the discussions are going well and wanted the Board to remember that as part of the original agreement with the Tribes, the Tribes actually paid the District to operate the sites in the form of roll-off trucks, trailers, and roll-off containers. (3.) Attorney Sollars suggested formal action on the proposed new contract to rename the groups' from solely the Eastern Shoshone Tribe to the Inter-Tribal Council and to clarify that the disposal fees will be maintained for five years unless there is a decrease in the fees.

MIKE MORGAN made a motion to approve the proposed contact with the Inter-Tribal Council as presented by Attorney Sollars. **MOTION CARRIED**

c. Alternative Transfer Station Volunteer Operations – Cost/Benefit Analysis (*Discussions*)

Superintendent Frey discussed with the Board the cost/benefit analysis that was included in the meeting packets. The analysis found that there are potential savings under a modified volunteer agreement.

Discussions: (1.) The document should include an annual review/discussion component from the volunteering community.

d. WasteCon 2018 Conference (*Discussions*)

Superintendent Frey discussed the Solid Waste Association of North America's 2018 WasteCon conference, referencing the summary of costs and proposed agenda items pursued defined in the Board packets.

MIKE MORGAN made a motion to authorize the Superintendent to attend the WasteCon conference to stay in tune with the national changes, including adequate time ahead of and behind the conference for travel. GARY WEISZ seconded the motion. **MOTION CARRIED**

5. EXECUTIVE SESSION - Removed

6. NEW BUSINESS

- a. ALICE Training – SECRETARY/TREASURER KLAPROTH asked for an update on the possible ALICE training. Superintendent Frey explained that the District is working with the Fremont County Sheriff's Department to get it scheduled for this fall.

- b. Security Systems – SECRETARY/TREASURER KLAPROTH asked for an update on the possible security system updates. Superintendent Frey explained that the District has drafted an RFP for an updated security system after meeting with a few local security groups, received comments on the draft document, and plan to present to the Board at the August meeting.
- c. Natural Gas Generator Power System – STEVE BAUMANN asked for an update on the research associated with the possible installation of a natural gas gen set. Superintendent Frey informed the group that in the research completed the cost associated with a full-time replacement of the Rocky Mountain Power electricity is not cost effective. The idea of using one during secondary demand charges is still being researched.
- d. Recycling Volumes – ROB DOLCATER asked for an update on the FY 2017-2018 recycling tonnages. Superintendent Frey informed the group that they will have that information at the August meeting.
- e. Scrap Metal Processing Agreement Extension – Superintendent Frey presented to the Board the extension request submitted by Federal Auto Recycling. Further, the current agreement allows for the contractor to submit an extension request to be considered by the Board. Superintendent Frey recommended awarding the extension based on the quality work services provided by Federal and the fair rate paid.

MIKE MORGAN made a motion to approve the Scrap Metal Processing contract extension with Federal Auto Recycling for one year at the current rate schedule. ROB DOLCATER seconded the motion.

MOTION CARRIED

7. CALL FOR ADJOURNMENT

GARY WEISZ made a motion to adjourn the meeting at 12:47pm. SECRETARY/TREASURER KLAPROTH seconded the motion. ***MOTION CARRIED***

8. UPCOMING MEETING(S):

- a. **The Next Regularly Scheduled Meeting:**
 - i. August 15, 2018, at 9:30am.
- b. **The Next Special Meeting(s):**
 - i. October 24, 2018, at 9:30am (Financial Audit Report Presentation)

Respectfully submitted by,

Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Directors Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For July 2018
(with comparative data for 2017)

	July 17	July 18	Budget	YTD = 8.33%	
				% of Budget	
Ordinary Income/Expense					
Income					
410210 · 3 Mill Levy Property Tax Revenue	0.00	20,868.18	1,988,458.00	1.05%	YTD=8.33%
410214 · Auto Tax Revenue	-170,045.09	0.00	320,000.00	0.0%	YTD=8.33%
432000 · Intergovernmental Revenue	0.00	0.00	25,000.00	0.0%	YTD=8.33%
441270 · User Fees	307,289.05	280,883.00	2,500,000.00	11.24%	YTD=8.33%
471250 · Interest Income	7,300.65	12,220.15	84,000.00	14.55%	YTD=8.33%
480271 · Compost Sales	914.50	324.00	9,500.00	3.41%	YTD=8.33%
480277O/S · Overage (Shortage)	-6.40	-47.20	0.00	100.0%	YTD=8.33%
480290 · Miscellaneous Revenue	35.00	50.00	4,100.00	1.22%	YTD=8.33%
480290C · Recycling Revenue	11,697.95	3,474.24	100,000.00	3.47%	YTD=8.33%
Total Income	157,185.66	317,772.37	5,031,056.00	6.32%	YTD=8.33%
Expense					
510310 · WAGES	94,571.93	88,101.90	1,208,460.00	7.29%	YTD=8.33%
520000 · Payroll Tax & Benefits					
520320 · FICA	6,785.14	6,107.71	87,200.00	7.0%	YTD=8.33%
520330 · WYOMING RETIREMENT	12,008.42	11,681.33	167,000.00	7.0%	YTD=8.33%
520340 · HEALTH BENEFITS	21,952.21	27,321.32	470,825.00	5.81%	YTD=8.33%
520350 · WORKER'S COMPENSATION	3,045.17	3,462.34	47,500.00	7.29%	YTD=8.33%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	15,000.00	0.0%	YTD=8.33%
Total 520000 · Payroll Tax & Benefits	43,790.94	48,572.70	787,325.00	6.17%	YTD=8.33%
530000 · Travel, Seminars & Training					
530620 · Board Travel/Seminars	455.02	11.00	5,500.00	0.2%	YTD=8.33%
530630 · Staff Travel, Seminars & Training	1,640.81	500.55	10,000.00	5.01%	YTD=8.33%
Total 530000 · Travel, Seminars & Training	2,095.83	511.55	15,500.00	3.3%	YTD=8.33%
540000 · Contractual Services					
540700 · Engineering	0.00	1,839.49	264,500.00	0.7%	YTD=8.33%
540840 · Audit/Acctg Fees	0.00	0.00	10,000.00	0.0%	YTD=8.33%
540842 · Public Information	2,220.79	360.76	10,000.00	3.61%	YTD=8.33%
540844 · Accountant	2,025.00	2,350.00	30,000.00	7.83%	YTD=8.33%
540846 · Misc.Contract Services	0.00	0.00	10,000.00	0.0%	YTD=8.33%
540850 · Attorney Fees	600.00	1,089.00	30,000.00	3.63%	YTD=8.33%
Total 540000 · Contractual Services	4,845.79	5,639.25	354,500.00	1.59%	YTD=8.33%
550000 · Other Admin. Expenses					
550610 · Office Expense	265.49	298.31	7,000.00	4.26%	YTD=8.33%
550611 · Postage	0.00	0.00	1,500.00	0.0%	YTD=8.33%
550612 · Advertising	0.00	52.00	5,000.00	1.04%	YTD=8.33%
550616 · Office Equip.- Maint. & Repairs	380.68	64.89	10,000.00	0.65%	YTD=8.33%
550635 · Bank fees	903.10	1,656.69	16,000.00	10.35%	YTD=8.33%
Total 550000 · Other Admin. Expenses	1,549.27	2,071.89	39,500.00	5.25%	YTD=8.33%

