



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400
Lander, WY 82520
telephone 307.332.7040
fax 307.332.5013
trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT
BOARD OF DIRECTORS – REGULAR MEETING
May 21, 2018 - 9:30 a.m.

1. PRELIMINARY ITEMS:

- a. Pledge of Allegiance
- b. Roll Call: Michael Adams, Michael Morgan, Steve Baumann, Gary Weisz, Michael McDonald, Rick Klaproth, Mark Moxley, Rob Dolcater, and Gina Clingerman
- c. Declaration of Quorum
- d. Approval of Agenda

ACTION REQUIRED

- e. Public Comment / Communication from the Floor

2. CONSENT ITEMS:

- a. Approval of the Minutes:
 - i. Regular April 2018 Board Meeting
- b. Approval of the Accounts Payable – April 2018 Invoices
- c. Acceptance of Consultants and Agreement Reports
 - i. Trihydro Corporation
 - ii. Burns and McDonnell
 - iii. Eastern Shoshoni Tribe Solid Waste – *no report submitted*
- d. Acceptance of Staff Reports
 - i. Superintendent Report

3. OTHER ITEMS OF BUSINESS:

- a. Commercial, Auto, and Property Insurance – RFP (*Discussions and Formal Action*)
- b. Fiscal Year 2018-2019 Operating Budget –Committee Recommendation (*Discussions and Formal Action*)
- c. Roll-Off Containers – Bids (*Discussions*)
- d. Draft Resolution 06-2018 (Cash Reserve Account) (*Discussions and Formal Action*)
- e. Draft Resolution 07-2018 (Closure/Post-Closure/Expansion Account) (*Discussions and Formal Action*)

4. NEW BUSINESS

5. CALL FOR ADJOURNMENT

6. UPCOMING MEETING(S):

- a. The next Regularly Scheduled Meeting(s):
 - i. June 18, 2018, at 9:30 a.m.
- b. The next Special Meeting(s):
 - i. October 24, 2018, at 9:30a.m. (Financial Audit Report Presentation)



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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

April 16, 2018

1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MOXLEY at 9:30am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Gary Weisz, Michael Adams, Mark Moxley, Steve Baumann, Rob Dolcater, Gina Clingerman (called in), and Mike McDonald
<u>Excused Member(s):</u>	Mike Morgan, Rick Klaproth
<u>Unexcused Member(s):</u>	None
<u>Commissioner Liaison:</u>	Jennifer McCarty
<u>Liaisons:</u>	None
<u>Attorney:</u>	Rick Sollars (Western Law & Assoc.)
<u>Staff:</u>	Andrew Frey (Superintendent) & Linda Kummer (Bookkeeper)
<u>Consultant(s):</u>	Ernie Over
<u>Guest(s):</u>	Tim Robeson (Tegeler)

d. **Approval of Agenda**

STEVE BAUMANN made a motion to approve the agenda as presented. VICE-CHAIRMAN MIKE ADAMS seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

CHAIRMAN MOXLEY opened the floor to public comment. Hearing no comment, the comment period was closed.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes**

- i. March 2018, Board Meeting

b. **Approval of Accounts Payable – March 2018 Invoices**

c. **Acceptance of Consultants Reports:**

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Eastern Shoshone Tribe Solid Waste – No Report Submitted

d. **Acceptance of Staff Reports:**

- i. Superintendent Report

3. OTHER ITEMS OF BUSINESS:

a. **Commercial, Auto, and Property Insurance – Rates (*Discussions*)**

Superintendent Frey informed the Board that the District began conversations with Wyoming Association of Risk Management (WARM) last year after the Board approved the significant increase associated with the Commercial, Auto, and Property Insurance premium through Tegeler. During this correspondence it has been discovered that a policy with them could generate savings of approximately \$10,000 for a one year agreement; however, they have a minimum deductible of \$5,000, and they have a step-surcharge at various increments based on claims. If a customer has between \$100,000 and \$199,999 in claims, the surcharge is \$5,000 per occurrence, between \$200,000 and \$299,999 in claims, the surcharge is \$15,000 per occurrence, & \$300,000 and \$399,999 in claims, the surcharge is \$25,000, & \$400,000 and \$499,999 in claims, the surcharge is \$35,000, and \$500,000 and beyond the surcharge is \$45,000.

Discussions: (1.) If there is an appropriate amount of time this fiscal year, this should be competitively bid out. (2.) WARM was not financially advantageous last time this competitively bid. (3.) WARM and LGLP are large state-wide pools that can be affected by losses from outside sources. Standard carriers measure loss history on an individual policy basis.

STEVE BAUMANN made a motion to maintain the previously set bid schedule by advertising and requesting competitive bids. ROB DOLCATER seconded the motion. **MOTION CARRIED**

b. **Blue Cross Blue Shield Health Benefit Renewal Rate Increase – Time Robeson [Tegeler] (*Discussions*)**

Superintendent Frey informed the Board that during the week of April 2, 2018, Tim Robeson with Tegeler contacted us and provided the news that the health benefit provided through Blue Cross Blue Shield is projected to increase by between 26%-30%. Further, that the rate increases are consistent with what is happening across the entire state.

Discussions: (1.) Tim Robeson (Tegeler) explained that the rate increase would result in an additional \$6,500 per month or \$75,000 per year approximately. (2.) The renewal date is June 1, 2018. (3.) Tegeler looked at Cigna and they do not offer as robust of a local network. (4.) The Affordable Care Act premiums have increased at a similar rate across the state.

GARY WEISZ made a motion to renew the health benefit with Blue Cross Blue Shield, leaving the premium split at 85-15, with the District paying 85% and the staff paying 15%. VICE-CHAIRMAN MIKE ADAMS seconded the motion.

Discussions: (1.) The only change is the health insurance premium. (2.) Possible benefit of a competitive bid next fiscal year.

CHAIRMAN MOXLEY called for a vote on the motion. In favor were STEVE BAUMANN, GARY WEISZ, ROB DOLCATER, and GINA CLINGERMAN. Opposed were VICE-CHAIRMAN ADAMS and MIKE MCDONALD. **MOTION CARRIED**

VICE-CHAIRMAN ADAMS made a motion to have the District pay the premium increase in full. ROB DOLCATER seconded the motion.

