



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

June 18, 2018

1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MOXLEY at 9:30am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared a quorum of the Board with the following people in attendance:

Board Members: Gary Weisz, Michael Adams, Mark Moxley, Steve Baumann, Rob Dolcater, Mike Morgan, Rick Klapproth, and Mike McDonald
Excused Member(s): Gina Clingerman
Unexcused Member(s): None
Commissioner Liaison: Jennifer McCarty
Liaisons: None
Attorney: Rick Sollars (Western Law & Assoc.)
Staff: Andrew Frey (Superintendent) & Linda Kummer (Bookkeeper)
Consultant(s): Matt Evans (Burns & McDonnell), Ernie Over (Ernie Over Marketing)
Guest(s): Bill Snap, William Moore, Tim Robeson (Tegeler & Associates), Jim Over

d. Approval of Agenda

MIKE MORGAN made a motion to approve the agenda, with the addition of (d.) Fremont County Commissioners Meeting Follow-Up and (e.) Active-Shooter Preparation Planning under "Other Items of Business." VICE-CHAIRMAN ADAMS seconded the motion. **MOTION CARRIED**

e. Public Comment/Communication from the Floor

CHAIRMAN MOXLEY opened the floor to public comment.

Discussions: (1.) Bill Snap, representing the Shoshoni Shooting Range, informed the Board that their group is working to meet the current NRA specifications. In order to meet these specs, the berms within the shooting range need to be raised. He asked if the District would donate the equipment and fuel, and their volunteers would serve as the operators. (2.) Attorney Sollars cautioned the Board to avoid setting any type of precedent by allowing private use of public equipment and resources. (3.) SECRETARY/TREASURER KLAPROTH explained to the group that the FCSWDD actually helped out with the construction of the shooting range originally. (3.) Bill Snap clarified that the shooting range is not private, instead that it is a public shooting range. (4.) MIKE MORGAN informed the group that the reason the District originally was involved with the shooting range construction was to benefit the District with soil disposal and that no new precedent would be established. (5.) VICE-CHAIRMAN ADAMS reminded the group that the District will have equipment and staff nearby during the Shoshoni downtown demolition project.

MIKE MORGAN made a motion to approve the use of District staff and equipment to assist with the raising of the berms at the Shoshoni Shooting Range to assist the law enforcement community and public, as the work fits into the District's schedule. VICE-CHAIRMAN ADAMS seconded the motion. MIKE MCDONALD voted in opposition. **MOTION CARRIED**

2. CONSENT ITEMS:

a. Approval of Prior Meeting Minutes

- i. May 2018, Board Meeting

b. Approval of Accounts Payable – May 2018 Invoices

c. Acceptance of Consultants Reports:

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Eastern Shoshone Tribe Solid Waste – No Report Submitted

d. Acceptance of Staff Reports:

- i. Superintendent Report

3. OTHER ITEMS OF BUSINESS:

a. Atlantic City Transfer Station – Operational Request by local Bill Moore (*Discussions*)

Bill Moore introduced himself and explained that he is a business owner and resident in Atlantic City and is interested in volunteering to operate the Atlantic City Transfer Station through a volunteer group basis. He continues to seek additional volunteers aside from himself and his brother. His request includes a fee waiver for the volunteers during the day of their shift for up to 4 bags of waste. The group is interested in running the recycling program there as well but are not willing to transfer the materials. Their proposal would include operating the site with similar hours as the current operations.

Discussions: (1.) Superintendent Frey expressed his only concerns include the potential precedent of waiving fees at the sites and transfer of volunteer recycling program materials. (2.) Attorney Sollars explained that the recycling transfer would need to be handled as it is at the other volunteer sites where the volunteering group completes a no-cost lease, but is then responsible for the transfer of materials and maintenance of the trailers. (3.) MIKE MORGAN suggested having the Superintendent complete a cost-benefit analysis to determine the impact to this site and the other volunteer operated sites.

b. Capital Improvement Plan – Model Update Presentation: Matt Evans (*Discussions*)

Matt Evans with Burns & McDonnell presented to the Board: (1.) The updated Capital Improvement Plan Model to the Board with the most recent financials applied, (2.) A review and revisit of the Waste Characterization Project, and (3.) Recycling discussions on items to consider.

c. Commercial, Auto, and Property Insurance – RFP (*Discussions and Formal Action*)

Superintendent Frey informed the Board that the District advertised for, and received sealed bids for the Commercial, Auto, and Property Insurance in the month of May 2018. The bids were opened publicly and reviewed with the following results:

Farm Bureau Insurance:	\$1,000 ded. @ \$88,061	\$5,000 ded. @ \$65,160
Tegeler Insurance:	\$1,000 ded. @ \$35,616	\$5,000 ded. @ \$29,810
WARM Insurance:	\$1,000 ded. @ \$No Offer	\$5,000 ded. @ \$24,997

Based on the bid results, it was recommended awarding the Commercial, Auto, and Property Insurance to Wyoming Association of Risk Management (WARM) with the premium price of \$24,997.