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For July 2018
(with comparative data for 2017)

	July 17	July 18	Budget	YTD = 8.33% % of Budget	
620000 · Operations					
620420 · Operat/Maint Fuel, Lube, Filter					
620421 · Fuel	8,311.70	13,578.19	230,000.00	5.9%	YTD=8.33%
620420 · Operat/Maint Fuel, Lube, Filter - Other	2,881.82	748.23		100.0%	YTD=8.33%
Total 620420 · Operat/Maint Fuel, Lube, Filter	10,993.52	14,326.42	230,000.00	6.23%	YTD=8.33%
620430 · Equipment Repairs	10,374.87	4,892.88	301,950.00	1.62%	YTD=8.33%
620470 · Tires/All sites	1,147.35	552.73	38,500.00	1.44%	YTD=8.33%
620475 · Safety	1,954.21	1,212.34	45,000.00	2.69%	YTD=8.33%
620495 · Tools/all sites	40.43	335.59	7,000.00	4.79%	YTD=8.33%
620591 · Supplies/All Sites	649.63	1,100.85	16,000.00	6.88%	YTD=8.33%
620630 · Property Leases/Equip. Rents	1,563.28	30.00	40,000.00	0.08%	YTD=8.33%
620710 · Bale Station Repair	0.00	0.00	35,000.00	0.0%	YTD=8.33%
620711 · Baler wire	0.00	0.00	9,000.00	0.0%	YTD=8.33%
Total 620000 · Operations	26,723.29	22,450.81	722,450.00	3.11%	YTD=8.33%
630000 · Other Operating Expense					
630621 · Site Maintenance/All Sites	634.39	1,292.39	96,925.00	1.33%	YTD=8.33%
630690 · Transfer Stations	0.00	132.40	4,000.00	3.31%	YTD=8.33%
630695 · Wind River Res. Trnsfr Stations	21,232.88	21,232.88	250,000.00	8.49%	YTD=8.33%
630730 · Recycling	1,031.32	19,473.27	190,000.00	10.25%	YTD=8.33%
630740 · Financial Assurance Pmt.	0.00	0.00	5,000.00	0.0%	YTD=8.33%
630839 · Bad Debts	92.20	0.00	8,600.00	0.0%	YTD=8.33%
630854 · Landfill Closure	0.00	0.00	0.00	0.0%	YTD=8.33%
Total 630000 · Other Operating Expense	22,990.79	42,130.94	554,525.00	7.6%	YTD=8.33%
640650 · Utilities/All sites					
640651 · Power	2,971.57	3,144.40			
640652 · Cell Phone	565.75	536.52			
640653 · Phones	597.74	644.33			
640654 · Water	13,703.89	4,157.91			
640655 · Internet	267.33	326.71			
640656 · Propane/Natural Gas	0.00	0.00			
640650 · Utilities/All sites - Other	0.00	0.00	195,000.00	0.0%	YTD=8.33%
Total 640650 · Utilities/All sites	18,106.28	8,809.87	195,000.00	4.52%	YTD=8.33%
650712 · Scale Houses	2,311.10	1,032.92	20,000.00	5.17%	YTD=8.33%
710000 · Insurance					
710640 · Insurance Liability	0.00	0.00	8,200.00	0.0%	YTD=8.33%
710645 · Insurance Property	35,507.00	24,447.99	26,000.00	94.03%	YTD=8.33%
710647 · Insurance Bonds	0.00	0.00	100.00	0.0%	YTD=8.33%
Total 710000 · Insurance	35,507.00	24,447.99	34,300.00	71.28%	YTD=8.33%
850410 · Equipment Purchase	0.00	0.00	496,500.00	0.0%	YTD=8.33%
850414 · Infrastructure Improvements	0.00	251,032.50	673,000.00	37.3%	YTD=8.33%
850410 · Office Equipment	999.37	0.00	17,000.00	0.0%	YTD=8.33%
Total Expense	253,491.59	494,802.32	5,118,060.00	9.67%	YTD=8.33%
Net Ordinary Income	-96,305.93	-177,029.95	-87,004.00	203.47%	YTD=8.33%
Net Income	-96,305.93	-177,029.95	-87,004.00	203.47%	YTD=8.33%