Discussions: (1.) The new health benefit adopted previously has been intended to save the District and District staff money. It has also been intended to keep the District staff accountable for use of the benefits.

CHAIRMAN MOXLEY called for a vote on the motion. In favor were VICE-CHAIRMAN ADAMS, ROB DOLCATER, and GINA CLINGERMAN. Opposed were STEVE BAUMANN, GARY WEISZ, MIKE MCDONALD, and as a tie-breaker CHAIRMAN MARK MOXLEY. **MOTION FAILED**

c. Roll-Off Containers – Bids (*Discussions and Formal Action*)

Superintendent Frey informed the Board that the District had advertised for competitive bids on up to seven roll-off containers to assist with redundancy in operations and upcoming changes in the recycling layout at the Riverton Transfer Station. Further, the current operating budget had funds allocated to purchase \$63,000 worth of containers; however, recent metal market fluctuations may have increased the container prices to a point that only six may be purchased at the total budgeted amount. With the given timeframe associated with bid review, award, and construction, if the bid review and award were to wait until the May 2018 meeting the delivery would exceed the end of the fiscal year.

STEVE BAUMANN made a motion to authorize the Superintendent to purchase up to \$65,000 worth of roll-off containers, not to exceed seven. MIKE MCDONALD seconded the motion. **MOTION CARRIED**

d. Executive Session – Potential Litigation (MOVED UNTIL AFTER NEW BUSINESS)

e. Wind River Indian Reservation Solid Waste Negotiations Committee – Development (*Discussions*)

Superintendent Frey requested to have the Board develop a negotiations committee for discussions relating to the Wind River Indian Reservation Solid Waste, suggesting having MIKE MORGAN, MARK MOXLEY, GARY WEISZ, and STEVE BUAMANN fill in for SECRETARY/TREASURER RICK KLAPROTH.

CHAIRMAN MARK MOXLEY approved the recommendation.

4. NEW BUSINESS

- a. **Budget Committee** – first meeting set for April 25, 2018, at 9:30am.
- b. **Town of Shoshoni Demolition Project** – Superintendent Frey requested authorization from the Board to take the lead on coordinating the work associated with the demolition project. Mayor Scott Peters has been tied-up serving as a Riverton Police Officer due to their shortage in staff members and has not had the time necessary to ensure this project get completed prior to the landfill closure. Superintendent Frey said he proposed to the FCAG members the idea of having them take on the actual demolition and hauling within an established 10-day scheduled timeframe, with immense support.

Discussion: (1.) Value is having the work structured to focus on this single event. (2.) A memorandum of understanding will be developed by Attorney Sollars.

Return to 3.D. Executive Session – Potential Litigation

STEVE BAUMANN made a motion to enter Executive Session at 10:37am, allowing Commissioner McCarty, Superintendent Frey, and Attorney Sollars to remain. VICE-CHAIRMAN MIKE ADAMS seconded the motion. **MOTION CARRIED**

MIKE MCDONALD made a motion to exit Executive Session at 10:57am. STEVE BAUMANN seconded the motion. **MOTION CARRIED**

5. CALL FOR ADJOURNMENT

SSTEVE BAUMANN made a motion to adjourn the meeting at 10:57am. ROB DOLCATER seconded the motion. **MOTION CARRIED**

6. UPCOMING MEETING(S):

a. The Next Regularly Scheduled Meeting:

- i. May 21, 2018, at 9:30am.

b. The Next Special Meeting(s):

- i. October 24, 2018, at 9:30am (Financial Audit Report Presentation)

Respectfully submitted by,

Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Directors Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District

05/14/18

Balance Sheet

Accrual Basis

As of April 30, 2018

	Apr 30, 18	Apr 30, 17
ASSETS		
Current Assets		
Checking/Savings		
122105 · Petty Cash	300.00	300.00
122106 · Transfer ...	200.00	200.00
122107 · Scale Hou...	1,600.00	2,600.00
123110 · CB&T Ch...	31,663.48	62,754.47
123115 · Edward J...	4,804,630.28	2,851,538.64
123120 · Bank of J...	12,925.52	0.00
123130 · WYO STAR	7,321,824.37	7,263,232.88
123136 · Wells Fargo	0.00	167,995.07
124135 · U.S. Bank	905,405.95	570,080.16
Total Checking/Savi...	13,078,549.60	10,918,701.22
Accounts Receivable		
133141 · Accounts ...	225,193.20	271,054.00
Total Accounts Rece...	225,193.20	271,054.00
Other Current Assets	6,616.13	8,671.41
Total Current Assets	13,310,358.93	11,198,426.63
TOTAL ASSETS	13,310,358.93	11,198,426.63
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	42,264.20	125,317.75
Other Current Liab...	6,002.33	9,945.42
Total Current Liabilit...	48,266.53	135,263.17
Total Liabilities	48,266.53	135,263.17
Equity		
380190 · Fund Balan...	-47,746.26	-1,717.56
380860 · Cash Reser...	750,000.00	500,000.00
380970 · Closure/Po...	10,973,496.00	9,326,512.00
Net Income	1,586,342.66	1,238,369.02
Total Equity	13,262,092.40	11,063,163.46
TOTAL LIABILITIES & E...	13,310,358.93	11,198,426.63



memorandum

To: Andy Frey, P.E., Superintendent, Fremont County SWDD
From: Ken Schreuder, P.E., P.G.
cc: Fremont County SWDD Board
Date: May 14, 2018
Re: Project Updates for May 21, 2018, Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (DEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – FY 2014-2015 Monitoring (Task Order 10-017 / Trihydro Project 09Y-008-003)

The spring semiannual groundwater monitoring events for the Dubois, Lander, Sand Draw, and Shoshoni Landfills were completed during the second week of April. Monitoring reports are being drafted and will be reviewed with the Superintendent prior to submittal to the WDEQ/SHWD.

The WDEQ/AQD determined that the Title V operating permit renewal application was complete on December 4, 2017, and provided a “permit shield.” The permit shield means that the District will not be considered to be in violation if the WDEQ/AQD doesn’t complete its technical review and issue a draft permit before the current permit expires on June 6, 2018. We are awaiting a response from the WDEQ/AQD regarding the status of the application.

