



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

May 21, 2018

1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MOXLEY at 9:30am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Gary Weisz, Michael Adams, Mark Moxley, Steve Baumann, Rob Dolcater, Mike Morgan, Rick Klaproth, and Mike McDonald
<u>Excused Member(s):</u>	Gina Clingerman
<u>Unexcused Member(s):</u>	None
<u>Commissioner Liaison:</u>	Jennifer McCarty
<u>Liaisons:</u>	None
<u>Attorney:</u>	Rick Sollars (Western Law & Assoc.)
<u>Staff:</u>	Andrew Frey (Superintendent) & Linda Kummer (Bookkeeper)
<u>Consultant(s):</u>	Susan Brodie
<u>Guest(s):</u>	Robert Fay

d. Approval of Agenda

VICE-CHAIRMAN ADAMS made a motion to approve the agenda as presented, excusing Gina Clingerman. MIKE MORGAN seconded the motion. **MOTION CARRIED**

e. Public Comment/Communication from the Floor

CHAIRMAN MOXLEY opened the floor to public comment. Hearing no comment, the comment period was closed.

2. CONSENT ITEMS:

a. Approval of Prior Meeting Minutes

- i. April 2018, Board Meeting

b. Approval of Accounts Payable – April 2018 Invoices

c. Acceptance of Consultants Reports:

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Eastern Shoshone Tribe Solid Waste – No Report Submitted

d. Acceptance of Staff Reports:

- i. Superintendent Report

3. OTHER ITEMS OF BUSINESS:

a. Commercial, Auto, and Property Insurance – RFP (*Discussions*)

Superintendent Frey informed the Board that the District extended the deadline by one additional week; therefore, the results will not be presented until next month.

b. Fiscal Year 2018-2019 Operating Budget – Committee Recommendation (*Discussions*)

CHAIRMAN MOXLEY informed the Board that the committee had met two times to review the draft operating budget with Superintendent Frey and Accountant Susan Brodie. Further, included in the Board packets was a highlight summary, and a copy of the draft budget. He noted that the health insurance increased by 33%, that the Underground Storage Tank Project at the Lander Landfill is accounted for in full next fiscal year, and that a potential natural gas generator system is also budgeted for.

Discussions: (1.) MIKE MORGAN discussed with the group that in review of the increased premiums, the District is still saving a large sum of money when compared against the rates being paid by the Fremont County Governmental group. (2.) MIKE MORGAN pointed out that the current health benefit option is working just as it was designed, distributing more responsibility to the staff, ensuring staff are accountable and have an ability to impact the rates, and are working along-side the Board to achieve these savings. (3.) Superintendent Frey discussed the potential security system upgrade within the draft budget as including replacement of the existing keypads, motion sensors, as well as adding additional items such as cameras and keypads. (4.) MIKE MORGAN pointed out that the core inflation has been calculated at 1.8% and that a wage adjustment up to this amount would fit within the operating budget if the Board were interested in reviewing this. He encouraged that it be linked to a satisfactory performance review process, following completion of the review process, as this would incentivize the reviews be completed in a timely manner, if it were further discussed. (5.) SECRETARY/TREASURER KLAPROTH pointed out that the staff have met the goals within the Safety Incentive Program by going between two and a half and three years without a lost-time accident.

MIKE MORGAN made a motion to modify the current draft operating budget to allow for a 1.8% wage adjustment, subject to a satisfactory performance appraisal, with the wage adjustment to go into effect the month of the appraisal, but not prior to July 1, 2018. SECRETARY/TREASURER KLAPROTH seconded the motion.

Discussions: (1.) MIKE MORGAN pointed out that this would offer stabilization of staff wages with an adjustment consistent with the Core Inflation increase. (2.) MIKE MCDONALD pointed out that the Fremont County Government has not yet determined what they may provide as a wage adjustment for their staff. (3.) Commissioner McCarty stated that the Fremont County Government does not provide the services or work that the Solid Waste District does and vice-versa, so they are different. (4.) Accountant Susan Brodie confirmed that a 1.8% adjustment could cost the District approximately \$27,000. (5.) Commissioner McCarty informed the Board that Weed and Pest is planning a 5.8% wage adjustment, with some positions seeing as much as a 10% increase.

CHAIRMAN MOXLEY called for a vote on the motion. In favor were MIKE MORGAN, STEVE BAUMANN, GARY WEISZ, ROB DOLCATER, and VICE-CHAIRMAN ADAMS. Opposed was MIKE MCDONALD. **MOTION CARRIED**

Discussions: (1.) STEVE BAUMANN shared with the Board the engineering costs associated with some current City of Lander projects are as high as 29%, so the District's 10-15% rate is reasonable.

MIKE MORGAN made a motion to approve the proposed Fiscal Year 2018-2019 Operating Budget with the modifications resulting from the formal action earlier in the meeting represented on the final budget. GARY WEISZ seconded the motion. **MOTION CARRIED**

c. Roll-Off Containers – Bids (Discussions)

Superintendent Frey informed the Board that the bids received for the roll-off containers did not meet the bid requirements and plans to wait until the upcoming fiscal year to pursue this further.

d. Draft Resolution 06-2018 – Cash Reserve Account (Discussions and Formal Action)

Superintendent Frey explained to the Board that a State Statute adopted in July 2017, now provides county commissioners with line item veto power over Special Districts. Associated with this new statute, the Fremont County Commissioners have set a date and time for the District to present the draft budget. Along with this established date and time, they have created a list of requirements they would like all Districts to meet, including a "policy" for "Cash Reserves," and included in the Board packets for review and consideration is a draft version of a resolution intended to meet this requirement.

SECRETARY/TREASURER KLAPROTH made a motion to approve Resolution 06-2018 as presented. MIKE MCDONALD seconded the motion. **MOTION CARRIED**

e. Draft Resolution 07-2018 – Closure/Post-Closure/Expansion Account (Discussions and Formal Action)

Superintendent Frey presented draft Resolution 07-2018 – Closure/Post-Closure/Expansion Account for the Board's consideration with the same background as draft Resolution 06-2018.

SECRETARY/TREASURER KLAPROTH made a motion to approve Resolution 07-2018 as presented. MIKE MCDONALD seconded the motion. **MOTION CARRIED**

4. NEW BUSINESS

- a. **Commission Budget Presentation** – CHAIRMAN MOXLEY informed the Board that Superintendent Frey, Accountant Susan Brodie, and he are presenting the Proposed Operating Budget.

5. EXECUTIVE SESSION

STEVE BAUMANN made a motion to enter Executive Session at 10:12am, allowing Attorney Sollars, Superintendent Frey, and Commissioner McCarty to remain. VICE-CHAIRMAN ADAMS seconded the motion. **MOTION CARRIED**

GARY WEISZ made a motion to exit Executive Session at 10:23am. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

6. CALL FOR ADJOURNMENT

GARY WEISZ made a motion to adjourn the meeting at 10:27am. VICE-CHAIRMAN ADAMS seconded the motion. **MOTION CARRIED**

7. UPCOMING MEETING(S):

- a. The Next Regularly Scheduled Meeting:**
 - i. June 18, 2018, at 9:30am.
- b. The Next Special Meeting(s):**
 - i. October 24, 2018, at 9:30am (Financial Audit Report Presentation)

Respectfully submitted by,



Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Directors Chairman
Fremont County Solid Waste Disposal District