Fremont County Solid Waste Disposal District

Balance Sheet

As of July 31, 2018

	<u>Jul 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
122105 · Petty Cash	300.00
122106 · Transfer Station Cash	200.00
122107 · Scale House Cash	1,600.00
123110 · CB&T Checking	146,796.38
123115 · Edward Jones Investments	5,126,476.39
123120 · Bank of Jackson Hole	23,585.92
123130 · WYO STAR	7,835,828.49
124135 · U.S. Bank	402,381.28
Total Checking/Savings	<u>13,537,168.46</u>
Accounts Receivable	326,528.42
Other Current Assets	<u>3,084.60</u>
Total Current Assets	<u>13,866,781.48</u>
TOTAL ASSETS	<u>13,866,781.48</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	310,548.31
Other Current Liabilities	<u>6,519.07</u>
Total Current Liabilities	<u>317,067.38</u>
Total Liabilities	317,067.38
Equity	
380190 · Fund Balance - Undesignated	2,003,248.05
380860 · Cash Reserve	750,000.00
380970 · Closure/Post-Closure Reserve	10,973,496.00
Net Income	<u>-177,029.95</u>
Total Equity	<u>13,549,714.10</u>
TOTAL LIABILITIES & EQUITY	<u>13,866,781.48</u>



memorandum

To: Andy Frey, P.E., Superintendent, Fremont County SWDD
From: Ken Schreuder, P.E., P.G.
cc: Fremont County SWDD Board
Date: August 9, 2018
Re: Project Updates for August 15, 2018, Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (DEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – FY 2018-2019 Monitoring (Task Order 10-023 / Trihydro Project 09Y-008-004)

Quarterly methane monitoring events were completed at the Dubois, Lander, and Sand Draw Landfills on August 8, 2018. The fall semiannual groundwater monitoring event for the Dubois, Lander, Sand Draw, and Shoshoni Landfills are tentatively scheduled for the week of October 15, 2018.

The first 2018 semiannual air quality report for the Sand Draw Landfill was prepared by Trihydro and submitted to the WDEQ/AQD on July 23, 2018. The WDEQ/AQD determined that the Title V operating permit renewal application was complete on December 4, 2017, and provided a “permit shield.” The permit shield means that the District will not be considered to be in violation if the WDEQ/AQD doesn’t complete its technical review and issue a draft permit before the current permit expires on June 6, 2018. We are awaiting a response from the WDEQ/AQD regarding the status of the renewal application.

Technical Assistance (Task Order 10-024 / Trihydro Project 09Y-005-005)

Technical assistance activities during the previous month included:

- A project status report for the monthly Board meeting.

Sand Draw Landfill – Water Balance Cover and Lifetime Operating Permit (Task Order 10-019 / Trihydro Project 09Y-001-005)

Trihydro provided final copies of the approved lifetime (25-year) operating permit renewal application to the District and the WDEQ/SHWD. The renewal application includes a water balance final cover. Once the District provides documentation to the WDEQ that the final public notice and comment requirements have been completed, a final permit should be issued. No additional work on this project is anticipated. The project was completed approximately \$3,476 under budget.



Andy Frey, FCSWDD
August 9, 2018
Page 2

Lander Landfill – Water Balance Cover and Lifetime Operating Permit (Task Order 10-020 / Trihydro Project 09Y-009-002)

Trihydro provided final copies of the approved lifetime (25-year) operating permit renewal application to the District and the WDEQ/SHWD. The renewal application includes a water balance final cover. Once the District provides documentation to the WDEQ that the final public notice and comment requirements have been completed, a final permit should be issued. The project was completed approximately \$6,347 under budget. The Superintendent has asked Trihydro to develop a scope of work for additional testing of the off-site borrow source (Wyoming National Guard) with the remaining project budget.

Shoshoni Landfill – Water Balance Cover and Closure Permit (Task Order 10-021 / Trihydro Project 09Y-004-002)

The closure permit application for the Shoshoni Landfill was deemed technically adequate and a draft closure permit was issued August 1, 2018. Trihydro is in the process of preparing additional copies of the approved application so the District can complete the final public notice and comment requirements. Trihydro is also proceeding with the final project task, which includes preparation of a draft project manual. It is our understanding that the demolition project in Shoshoni is expected to be completed this fall, so the project can be let for bid in the first quarter of 2019.

Additional Information

Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-330-7737), send me an email (kschreuder@trihydro.com), or stop by our office at 388 Main Street, Suite C, in Lander. Thank you.

END OF MEMORANDUM

Memorandum



Date: August 8, 2018

To: Andy Frey, PE, Fremont County Solid Waste Disposal District

From: Matt Evans, PE

Subject: Progress Report – August, 2018

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Capacity Audits

The first step for completing the 2018 capacity audits is to complete the annual topographical surveys of the four landfills. William H. Smith and Associates, Inc. completed the surveys in July. The survey data from this year will be compared to last year's survey and analyzed to determine remaining site life and airspace consumption rates. The capacity audit reports will be completed over the next two months and submitted to the Board as part of the October, 2018 Board Report.

Technical Engineering Assistance

Burns & McDonnell completed progress reports, invoicing and project management related to the overall administration of the project as part of this task. No other technical engineering services were provided since the last progress report was submitted.

Capital Improvement Plan Modeling

The 2018 capital improvement plan and budget review were completed and presented to the Board in June 2018. The 2019 plan and budget review will begin in the spring of 2019.

Leachate Management System Design, Bid Administration, and Construction Support

Construction of the tank project is in progress. The tank has been placed, connection to the existing pipe system has been completed, and remaining work is on schedule to be complete in the next few weeks. Attached are daily reports from the project that include photos of the work in progress.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-656-3629 or maevans@burnsmcd.com at your earliest convenience.