Ongoing Technical Assistance (Task Order 10-018 / Trihydro Project 09Y-005-004)

Technical assistance activities during the previous month included:

- Prepared a project status report for the monthly Board meeting.
- Provided budget planning support to the Superintendent.
- Completed air space utilization surveys for Lander and Sand Draw Landfills
- Initiated design plans for relocating the south drainage at the Lander Landfill.



Andy Frey, FCSWDD
May 14, 2018
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Sand Draw Landfill – Water Balance Cover and Lifetime Operating Permit (Task Order 10-019 / Trihydro Project 09Y-001-005)

Trihydro prepared responses to the initial technical review comments provided by the WDEQ/SHWD. Once the Superintendent completes his review of the responses, Trihydro will submit a revised application to the WDEQ/SHWD.

Lander Landfill – Water Balance Cover and Lifetime Operating Permit (Task Order 10-020 / Trihydro Project 09Y-009-002)

The lifetime operating permit application was received by the WDEQ/SHWD on February 2, 2018. WDEQ/SHWD correspondence dated March 20, 2018, indicated that the application was complete. The WDEQ/SHWD's technical review is anticipated by June 18, 2018.

Shoshoni Landfill – Water Balance Cover and Closure Permit (Task Order 10-021 / Trihydro Project 09Y-004-002)

The closure permit application for the Shoshoni Landfill was submitted to the WDEQ/SHWD on December 5, 2017. The application was deemed complete by the WDEQ/SHWD on February 2, 2018. The technical review of the application was due May 5, 2018.

Trihydro recently identified a cost saving alternative regarding the design of the final cover system, and discussed it with the Superintendent and the WDEQ/SHWD. The Superintendent submitted a letter to the WDEQ/SHWD on April 26, 2018, and requested the WDEQ/SHWD delay its technical review to provide time to submit the alternative design. Revised portions of the closure application were submitted to the WDEQ/SHWD on May 14, 2018. We expect the WDEQ/SHWD's technical review to be issued by June 13, 2018.

Dubois Landfill – Lifetime Operating Permit (Task Order 10-022 / Trihydro Project 09Y-011-001)

The WDEQ/SHWD determined that the lifetime operating permit renewal application was complete and technically adequate on January 28, 2018. The Superintendent is taking the lead on the public notice requirements, and Trihydro has provided copies of the final permit application document. No further work on this project is anticipated by Trihydro.

Additional Information

Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-330-7737), send me an email (kschreuder@trihydro.com), or stop by our office at 388 Main Street, Suite C, in Lander. Thank you.

END OF MEMORANDUM

Memorandum



Date: May 11, 2018

To: Andy Frey, PE, Fremont County Solid Waste Disposal District

From: Matt Evans, PE

Subject: Progress Report – May, 2018

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Capacity Audits

Capacity audit reports have been completed and were included in the November 2017 board report. The first step for completing the 2018 capacity audits is to complete the annual topographical surveys of the four landfills in July 2018. William H. Smith and Associates, Inc. will complete the surveying.

Technical Engineering Assistance

Burns & McDonnell did not complete technical engineering assistance services since the last progress report was submitted other than preparation of progress reports and project management related to the overall administration of the project.

Capital Improvement Plan Modeling

The annual Capital Improvement Plan and budget model review work is in progress. The model will be updated with next year's budget, operational changes that occurred this past year, and updated construction timing for future large construction projects based on the capacity audits completed in October last year. An annual presentation of the CIP modeling results will likely be at the June Board meeting.

Waste Characterization

The waste characterization report has been completed. The results of the study were presented at the February 21, 2018 Board Meeting.

Groundwater Monitoring System Assessment

This task is on hold.

Leachate Management System Design, Bid Administration, and Construction Support

Construction materials are being procured by Patrick Construction. Burns & McDonnell is in the process of working with Patrick Construction in the review of the materials being procured. The construction schedule is being driven by the lead time for the underground storage tank. Delivery of the tank is anticipated to be later in the summer.

Memorandum *(continued)*



May 11, 2018

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Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-656-3629 or maevans@burnsmcd.com at your earliest convenience.

Fremont County Solid Waste Disposal District
Superintendent Report
May 21, 2018

Office/Staff/Board/Inter-Government

Office:

1. The calculated annual tonnages and cost per ton is as follows (calculated using revenues, expenses, and tonnages):
 - a. 2013 = \$139.96 & 31,472 total tons
 - b. 2014 = \$176.43 & 27,562 total tons
 - c. 2015 = \$99.44 & 31,890 total tons
 - d. 2016 = \$103.22 & 29,659 total tons
 - e. 2017 = \$102.26 & 33,483 total tons
 - f. 2018 = \$107.99 & 6,708 total tons (first quarter of 2018)

Staff:

1. May 2018 – following the approval of the ***Safety Incentive Program*** in April 2015 and the implementation July 1, 2015, the Riverton Area staff (i.e. Riverton Transfer Station and the Sand Draw Landfill) has not had a single lost-time accident/incident → **2 years and 10 months**, and the Lander Area staff (i.e. Lander Landfill, Dubois Landfill, and the rural transfer stations) had one lost-time accident early on, but has now made it **2 years and 3 months!!**
2. April 10, 2018 – The District Superintendent, Accounting Manager, two Crew Chiefs, and two Lead Operators will be receiving the second annual ***Human Resources training*** (8-hr) through LGLP. This year there will be six modules (last year there were seven modules) and for this year the modules are: Accident Investigation, ADA What Supervisors Need to Know, Behavior Based Safety for Supervisors, Handling Employee Complaints, Hiring Legally, and Preventing Discrimination in the Workplace.
3. May 2018 – The District's ***annual safety training*** refreshers have been scheduled for May 16-17, 2018, and May 23-24, 2018. The Local Government Liability Pool (i.e. LGLP) is again providing these training opportunities.
4. May 2018 – Camille and I met with Fremont Counseling to discuss the process and language within our drug and alcohol policy. This meeting was to allow a better understanding of the process and ensure our policy language was achievable, with a positive outcome.