Discussions: (1.) MIKE MORGAN shared with the Board that the Wyoming Association of Risk Management was established during the early 1980s because the Wyoming communities could not acquire proper insurance at a fair rate. This pool provided a policy option at a reasonable rate with minimal risk associated.

STEVE BAUMANN made a motion to accept the WARM bid for the Commercial, Auto, and Property Insurance with a premium of \$24,997. MIKE MORGAN seconded the motion. **MOTION CARRIED**

d. Fremont County Commissioner's Meeting Follow-Up (Discussions)

CHAIRMAN MOXLEY discussed the Budget Presentation summary from the Commissioners meeting. The budget highlights and closure/post-closure reserve balances were shared.

Discussions: (1.) CHAIRMAN MOXLEY shared the commissioners discussion/focus items: (a.) Commissioner Becker was concerned with the wages for the Superintendent of Operations and the Crew Chiefs. (b.) Commissioner Becker was upset that the District Board provided District staff with a base wage adjustment last year after he had directed them not to. (c.) Commissioner Becker stressed that the commissioners have line item veto power over special district operating budgets. (2.) Commissioner McCarty informed the Board that the County Attorney has been directed to draft a letter to the Solid Waste District requesting our salary breakout. (3.) CHAIRMAN MOXLEY stressed that the difference between the prior year actuals – not fully staffed, and the proposed budget – budgeting for full staff, was not clearly represented by the Solid Waste District. (4.) MIKE MORGAN was concerned that the many successes shared by the Solid Waste District and the Commission have been overlooked → the change in managing the District from a co-managed style (superintendent and assistant superintendent) to a single management system (superintendent only) saving the District over \$100,000 per year → the efficiency evaluation implemented by the Superintendent that led the District to requiring almost ½ the previous staffing numbers saving almost \$500,000 per year → the District avoiding a 40% rate increase by operational savings → the District's previous \$17 million closure/post-closure deficit almost funded in seven years without raising taxes or disposal fees → the modern health insurance benefit implemented that offers post-employment benefits and District savings of over \$100,000 per year → the additional \$500,000 in revenue achieved by the Superintendent directed to the closure/post-closure funds → the control over consulting costs and equipment purchases with the Superintendent's review → the Superintendent's removal of all District debt seven years ago without the additional of any new debt. (5.) MIKE MORGAN expressed concern with the District forcing the commissioners into using line-item veto power; instead, he would prefer the District working with them to address concerns.

e. Active-Shooter Preparation Planning (Discussions)

SECRETARY/TREASURER KLAPROTH discussed with the Board the value that was provided recently in the Active-Shooter Preparation training provided at Central Wyoming College. He

suggested that as we move ahead with the specifications in our security plan that we consider including the ability to identify anyone who may cause problems, including a potential active shooter.

4. EXECUTIVE SESSION

GARY WEISZ made a motion to enter Executive Session at 11:36am, allowing Attorney Sollars, Superintendent Frey, and Commissioner McCarty to remain. ROB DOLCATER seconded the motion. **MOTION CARRIED**

STEVE BAUMANN made a motion to exit Executive Session at 12:10pm. ROB DOLCATER seconded the motion. **MOTION CARRIED**

5. NEW BUSINESS

a. **Eastern Shoshone Tribe Solid Waste**

STEVE BAUMANN made a motion to provide the Negotiating Committee authorization to extend the current agreement between the District and the Eastern Shoshone Tribe until a permanent contract can be established. MIKE MCDONALD seconded the motion. **MOTION CARRIED**

6. CALL FOR ADJOURNMENT

GARY WEISZ made a motion to adjourn the meeting at 12:12pm. VICE-CHAIRMAN ADAMS seconded the motion. **MOTION CARRIED**

7. UPCOMING MEETING(S):

a. **The Next Regularly Scheduled Meeting:**

i. July 16, 2018, at 9:30am.

b. **The Next Special Meeting(s):**

i. October 24, 2018, at 9:30am (Financial Audit Report Presentation)

Respectfully submitted by,



Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Directors Chairman
Fremont County Solid Waste Disposal District