Fremont County Solid Waste Disposal District
Superintendent Report
August 15, 2018

Office/Staff/Board/Inter-Government

Office:

1. The calculated annual tonnages and cost per ton is as follows (calculated using revenues, expenses, and tonnages):
 - a. 2013 = \$139.96 & 31,472 total tons
 - b. 2014 = \$176.43 & 27,562 total tons
 - c. 2015 = \$99.44 & 31,890 total tons
 - d. 2016 = \$103.22 & 29,659 total tons
 - e. 2017 = \$102.26 & 33,483 total tons
 - f. 2018 = \$104.23 & 15,212 total tons (first half of 2018)

Staff:

1. August 2018 – following the approval of the ***Safety Incentive Program*** in April 2015, and the implementation July 1, 2015, the Riverton Area staff (i.e. Riverton Transfer Station and the Sand Draw Landfill) has not had a single lost-time accident/incident → **3 years and one month**, and the Lander Area staff (i.e. Lander Landfill, Dubois Landfill, and the rural transfer stations) had one lost-time accident early on but has now made it **2 years and 6 months!!**
2. July 2018 – The District management group received Confidentiality Training from our attorney (Mr. Sollars). It was extremely well received and helpful!
3. July 2018 – A representative from Wyoming Retirement Systems scheduled time to meet with all of the staff individually to discuss their personal retirement plans.
4. October 2018 – The Fremont County Sheriff's Department will be providing ALICE training. The date has not been set yet.

Board:

1. March 2018 – The following represents the current list of ***Board Committees and Members***:
 - a. Recycling Committee: Mark Moxley, Gary Weisz, Rick Klaproth, and Mike Morgan.
 - b. Health Benefit and Wage Committee: Gina Clingerman, Rick Klaproth, Gary Weisz, and Mike Adams.
 - c. Rate Committee: Gina Clingerman, Rob Dolcater, Gary Weisz, and Mike McDonald.
 - d. Budget Committee: Mark Moxley, Rob Dolcater, Gary Weisz, and Mike McDonald.
 - e. WRIR Solid Waste Negotiations Committee: Mike Morgan, Mark Moxley, Gary Weisz, and Steve Baumann.

Inter-Government:

1. Bureau of Land Management:
 - a. June – August, 2018 – We have been working with the BLM to review our old landfill sites near Hudson and near Atlantic City to clean the sites to their standards.

2. Federal (Army National Guard):

a. Lander Landfill – Geotechnical Testing and Borrow Area:

- i. September 2016 – May 2018: Discussions/correspondence started in late 2016 requesting permission to access the land directly south of the Lander Landfill to conduct geotechnical testing with a goal of identifying additional soils that would be suitable for the planned alternative cover system for the Lander Landfill upon closure (i.e. Evapo-Transpiration Closure Design). Since then we have completed the required applications, met with their representatives, submitted application payments, provided drawings and descriptions of our intended testing. There have been multiple follow-up calls and emails from our group to ensure we have not missed any requirements and to see if we needed to do anything else to keep the process moving ahead. Last month (i.e. March 2018) another email was submitted and they responded with a timeline of around another month before we would receive the final agreements.
- ii. May 2018 – Authorization has been received to conduct the geotechnical testing.
- iii. August 2018 – Trihydro is scheduled to complete the geotechnical testing.

3. State:

- a. July 2018 – The final approved operating budget has been submitted to the State.

4. County:

- a. July 2018 – The final approved operating budget has been submitted to the County.
- b. July 2018 – The wage study was submitted to the Commissioners.

5. Municipalities:

- a. July 2018 – At the July 2018 FCAG meeting the draft agreement between the communities (drafted by our attorney) were further reviewed and all groups intend to have their councils review them and offer comment prior to the meeting to allow for final signed document to be submitted.
- b. August 2018 – We have received signed agreements from the Town of Shoshoni and Fremont County.

Regulatory/Engineering/Legal/General Contractors

Regulatory

1. WDEQ – Solid and Hazardous Waste Division:

- a. **WDEQ-SHWD** – A new Manager of the WDEQ-SHWD has been hired to replace the retired Bob Doctor. Suzanne Engals, previously the permitting manager for the Cheyenne area has been hired to replace Mr. Doctor.
- b. **Shoshoni Landfill Closure Permit** – We received confirmation that the second (and final) round of reviews for the closure permit application has been approved. Now, we will be working to complete the second round of public notice and submittals associated with finalizing the permit.
- c. **Dubois Transfer Station Permit, Landfill Permit, and MSW Landfill Permits** – the WDEQ-SHWD completed both the Completeness Review and the Technical

Adequacy review, and the District has completed the public notice requirements for both rounds and submitted proof of compliance. We are now awaiting our final permit approval.

- d. **Lander Landfill Permit** – The WDEQ-SHWD completed the Completeness Review and the Technical Adequacy Review. The District has completed the first round of public notice requirements with the second round in process.
- e. **Sand Draw Landfill Permit** – The WDEQ-SHWD completed the Completeness Review and the Technical Adequacy Review. The District has completed the first round of public notice requirements with the second round in process.

Engineering

1. Burns and McDonnell:

- a. **Underground Storage Tank (UST) Project at the Lander Landfill:** The project is moving ahead on schedule. The new tank was delivered the week of July 2, 2018, and the contractor started the excavation on July 9, 2018. The project is moving along nicely, with a minor adjustment to the plumbing of the pump discharge to allow for a larger diameter pump than was anticipated. There will be a minor change order associated with this work upcoming.