Board:

1. March 2018 – The following represents the current list of ***Board Committees and Members***:
 - a. Recycling Committee: Mark Moxley, Gary Weisz, Rick Klaproth, and Mike Morgan.
 - b. Health Benefit and Wage Committee: Gina Clingerman, Rick Klaproth, Gary Weisz, and Mike Adams.
 - c. Rate Committee: Gina Clingerman, Rob Dolcater, Gary Weisz, and Mike McDonald.

- d. Budget Committee: Mark Moxley, Rob Dolcater, Gary Weisz, and Mike McDonald.
- e. WRIR Solid Waste Negotiations Committee: Mike Morgan, Mark Moxley, Gary Weisz, and Steve Baumann.

Inter-Government:

- 1. Federal (Army National Guard):
 - a. Lander Landfill – Geotechnical Testing and Borrow Area:
 - i. September 2016 – May 2018: Discussions/correspondence started in late 2016 requesting permission to access the land directly south of the Lander Landfill to conduct geotechnical testing with a goal of identifying additional soils that would be suitable for the planned alternative cover system for the Lander Landfill upon closure (i.e. Evapo-Transpiration Closure Design). Since then we have completed the required applications, met with their representatives, submitted application payments, provided drawings and descriptions of our intended testing. There have been multiple follow-up calls and emails from our group to ensure we have not missed any requirements and to see if we needed to do anything else to keep the process moving ahead. Last month (i.e. March 2018) another email was submitted and they responded with a timeline of around another month before we would receive the final agreements.
 - ii. May 2018 – Authorization has been received to conduct the geotechnical testing.
- 2. State: *No Updates*
- 3. County: *No Updates*
- 4. Municipalities:
 - a. April & May 2018 – Following the April 2018 FCAG meeting and the subsequent discussions with the Board at the April 2018 meeting, I have been able to get authorization from the WDEQ to move ahead with the Shoshoni downtown demolition project. They responded to our guidance and authorization request with a clearly defined list of requirements that will need to be met in order to complete this project. I have been working on the notices and planning and hope to have much of the reports ready for submittal to the State later this month.

Regulatory/Engineering/Legal/General Contractors

Regulatory

- 1. WDEQ – Solid and Hazardous Waste Division:
 - a. ***Shoshoni Landfill Closure Permit*** – We submitted a letter requesting the review be delayed to allow for discussions around altering the gas collection portion of the cap. If approved this alteration may save the District up to \$300,000 in the closure costs.
 - b. ***Dubois Transfer Station Permit, Landfill Permit, and MSW Landfill Permits*** – the WDEQ-SHWD completed both the Completeness Review and the Technical Adequacy review, and the District has completed the public notice requirements for the first round and submitted proof of compliance in a letter April 6, 2018. The

second round of public notice has been started and will be completed May 25, 2018.

- c. **Lander Landfill Permit** – The WDEQ-SHWD completed the Completeness Review and the District has started the public notice requirements.

Engineering

- 1. Burns and McDonnell:
 - a. **Underground Storage Tank (UST) Project at the Lander Landfill:** The project is moving ahead on schedule.
 - b. **20-Year Capital Improvement Model:** B&M have recently started to develop the staff and equipment allocation spreadsheets.

Legal: *No Updates*

General Contractors:

- 1. **Rocky Mountain Power:**
 - a. February and March 2018 – Notice of the approval for the **new overhead power installation** was provided and a meeting with the new field routing representative was held to clarify the new route. An updated cost estimate was developed by them and there appears to be a small savings in comparison to the previous estimate. We are working with the Burns & McDonnell surveying group to complete the easement.
 - b. March 2018 – I again reached out to Rocky Mountain Power to request another power review in an **attempt to lower our power expenses** for the baler system. They have contractors who handle these types of reviews and after this request they have a group evaluating our options...
 - c. April 2018 – the week of April 2, 2018, we again met with Rocky Mountain Power to look at the staked route of their **easement** and discussed the idea of slightly altering **the location of the last power pole** to ensure the distance is within 100-ft of the power panels for the UST project.
 - d. May 9, 2018 – I submitted the final easement documents to Rocky Mountain Power. They have confirmed that all documentation has been submitted and are planning the installation.
- 2. **Wind River Indian Reservation – Solid Waste:**
 - a. May 2018 – No updates.

Sites/Operations/Equipment:

Sites:

- 1. Shoshoni Landfill – February 26, 2018, the grant application was submitted to the State Land and Investment Board for review and consideration. The District will likely not hear anything back from SLIB until June 2018.
 - a. May 2018 – Following discussions with Craig McOmie (WDEQ) we have submitted a letter to WDEQ & SLIB requesting that our grant application be withdrawn from the June 2018 review and placed back into the file for the next round of reviews. This

decision was made since the programs are without funding currently, yet scheduled to receive additional legislative funding later in the year.

Operations:

1. Lander Landfill Groundwater Collection System Hauling:
 - a. 10/29/2017 – 11/30/2017: realized savings = approximately **\$7,500.**
 - b. 12/1/2017 – 12/31/2017: realized savings = approximately **\$9,000.**
 - c. 1/1/2018 – 1/31/2018: realized savings = approximately **\$7,000.**
 - d. 2/1/2018 – 2/28/2018: realized savings = approximately **\$7,000.**
 - e. 3/1/2018 – 3/31/2018: realized savings = approximately **\$7,500.**
 - f. 4/1/2018 – 4/30, 2018: realized savings = approximately **\$7,500.**

Equipment:

1. April 2018 – The District advertised for, and received three bids for roll-off containers. After reviewing the bids it was discovered that not one of the bids met the requirements for one reason or another. We will again go out for bids after the start of the next fiscal year.