Legal: *No Updates*

General Contractors:

1. **Rocky Mountain Power:**

- a. February and March 2018 – Notice of the approval for the **new overhead power installation** was provided and a meeting with the new field routing representative was held to clarify the new route. An updated cost estimate was developed by them and there appears to be a small savings in comparison to the previous estimate. We are working with the Burns & McDonnell surveying group to complete the easement.
- b. March 2018 – I again reached out to Rocky Mountain Power to request another power review in an **attempt to lower our power expenses** for the baler system. They have contractors who handle these types of reviews and after this request they have a group evaluating our options...
- c. April 2018 – the week of April 2, 2018, we again met with Rocky Mountain Power to look at the staked route of their **easement** and discussed the idea of slightly altering **the location of the last power pole** to ensure the distance is within 100-ft of the power panels for the UST project.
- d. May 9, 2018 – We submitted the final easement documents to Rocky Mountain Power. They have confirmed that all documentation has been submitted and are planning the installation.
- e. June 2018 – The signed agreements and payment was submitted to Rocky Mountain Power with the understanding that the work will be completed within a few weeks.
- f. July 2, 2018 – The new overhead power system has been installed and will be energized once the UST project is ready.

2. **Wind River Indian Reservation – Solid Waste:**

- a. June & July 2018 – The District Negotiating Committee has been meeting with the Wind River Inter-Tribal Council (previously known as the Joint Council) to discuss the solid waste agreement.
- b. August 2018 – There has not been any communication from the Tribes, but anticipate contact soon.

Sites/Operations/Equipment:

Sites:

1. Atlantic City – July 2018, the modified Community Volunteer Transfer Station Guidance Document was provided to the Atlantic City community members interested. They have not yet responded to the document.
2. Shoshoni Landfill – February 26, 2018, the **grant application** was submitted to the State Land and Investment Board for review and consideration. The District will likely not hear anything back from SLIB until June 2018.
 - a. May 2018 – Following discussions with Craig McOmie (WDEQ) we have submitted a letter to WDEQ & SLIB requesting that our grant application be withdrawn from the June 2018 review and placed back into the file for the next round of reviews. This decision was made since the programs are without funding currently, yet scheduled to receive additional legislative funding later in the year.
 - b. August 2018 – SLIB reached out to us and asked that we make a few adjustments to our grant application to accommodate their requirements. One item included a minor reduction in the amount requested to align with the original closure cost reported in 2014. The other requirement was to alter the resolution language to include an option for a loan regardless of our interest.

Operations:

1. August 2018 – The recycling/waste diversion tonnages from fiscal year 2017-2018 are as follows:

- Corrugated Cardboard	= 540 tons
- Mixed Paper	= 535 tons
- Plastics	= 85 tons
- Tin and Aluminum	= 0 tons (we ship every-other year)
- Scrap Metal	= 608 tons
- Yard Waste	= 3,841 tons
- Electronic Waste	= 23 tons
2. **Lander Landfill Groundwater Collection System** Hauling:
 - a. 10/29/2017 – 11/30/2017: realized savings = approximately **\$7,500.**
 - b. 12/1/2017 – 12/31/2017: realized savings = approximately **\$9,000.**
 - c. 1/1/2018 – 1/31/2018: realized savings = approximately **\$7,000.**
 - d. 2/1/2018 – 2/28/2018: realized savings = approximately **\$7,000.**
 - e. 3/1/2018 – 3/31/2018: realized savings = approximately **\$7,500.**
 - f. 4/1/2018 – 4/30/2018: realized savings = approximately **\$7,500.**

- g. 5/1/2018 – 5/31/2018: realized savings = approximately **\$7,000**.
- h. 6/1/2018 – 6/30/2018: realized savings = approximately **\$6,000**.
- i. 7/1/2018 – 7/31/2018: realized savings = approximately **\$7,500**.

Equipment:

- 1. August 2018 – The **Riverton Baler** will have its ejector ram removed and replaced to keep the system from any extended failures. This baling system is the primary baler for all of the FCSWDD recycling materials (the Lander Baler has not been used since January 2017).

Miscellaneous/Upcoming Work & Events/Work in Progress:

Work in Progress:

- 1. March 2018 – An onsite meeting was held with a Power Systems Specialist from Wyoming Machinery to **discuss the idea of housing an onsite generator at the Riverton Transfer Station to provide the necessary power for the baling system**.
 - a. May 2018 – **Black Hills Energy** confirmed availability of adequate volumes of natural gas and have offered to install a gas line at no cost to the District once approved.
 - b. July 2018 – **Wyoming Machinery** refined their projected operating expenses associated with running a natural gas generator as the primary power source. It was concluded under a primary source option the hourly running cost would be \$3.57 per hour, or \$31,300 per year (at 24-hour per day operation). This cost does not include the purchase price of approximately \$180,000 or the purchase of natural gas. Under this model the generator system does not make economical sense. We will be evaluating an option of utilizing a generator system during secondary demand as that charge is what significantly drives up the cost.
 - c. August 2018 – *No Updates*
- 2. July 2018 – We provided a recycling trailer to the Lander City Park to offer a recycling opportunity during the International Climbers Festival.
- 3. August 2018 – the **2017 Financial Audit** with DM-T is being planned and the dates coordinated. They will be conducting their field work the week of September 17, 2018, and their Financial Audit Report Presentation will be October 24, 2018, at 9:30am.
- 4. **Underground Storage Tank (UST) Project at the Lander Landfill:**
 - a. April and early May 2018 – the existing gravity pipeline was exposed by the District to establish the tie-in location. Minor site grading has been completed by the District staff to allow for better site drainage prior to the start of the construction.
 - b. May to July 1, 2018 – Patrick Construction and Burns & McDonnell worked through the project submittals.
 - c. July 2, 2018 – The 20,000-gallon underground storage tank arrived and was unloaded.
 - d. July 9, 2018 – Patrick Construction started the excavation for the tank.
 - e. August 2018 – The tank, pipeline, concrete pad, and connecting piping have been installed. The next phases of work will include the power panels, electrical, and pump installation.
- 5. August 2018 – Representative Lloyd Larsen reached out to us to get some assistance with the non-friable asbestos that has been encountered during the demolition process of the

Wyoming Life Resource Center. We have been working with the contractors and the WDEQ-SHWD to receive authorization to receive the ACM and set up a standard operating procedure to accept the waste.