Miscellaneous/Upcoming Work & Events/Work in Progress: *No Updates*

Work in Progress:

1. March 2018 – An onsite meeting was held with a Power Systems Specialist from Wyoming Machinery to ***discuss the idea of housing an onsite generator at the Riverton Transfer Station to provide the necessary power for the baling system.***
 - a. May 2018 – ***Black Hills Energy*** confirmed availability of adequate volumes of natural gas and have offered to install a gas line at no cost to the District once approved.
 - b. May 2018 – ***Wyoming Machinery*** refined their recommendation on a natural gas powered generator system and will be meeting with the Superintendent later this month to review the documents. Once the District works through the cost/benefit, the process will be further reviewed with the Board and eventually be sent out for bids.
2. 2018 Household Hazardous Waste & Chemical Waste Cleanup Event:
 - a. June 23, 2018 – The date has been selected for the ***2018 Household Hazardous Waste and Chemical Cleanup Event.*** This year the event will be hosted in the Riverton area (i.e. Riverton Transfer Station). Meetings with other interested groups (i.e. Weed & Pest, BLM, City of Lander, City of Riverton, Wyoming Waste, etc.) have been held monthly to work through the details.
3. April 2018 – the ***2017 Financial Audit*** with DM-T is being planned and the dates coordinated. They will be conducting their field work the week of September 17, 2018, and their Financial Audit Report Presentation will be October 24, 2018, at 9:30am.
4. ***Underground Storage Tank (UST) Project at the Lander Landfill:*** April and early May 2018 – the existing gravity pipeline was exposed by the District to establish the tie-in location. Minor site grading will be completed by the District staff within a few weeks to allow for better site drainage prior to the start of the construction. Patrick Construction has been working with Burns and McDonnell on the material submittals.

5. **Security System(s):** Following meetings with two different security system contractors to review our sites and specific goals/challenges, I drafted a DRAFT Request for Proposals that has been reviewed in-house, reviewed by Chairman Mark Moxley, and on May 14, 2018, it was submitted for review/comment to the two security contractors.

Thank you,



Andrew Frey, P.E.

Superintendent of Operations

Fremont County Solid Waste Disposal District

**FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT
FISCAL YEAR 2018-2019 PROPOSED BUDGET
"HIGHLIGHTS"**

- >> Revenue from property taxes expected to be up approximately \$100,000 from last year (based on the mill levy) and down approximately \$40,000 from fiscal year 2016-2017 .
- >> Expected addition to the closure and post-closure reserve is \$2.89 million.
This brings our total closure & post-closure reserve to \$13,865,052, which is approximately 68% of the estimated total closure & post-closure care costs* for all sites.
** Estimated costs prepared by Burns & McDonnell as of 6/30/17 plus 15% engineering oversight*
- >> There is no salary adjustment included in the proposed budget, however it does include filling two full-time positions and 1.5 part-time positions that have been vacant.
- >> The expected increase for health benefits is 33.6%, which will be shared by the employees and the District using the same allocation currently used (15% employees / 85% District)
The proposed budgeted amount assumes full employment for the full year.

- >> Major equipment purchases included in the proposed budget:

Semi truck	\$ 142,000
924 Grapple Bucket	\$ 16,000
IT14 Bucket	\$ 9,000
Tire Balancer and Tire Spreader	\$ 8,000
Arc Welder (Sand Draw)	\$ 5,000
Air Compressor (Sand Draw)	\$ 1,500
Roll-off Containers (10)	\$ 100,000
Generator (Riverton Transfer Station)	\$ 215,000
Total proposed equipment purchases	<u>\$ 496,500</u>

- >> Major building/infrastructure improvements included in the proposed budget:

Windows for Lander Office	\$ 17,000
Underground Storage Tank Project	\$ 371,000
Security System (all sites)	\$ 125,000
Lander Landfill Excavation	\$ 150,000
Rain Gutters (Riverton Transfer Station)	\$ 10,000
Total proposed building/infrastructure improvements	<u>\$ 673,000</u>

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT
CLOSURE & POST CLOSURE LIABILITY
SCHEDULE OF FUTURE COSTS

Location	Closure & Post-Closure Total Est Cost (see notes)	Remaining years from YE 6/30/17	YE 6/30/17 Liability (Info only)	Amount Committed 7/1/17	YE 6/30/18	YE 6/30/19	YE 6/30/20	YE 6/30/21	YE 6/30/22	Thereafter
LANDER	8,116,700	10	5,590,000	(8,116,700)	(0)	(0)	(0)	(0)	(0)	(0)
SAND DRAW	8,849,825	25	4,093,600	(631,086)	328,750	328,750	328,750	328,750	328,750	6,574,991
SHOSHONI-Phase I & II	2,225,710	2	1,935,400	(2,225,710)	-	-	-	-	-	-
DUBOIS - Expansion	1,182,200	62	81,000	-	19,068	19,068	19,068	19,068	19,068	1,086,861
Reserve requirement	20,374,435		11,700,000	(10,973,496)	347,817	347,817	347,817	347,817	347,817	7,661,852

Full Accrual Fin Stmt

Committed Fund Balance:

FYE 6/30/12	\$ 904,706	Total Est Cost	\$ 20,374,435	as of 6/30/17
FYE 6/30/13	687,365	Less: Reserve	(10,973,496)	as of 6/30/18
FYE 6/30/14	742,147	Remaining to be funded	\$ 9,400,939	as of 6/30/18
FYE 6/30/15	1,257,052	Proposed w/ 2018-19 Budget	(2,891,556)	
FYE 6/30/16	3,805,256	Remaining to be funded	\$ 6,509,383	as of 6/30/19
FYE 6/30/17	1,929,986			
FYE 6/30/18	1,646,984			
total as of 7/1/17 (FYE 6/30/18)	10,973,496	(see Amount Committed above)		
Budget FYE 6/30/19	2,891,556	Estimated with Proposed 2018-19 Budget		
Total projected for 6/30/19	<u>\$ 13,865,052</u>			

Notes & Assumptions:

- 1) The total landfill closure and post-closure care, environmental monitoring and reporting estimated cost per site is based on information provided in the annual capacity audits, prepared by Burns & McDonnell, as of FYE 6/30/17 adjusted for 15% engineering oversight (as required by the Wyoming DEQ).
- 2) The post-closure period is currently assumed to be 30 years following the final closure; however, this is the minimum requirement and the actual post-closure monitoring may be much longer. The cost to provide these services will continue throughout the entire post-closure period.
- 3) The landfill and operational expansion costs, such as developing new landfill sites, are not included in the cost estimates shown above (i.e. new lined landfill cells, leachate collection and management systems, relocation of maintenance facilities, etc.)
- 4) No grant revenue or cost-sharing is recognized in the cost estimates shown above.