Thank you,



Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District

Resolution 04-2018
(Shoshoni Landfill Closure Grant Application Authorization)

Entitled: A resolution authorizing submission of an application to the State Loan and Investment Board for a loan and/or a grant through the State Municipal Solid Waste Facilities Cease and Transfer Program on behalf of the Governing Body for the Fremont County Solid Waste Disposal District for the purpose of the Fremont County Solid Waste Disposal District's Shoshoni Landfill Closure project.

WITNESSETH

WHEREAS, the Governing Body for the Fremont County Solid Waste Disposal District desires to participate in the Municipal Solid Waste Facilities Cease and Transfer Program in financing this project; and

WHEREAS, the Governing Body for the Fremont County Solid Waste Disposal District recognizes the need for the project; and

WHEREAS, the Municipal Solid Waste Facilities Cease and Transfer Program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, the Governing Body for the Fremont County Solid Waste Disposal District plans to repay the requested Municipal Solid Waste Facilities Cease and Transfer Program Loan from: (1.) The FCSWDD Closure/Post-Closure/Expansion Reserve Account, (2.) The FCSWDD received annual Mill levy funds, and (3.) The FCSWDD received annual disposal fees; and

NOW, THEREFORE, be it resolved by the Governing Body for the Fremont County Solid Waste Disposal District that a loan application in the amount of \$1,009,500 be submitted to the State Loan and Investment Board for consideration at the State Loan and Investment Board meeting to assist in funding the Shoshoni Landfill Closure project.

BE IT FURTHER RESOLVED, that Mark Moxley the Chairman of the FCSWDD Board of Directors and Michael Adams the Vice-Chairman of the FCSWDD Board of Directors, are hereby designated as the authorized representatives of the Fremont County Solid Waste Disposal District to act on behalf of the Governing Body on all matters relating to this loan application.

PASSED, APPROVED, AND ADOPTED this 1st day of August, 2018.

 (Printed Name)	 (Signed Name)	<u>8/1/18</u> (Date)
 (Printed Name)	 (Signed Name)	<u>8-1-18</u> (Date)

Wyoming Solid Waste and Recycling Association (WSWRA)

2018 Annual Conference Agenda

Conference Sponsors : *Golder Associates, Peak GeoSolutions,
Wyoming Machinery, Republic Services & Wyoming Waste Systems*

August 20-23, 2018 in Casper, Wyoming
Casper Events Center, Ramkota Hotel and Hogadon Ski Lodge

Time	Monday - August 20, 2018 - Casper Events Center
9 am-4 pm	Landfill Equipment Rodeo -- Sponsored by Wyoming Machinery
9 am-4 pm	Truck Rodeo -- Sponsored by Wyoming Steel & Recycling
3:30-6:30 pm	WSWRA Board Meeting at the Casper Events Center (dinner)
5:00-9:00 pm	Vendor Setup at Casper Events Center
	<u>Registration</u> for Conference at Casper Events Center -- Sponsored by
7:00-9:00 pm	Stellar Programming , Altitude Recycling & Cowboy State Brewing
	WDEQ Ldf Operator/Ldf Manager Test Review at Casper Events Center,
7:00-9:00 pm	WDEQ SHWD Program Manager, Suzanne Engels
Time	Tuesday - August 21, 2018 - Casper Events Center
7:00-8:00 am	Breakfast - Sponsored by Burns & McDonnell
7:00-8:30 am	Registration for Conference at Casper Events Center
7:30-8:30 am	WDEQ Landfill Operator/Landfill Manager Test - Suzanne Engels
8:30-9:00 am	Exhibitor Self-Introductions
9:00-9:15 am	City of Casper Mayor, Ray Pacheco - Welcome
9:15- 9:30 am	WSWRA President, Dennis Pino -House Keeping & Agenda Review
9:30-10:15 am	Keynote Speaker Alex Zimmerman, Creative Courses - Stormwater
	Permitting and Compliance for Solid Waste Facility Operators
10:15- 11:00 am	<u>Exhibitor Break</u> - Sponsored by Wenck
11:00-11:45 am	Lessons Learned – Design, Construction, and Operation of City of
	Casper's Closed Balefill Gas Collection & Control System (GCCS)
	Andrew Wang, Jason Knopp, Bill Hensley, Mark McClainand Cindie
	Langston; Golder Associates, Edge Engineering, & Peak GeoSolutions
Noon	Box Lunch - Sponsored by Trihydro
12:45-4:00 pm	<u>Tour</u> of Casper Balefill Gas System, Transfer Station and inclement weather tipping pads - Sponsored by Golder & Peak
12:45-5:00 pm	<u>Golf Tee Time</u> (\$50 per person) at Casper Municipal Golf Course Sponsored by Pawnee Waste and Wyoming Machinery
1:00-4:00 pm	<u>Bowling at Sunrise</u> (\$15 per person) -- Sponsored by Keith Equipment
	Manufacturer
	<u>Pig Roast at Highland City Park</u> – parking at City Rec Center; Sponsored by
5:30- 7:00 pm	Inberg Miller Engineers Limo
	Shuttles available between Ramkota Hotel and Rec Center Sponsored
	by Weaver Consultants Group

6:30-9:30 pm Horseshoe Pitching Contest at Highland City Park, Outside near Pig Roast Tent -- **Sponsored by *Kois Brothers & Terracon***
Limo shuttles available between City Rec Center and Ramkota Hotel
Sponsored by *Veolia*