BUDGET SUMMARY

PAGE 1 - BUDGET SUMMARY

	ACTUAL					Budget	
	YE 6/30/14	YE 6/30/15	YE 6/30/16	YE 6/30/17	2/28/2018	PROJECTED YE 18	2018-2019
TOTAL CASH REQUIREMENT (EXPENSES)	4,794,821	3,909,940	2,973,761	3,296,571	2,187,730	3,625,731	5,125,300
							FROM EXPENSES PG 3
TOTAL CASH & ANTICIPATED REVENUES	3,230,800	3,124,126	3,046,471	3,110,169	3,595,180	4,895,395	3,127,548
							FROM BELOW
ADDITIONAL FINANCIAL SUPPORT REQUIRED							
MILL LEVY REVENUES	2,763,442	2,759,135	2,758,371	2,037,358	1,256,350	2,018,528	1,997,752
							SHOULD EQUAL MILL LEVY

Est assessed = \$611 mill, \$1.833 mill to SWDD

ESTIMATE 3/13/18=\$665,917,450

1,997,752

PAGE 2 - BUDGET MESSAGE NARRATIVE

NET INCOME (LOSS) / OVER (UNDER) BUDGET

BUDGETED INCOME/(LOSS), WILL =0
W/FINAL

PAGE 3 - CASH AND ANTICIPATED REVENUES

TOTAL EST. CASH & INVESTMENTS-END FISCAL YR	4,567,550	6,663,209	6,663,209	11,264,889	13,000,000	13,000,000	14,850,000	ESTIMATE
LESS: UNPAID BILLS PRECEDING FISCAL YEAR				180,718	150,000	150,000	150,000	
CASH & CLOSURE RESERVES	2,634,218	4,091,270	7,896,526	9,826,512	11,723,496	11,723,496	14,615,052	RESTRICTED CASH (PY + CY ADDITIONS)
CASH AVAILABLE	0	0	0	0	1,126,504	1,126,504	84,948	
ANTICIPATED REVENUES (NOT INCLUDING MILL LEVY)	3,230,800	3,124,126	3,046,471	3,110,169	2,468,676	3,768,891	3,042,600	FROM REVENUE/RESERVE PG
TOTAL CASH & ANTICIPATED REVENUE	3,230,800	3,124,126	3,046,471	3,110,169	3,595,180	4,895,395	3,127,548	

	ACTUAL				2/28/2018		PROJECTED YE 18		PROPOSED	2018-2019 NOTES
	YE 6/30/14	YE 6/30/15	YE 6/30/16	YE 6/30/17	2/28/2018	PROJECTED YE 18	PROPOSED			
MISC TAX ASSESSMENTS										
AUTO	332,955	336,117	324,680	323,321	183,134	328,134	320,000			
MILL LEVY (.003)	2,763,442	2,759,135	2,758,371	2,037,358	1,256,350	2,018,528	1,997,752			
MILL LEVY (.003) REPORTED ON SUMMARY PAGE	(2,763,442)	(2,759,135)	(2,758,371)	(2,037,358)	(1,256,350)	(2,018,528)	(1,997,752)			
OTHER INCOME										
INTERGOVERNMENTAL (EXEMPT PROPERTY)	25,832	46,535	40,137	48,391	13,496	31,000	25,000		EXPECT REDUCTION FROM STATE	
SLIB GRANT (SAND DRAW)	-	17,030			-	-				
SLIB: CEASE & TRANSFER GRANT									EXPECTED FOR 2019-20	
OTHER GRANT/MATCH /MISC REV	104,536	1,271	603	2,656	500	768	500			
INVESTMENT INCOME EARNED	(1,554)	11,869	47,483	45,060	71,095	106,643	84,000		.7% ON \$12MILL	
INVESTMENT INCOME UNREALIZED				(33,216)						
UNION CELL PHONE TOWER LEASE	3,644	7,279	7,466	7,679	-	3,600	3,600		PER CONTRACT	
RECYCLING	132,993	176,341	105,806	165,128	88,426	132,639	100,000		NO TIN OR ALUM SALES EXPECTED, SCRAP VALUE DOWN	
COMPOST SALES	5,331	7,769	9,516	10,890	3,444	9,166	9,500		PY TREND	
SALE OF ASSETS	30,343	26,077		-	11,861	11,861	-		NO SALES OR TRADE-IN EXPECTED	
USER FEES	2,596,720	2,493,838	2,510,780	2,540,260	2,096,720	3,145,080	2,500,000		PY TREND	
	3,230,800	3,124,126	3,046,471	3,110,169	2,468,676	3,768,891	3,042,600			
RESERVE FUNDS WORKSHEET										
BALANCE OF CASH RESERVE-BEG BUDGET YR	300,000	300,000	500,000	500,000	500,000	500,000	750,000		EST 3 MONTHS OPERATING EXP	
LANDFILL CLOSURE/POST CLOSURE - BEG BUDGET YR	1,592,071	2,334,218	3,591,270	7,396,526	9,326,512	9,326,512	10,973,496			
+ AMT TO BE ADDED TO CASH RESERVE		200,000			250,000	250,000				
+ AMT TO BE ADDED TO CLOSURE/POST CLOSURE RESERVE	742,147	1,257,052	3,805,256	1,929,986	1,646,984	1,646,984	2,891,556		CLOSURE & POST-CLOSURE FUND	
BALANCE IN RESERVE FUND	2,634,218	4,091,270	7,896,526	9,826,512	11,723,496	11,723,496	14,615,052			