Time **Wednesday - August 22, 2018 - Casper Events Center**
7:00 - 8:00 am **Breakfast -- Sponsored by *McNeilus Truck Manufacturer***
8:00 - 8:45 am ***Does Digging up your Landfill make Sense -- Ken Schreuder, Trihydro***
8:45 - 9:00 am ***Feasibility of Waste Relocation -- Mark McClain, Golder Associates***
9:15 am - Noon **Technical Presentations (Concurrent Sessions #1 and #2)**
9:45 - 10:30 am **Exhibitor Break -- Sponsored by *Ameri-Tech***
Noon- 1:00 pm **Buffet Lunch -- Sponsor by *CMI-Teco***
1:00 - 4:00 pm Technical Presentations (Concurrent Sessions #1 and #2)
2:15 - 3:00 pm **Exhibitor Break -- Sponsored by *Inberg-Miller Engineers***
4:00 - 4:30 pm ***WDEQ Updates***
5:00- 6:00 pm Social Happy Hour -- Snack & First drink beer/wine; **Sponsored by *Geosyntec Consultants & Cowboy Brewing Co.***
6:00- 8:00 pm ***Banquet Dinner*** -- Presentation of Waste Diversion Awards & Sponsor Recognition & Event Awards -- **Sponsored by *Platinum sponsors***

Time **Thursday - August 23, 2018 - Hogadon Ski Lodge**
7:30- 8:30 am **Buffet Breakfast -- Sponsor by *Interwest Paper***
8:45-9:15 am ***Bob Breuer, WDEQ - Best Management Practices for WDEQ Inspections and C&D screening***
9:30 -10 am Waste Diversion Roundtable Discussion -- **Linda Roosa**, Facilitator
10-10:45 am Hotel Presentations for 2021 WSWRA Conference -- **Cindie Langston**, Facilitator -- Cheyenne, Saratoga, Casper, others tbd
10:45 am - Noon ***WSWRA Annual Business Meeting***
Attendees get a WSWRA Ball Cap
Noon- 1:30 pm **Buffet Lunch -- Sponsor by *Peterbilt***

2018 Draft WSWRA Conference Fees

Online Registration Available May 30, 2018

Conference Attendance Fees (Employer must be a member or pay individual membership fee):

- | | | |
|---------------------------------------|----------|------------------------------------|
| ▪ Full Conference Attendee per person | \$280.00 | If paid by August 5, 2018 |
| ▪ Full Conference Attendee per person | \$310.00 | If paid on August 6, 2018 or later |

Membership Registration Fees:

- | | |
|---|-------|
| ▪ Individual not affiliated with a Gov. or Business | \$50 |
| ▪ Non-Profit Organization | \$100 |
| ▪ Gov. <5000 population | \$150 |
| ▪ Gov. 5000 or > population | \$250 |
| ▪ Small Business <20 employees | \$150 |
| ▪ Corporation 20 or > employees | \$250 |

Member Guest Conference Attendance Fees:

- | | |
|-----------------------------|---|
| ▪ Conference Tuesday only | \$75 includes breakfast, lunch, pig roast, sessions & tours |
| ▪ Conference Pig Roast only | \$20 |
| ▪ Conference Wednesday only | \$150 includes breakfast, lunch, sessions & banquet |
| ▪ Conference Banquet only | \$35 |
| ▪ Conference Thursday only | \$75 includes breakfast, lunch, meetings & sessions |

Activities Fees:

- | | |
|---|---------|
| ▪ Horseshoe Pitching | \$0 |
| ▪ Facility Tours | \$0 |
| ▪ Golf Tournament (per person) | \$50.00 |
| ▪ Bowling (per person) | \$15.00 |
| ▪ Truck Rodeo (per person) | \$5 |
| ▪ Landfill Equipment Rodeo (per person) | \$5 |

Other Fees:

- | | |
|---|-----|
| ▪ Exhibitor Booth (comes with Membership) | \$0 |
| ▪ Conference Fee Waiver (Recognition Award or Grants or 1 with Platinum Sponsor ship) | \$0 |

**Fremont County Solid Waste Disposal District
Wyoming Retirement Contribution**

The 2018 legislative session resulted in employer and employee contribution rate changes for state employees in the public employee plan.

**Contribution Rate Changes
Public Employee Plan only, effective 9/1/18**

Employers may fund some or all of the required employee contribution. For state employees in the Public employee plan, the State of Wyoming pays 5.57% toward the employee contribution and the remainder is paid out-of-pocket by state employees.

Public Plan	Employee Paid by Employer	Employee Paid by Employee	Total Employee	Employer	Total Contribution
7/1/2017 to 8/31/2018	5.57%	2.68%	8.25%	8.37%	16.62%
9/1/2018 to 6/30/2019	5.57%	2.93%	8.50%	8.62%	17.12%
7/1/2019 to 6/30/2020	5.57%	3.18%	8.75%	8.87%	17.62%
7/1/2020 to 6/30/2021	5.57%	3.43%	9.00%	9.12%	18.12%
7/1/2021 to	5.57%	3.68%	9.25%	9.37%	18.62%

REQUEST FOR PROPOSALS – SECURITY SYSTEM

The Fremont County Solid Waste Disposal District (District) is now accepting proposals for a security system (provide and install) covering the District's Lander Landfill, Riverton Transfer Station, Sand Draw Landfill, and Dubois Landfill properties. The deadline for submitting sealed proposals is **August 16, 2018, at 10:00am**. The sealed proposals will be opened publically at **10:05am**. Proposals shall be submitted to: Fremont County Solid Waste Disposal District / Attn: Security System Proposal / 52 Beebee Road / PO Box 1400 / Lander, WY 82520.

Basic Requirements: All proposals shall confirm that they have verified that the proposed media, internet, and/or communication requirements for the systems and equipment are available at each location intended for installation. Equipment and/or services shall not be proprietary or require licensure requirements. All equipment and/or materials must be capable of withstanding Wyoming weather and settings. All proposals must include a local support option (i.e. within 2-hours). Below is a description of a minimal system; however, we are interested in receiving proposals with alternative ideas from professionals in the industry.

Location and Systems (minimum):

(1.) Lander Landfill Property:

	Motion Sensors	Door Sensors	Heat Sensors	Keypads	Smoke Alarms	Cameras	DVR's	Monitors
Office	x3	x2	X0	x1	x2	x1	x1	x4
Shop	x3	x3	x3	x3	x0	X1	x0	x0
Scale Area	X1	x2	x0	X1	x0	x4	x0	x1

(2.) Riverton Transfer Station Property:

	Motion Sensors	Door Sensors	Heat Sensors	Keypads	Smoke Alarms	Cameras	DVR's	Monitors
Scale Area	x2	x2	x0	x1	x1	x4	x1	x1

(3.) Sand Draw Landfill Property:

	Motion Sensors	Door Sensors	Heat Sensors	Keypads	Smoke Alarms	Cameras	DVR's	Monitors
Shop	x2	x2	x2	x2	x0	x2	x0	x0
Scale Area	x1	x2	x0	x1	X0	x4	x1	x1

(4.) Dubois Landfill Property:

	Motion Sensors	Door Sensors	Heat Sensors	Keypads	Smoke Alarms	Cameras	DVR's	Monitors
Shop Office	x1	x2	x0	x1	x1	x1	x0	x0
Scale Area	x1	x2	x0	x1	X0	x4	x1	x1

System Details:

Lander Landfill Office – This system is intended to monitor the main entrance door and the rear door from the shop, entrance/exit by the individual codes (each staff with own code) with a keypad at the front door, motion in the rear office & the front office & the conference area, smoke alarms in two locations, video recording of the money storage and processing areas, and a monitor system to view the live cameras at all camera locations, as well as an ability to review access through the keypads at all of the locations.

Lander Landfill Shop – This system is intended to monitor the three entrance doors from the outside, entrance/exit by the individual codes (each staff with own code) with keypads on all doors from the outside, motion sensors at three locations within the shop, three heat detectors within the shop, and video monitor/record the area where a money safe is located.

Lander Landfill Scale Area – This system is intended to monitor the doors, entrance/exit by the individual codes (each staff with own code) with a keypad on the door opposite the scale, motion in the main scale attendant area, video monitor/record the money handling area within the scale, video monitor the license plate of vehicles entering the scale from both directions (x2 cameras) and at one location that allows viewing of the tops of all loads delivered, and a monitor system near the money handling area that displays the live camera images of the scale activity (x3 cameras).

Riverton Scale Area – This system is intended to monitor the doors, entrance/exit by the individual codes (each staff with own code) with a keypad at the door opposite the scale, motion in the main scale attendant area and one in the office, smoke alarm in one location, video monitor/record the money handling area within the scale, video monitor the license plate of vehicles entering the scale from both directions (x2 cameras) and at one location that allows viewing of the tops of all loads delivered, and a monitor system near the money handling area that displays the live camera images of the scale activity (x3 cameras).

Sand Draw Landfill Shop Area – This system is intended to monitor two entrance doors from the outside, entrance/exit by the individual codes (each staff with own code) with keypads on both doors from the outside, motion sensors at two locations within the shop, two heat detectors within the shop, and video monitor/record the area where a money safe is located and the general shop area.

Sand Draw Landfill Scale Area – This system is intended to monitor both doors, entrance/exit by the individual codes (each staff with own code) with a keypad on the door opposite the scale, motion in the main scale attendant area, video monitor/record the money handling area within the scale, video monitor the license plate of vehicles entering the scale from both directions (x2 cameras) and at one location that allows viewing of the tops of all loads delivered, and a monitor system near the money handling area that displays the live camera images of the scale activity (x3 cameras).

Dubois Landfill Shop Office Area – This system is intended to monitor the two entrance doors from the outside, entrance/exit by the individual codes (each staff with own code) with a keypad on the door from the outside, a motion sensor within the office, a smoke alarm within the office, and video monitor/record the area where a money safe is located.

Dubois Landfill Scale Area – This system is intended to monitor both doors, entrance/exit by the individual codes (each staff with own code) with a keypad on the door opposite the scale, motion in the main scale attendant area, video monitor/record the money handling area within the scale, video monitor the license plate of vehicles entering the scale from both directions (x2 cameras) and at one location that allows viewing of the tops of all loads delivered, and a monitor system near the money handling area that displays the live camera images of the scale activity (x3 cameras).

Technical Data:

- Video – 100 degree viewing in color with 31-days of recording storage, access remotely (with administrative privileges),
- Keypads – programmable and reprogrammable trackable entry/exit codes designated to individual staff members,
- Camera construction capable of withstanding Wyoming weather and winds,
- Three year (minimum) warranty on all hardware and software,

Training:

Following the installation of the new security system at each location, the site staff shall receive training as scheduled by the site supervisor. Additionally, up to two additional training sessions shall be conducted upon request by the District within one year following the installation.

Proposals will be valid for a period of 45-days after opening. The District reserves the right to reject any or all proposals, including without limitation, non-conforming, non-responsive, unbalanced, or conditional bids. The District further reserves the right to reject any bid whom it finds not responsible, or if believed to not be in the best interest of the District.

The Fremont County Solid Waste Disposal District prohibits discrimination against its customers, employees, applicants, or materials providers on the basis of race, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, family or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department (not all prohibited basis will apply to all programs and/or activities).

Please direct all questions to Andrew Frey, the Superintendent of Operations at (307) 332-7040.