FREMONT COUNTY SOLID WASTE BUDGET
 BUDGETED EXPENSES
 FISCAL YEAR 2018-19

EXPENSES

	ACTUAL					2018-2019	
	YE 6/30/14	YE 6/30/15	YE 6/30/16	YE 6/30/17	2/28/2018	PROJECTED YE 18	PROPOSED 2018-2019
WAGES:							
O OPERATIONS	1,087,689	768,319	734,124	754,268	505,687	758,796	869,100
A ADMINISTRATION	328,370	345,202	320,497	326,185	221,726	331,120	335,000
I VAC/SICK LIAB (unused pd)	35,574	62,121	6,722	6,256	8,992	9,488	10,000
TOTAL WAGES	1,451,633	1,175,642	1,061,343	1,086,709	736,405	1,099,404	1,214,100
INDIRECT PAYROLL COSTS							
I FICA/MEDICARE	106,614	85,554	76,176	77,731	52,250	78,375	87,600
I WORKERS COMP	38,759	33,035	35,092	37,094	20,661	33,992	47,700
I UNEMPLOYMENT	2,224	14,155	18,835	13,704	7,363	11,045	15,000
I RETIREMENT	192,869	159,351	148,386	147,330	97,931	146,897	168,000
I HEALTH INS/HEALTH BENEFITS	379,480	296,514	211,589	229,378	154,274	231,411	362,400
I HSA CONTRIBUTIONS		33,000	40,964	32,042	21,750	32,625	39,000
I HRA COMPONENT			47,650	31,651	15,574	23,361	69,225
TOTAL HEALTH BENEFITS							
TOTAL WAGES + BENEFITS	2,171,579	1,797,251	1,640,035	1,655,639	1,106,208	1,657,108	2,003,025
NUMBER FTE	33.40	24.29	23.88	23.87	24.43	24.43	26.50
AVERAGE PYRL/FTE	65,017	73,991	68,690	69,361	45,281	67,831	
INSURANCE							
I LIABILITY	14,133	12,989	11,120	9,349	0	9,349	8,200
I BLDGS, VEHICLE, EQUIP	26,192	26,978	23,997	27,328	35,507	35,507	26,000
I BOND (EMPLOYEES)	135	150	100	100	100	100	100
TOTAL INDIRECT	795,980	723,847	620,631	611,963	414,402	612,149	833,225

BUDGET FOR 25 FULL TIME, 1.5 FTE
 PART-TIME/TEMP

26.50

24.43

24.43

24.43

24.43

24.43

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FREMONT COUNTY SOLID WASTE BUDGET
BUDGETED EXPENSES
FISCAL YEAR 2018-19

EXPENSES

CAPITAL OUTLAY BUDGET		ACTUAL						PROPOSED		2018-2019 NOTES
								2018-2019		
		YE 6/30/14	YE 6/30/15	YE 6/30/16	YE 6/30/17	2/28/2018	PROJECTED YE 18			
C	EQUIPMENT	442,778	706,137	16,438	182,661	21,500	200,000	496,500	SEMI TRACTOR, 924 GRAPPLE BUCKET, IT14 BUCKET, TIRE BALANCER, TIRE SPREADER, SD ARC WELDER, SD AIR COMPRESSOR, ROLL OFF (10), GEN SET RIV TS	
C	INFRASTRUCTURE IMPROVEMENTS		6,442	26,605	2,618	9,227	200,000	673,000	OFFICE WINDOWS, UST PROJECT, SECURITY SYSTEM, LANDER LF EXCAVATION, RIV TS GUTTERS	
C	OFFICE EQUIPMENT	20,165	15,192	0	2,403	17,312	20,000	17,000	LAPTOP (AF), CAROLINA SOFTWARE UPDATE OFFICE & SCALES, WASTEWORKS	
TOTAL CAPITAL OUTLAY		469,677	761,831	43,043	187,682	48,039	420,000	1,186,500		
OPERATIONS BUDGET										
O	WAGES (ABOVE)	1,087,689	768,319	734,124	754,268	505,687	758,796	869,100		
OPERATING SUPPLIES										
O	FUEL, LUBE, FILTERS	246,449	230,451	184,791	177,295	115,975	173,963	230,000	ALLOW FOR INCREASE IN PETRO PRICE	
O	SAFETY	32,838	22,232	29,239	28,884	14,085	29,128	45,000	UNIFORMS, VESTS, GLOVES, SAFETY REIMB ALLOW, SUB. ABUSE TESTING, BACKGRND CHKS, FIRE EXT, FIRST AID, RADIOS, SCALE CAT WALKS, ETC.	
O	TOOLS	4,532	5,984	7,876	3,503	2,390	3,585	7,000	PARTS WASHER, CORDLESS GREASE GUNS, GENERAL TOOLS, SPECIALTY TOOLS, MISC	
O	SUPPLIES	5,268	13,031	11,601	15,776	6,620	14,930	16,000	PY TREND	
O	TIRES	59,164	41,264	15,603	41,397	25,545	38,318	38,500	906, Semi Trctr DRIVER, Semi Trctr TRLR, P/U, REPAIRS, BACKHOE, UNKNOWNNS	
O	BALE WIRE	54,601	3,799	0	0	0	0	9,000	POTENTIAL ORDER	
O	BALER REPAIRS	53,576	6,893	3,027	411	12	18	35,000	REPLACE TIE HEAD TRACK, EJECTOR RAM, MISC	
O	HEAVY EQUIP REPAIRS	114,572	154,624	57,968	66,211	72,715	109,073	301,950	ST ENGINE, SCRAPER FLIGHTS & CHAINS, D6 UNDERCARRIAGE, D8 DRIVE TRAIN, BACKHOE ENGINE, 816 DIFF/BRAKES/TRANS/TORQUE CONVERTER/PUMPS, WALKING FLOOR TRLR, WF TOP, CUTTING EDGES, WINDSHIELDS, 906 FENDER/LIGHTS, 816 F2 CLEANERS	
O	LEASE/RENTALS	48,191	21,495	22,530	26,924	18,240	27,360	40,000	2-906 LOADERS, SMOOTH DRUM ROLLER, OTHER	

FREMONT COUNTY SOLID WASTE BUDGET
BUDGETED EXPENSES
FISCAL YEAR 2018-19

EXPENSES

ACTUAL										2018-2019	
YE 6/30/14 YE 6/30/15 YE 6/30/16 YE 6/30/17 2/28/2018 PROJECTED YE 18										PROPOSED	NOTES
OTHER (OPERATIONS)										2018-2019	
O	TRANSFER STATIONS	1,386	1,057	470	1,846	910	1,365	4,000	RECEIPTS, LOCKS/KEYS, FENCE/GATE REPAIR, GRAVEL		
O	WRIR TRANSFER STATIONS	240,418	250,000	255,000	250,000	166,438	250,000	250,000	POSSIBLE NEW CONTRACT		
O	SITE MAINTENANCE	56,366	43,576	24,552	46,871	20,906	31,359	96,975	X100 SUPER BLKS, LANDER/DUBOIS GRAVEL, LINDR/DUB CONCRETE, RIV/SD GRAVEL, RIV/SD CONCRETE, WIND SCREENS, SEEDING, ALT COV MATERIAL, RIV SCALE FLOOR, LANDER BRKRM DOOR, HYDRANT/PWR WASH BAY, OVRHD DOOR SERV/MAINT		
O	FIN ASSURANCE, REG FEES/EXP	4,097	713	1,513	728	210	800	5,000	EMISSION \$3K, FIN ASSUR. \$1K, PERMITS \$1K (POTENTIAL CHANGE IN GUIDELINE)		
O	RECYCLING/HHW & CCE	121,064	79,886	141,438	159,201	104,296	156,444	190,000	E-WASTE, MOTOR OIL, CES, CLEAN-UP EVENTS		
O	BAD DEBTS	211	0	1,201	2,565	931	1,397	8,600	WRITE OFF OLD ACCTS		
O	LANDFILL CLOSURE	0	0	0	0	0	0	-	SHOSHONI FY 2019-20		
O	UTILITIES	184,168	162,611	186,526	232,333	121,411	182,117	195,000	PY TREND & MKRT FLUX		
O	SCALE HOUSES	7,008	13,879	16,166	17,268	11,957	17,936	20,000	PY TREND & ALLOW FOR REPAIRS		
TOTAL OPERATIONS		2,321,598	1,819,814	1,693,625	1,825,481	1,188,328	1,796,585	2,361,075			
ADMINISTRATION BUDGET											
A	WAGES (FROM ABOVE)	328,370	345,202	320,497	326,185	221,726	331,120	335,000			
TRAVEL, SEMINARS, TRAINING											
A	BOARD TRAVEL, SEMINAR, TRAINING	8,631	5,418	4,669	4,057	2,054	3,081	5,500	MILEAGE, MEALS, SEMINARS		
A	STAFF TRAVEL, SEMINAR, TRAINING	4,252	7,866	8,152	6,303	4,710	7,065	10,000	STAFF TRAINING (WSWRA,HAZ PCB), SITE VISITS, SEMINARS, XMAS PARTY		
CONTRACTUAL											
A	LEGAL	10,394	8,685	11,500	8,918	8,769	13,154	30,000	NEW WRIR CONTRACTS		
A	AUDIT	9,800	9,800	9,950	9,950	9,950	9,950	10,000	PER DM-T ENGAGEMENT LETTER		
A	ENGINEERING	266,796	159,015	206,694	254,568	246,104	369,156	264,500	B&M: CAP IMPT, CAP AUDIT, UST PROJ, TECH SERVICES/ TH: ENV MON, TECH ASST, SD PERMIT, LINDR PERMIT, SHO PERMIT, SHO PRE CON ITEMS / WH SMITH: TECH ASST, SURVEYING / GEN ENG: 20 YR ISWP, LINDR LF EXCAVATION PLANS		
A	PUBLIC COMMUNICATIONS (MRKTG)	7,815	1,656	2,044	3,406	7,503	9,255	10,000	PUBLIC COMMUNICATION		
A	ACCOUNTANT	29,948	37,350	23,175	22,748	13,815	20,723	30,000	PY TREND / UNKNOWNNS		
A	CONTRACT SERVICES	3,485	750	5,408	2,500	0	0	10,000	GENERAL		

FREMONT COUNTY SOLID WASTE BUDGET
BUDGETED EXPENSES
FISCAL YEAR 2018-19

EXPENSES

	ACTUAL					2/28/2018	PROJECTED YE 18	PROPOSED 2018-2019	2018-2019 NOTES
	YE 6/30/14	YE 6/30/15	YE 6/30/16	YE 6/30/17					
OTHER									
A OFFICE SUPPLIES	4,714	6,463	6,555	6,018	4,435	6,653		7,000	GENERAL SUPPLIES
A OFFICE EQ/MAINT & REPAIRS	3,513	4,936	5,941	8,566	5,903	8,855		10,000	TRAVELING COMPUTERS
A POSTAGE	3,509	2,656	1,582	2,689	317	476		1,500	
A ADVERTISING	4,902	8,059	1,801	3,499	1,584	2,376		5,000	MEETINGS, JOB ANNOUNCEMENTS, OTHER
A BANK FEES	6,966	6,592	8,494	12,038	10,091	15,137		16,000	INCREASE CC USAGE & INCREASED REV
TOTAL ADMIN									
	697,375	604,448	616,462	671,445	536,961	796,998		744,500	
D DEBT SERVICE PRINCIPAL	493,090	0	0	0	0	0		-	ALL DEBT PAID IN FULL
D DEBT SERVICE INTEREST	17,101	0	0	0	0	0		-	
TOTAL DEBT SERVICE									
	510,191	-	-	-	-	-		-	
A TOTAL ADMIN	697,375	604,448	616,462	671,445	536,961	796,998		744,500	
O TOTAL OPERATIONS	2,321,598	1,819,814	1,693,625	1,825,481	1,188,328	1,796,585		2,361,075	
I TOTAL INDIRECT	795,980	723,847	620,631	611,963	414,402	612,149		833,225	
C TOTAL CAPITAL OUTLAY	469,677	761,831	43,043	187,682	48,039	420,000		1,186,500	
D DEBT SERVICE	510,191	-	-	-	-	-		-	
TOTAL CASH REQUIREMENT									
	4,794,821	3,909,940	2,973,761	3,296,571	2,187,730	3,625,731		5,125,300	

RESOLUTION NO. 06-2018 (Cash Reserve Account)

I HEREBY CERTIFY that I am the duly elected and qualified Secretary/Treasurer of the Fremont County Solid Waste Disposal District (District) Board of Directors and the keeper of the records of said District and that the following is a true and correct copy of the resolution duly adopted at a regular meeting of the Board of Directors held in accordance with the By-Laws of said District and its office at Lander, Wyoming on the 21st day of May, 2018.

"Be it Resolved, that the Fremont County Solid Waste Disposal District's previously established and now formally adopted Cash Reserve Account maintains adequate monies for 3 months of operations."

In Witness Whereof, I have hereunto affixed my name as District Secretary/Treasurer this 21st day of May, 2018.

Secretary/Treasurer

I, _____, a Director of said District, do hereby certify that the foregoing is a correct copy of a resolution adopted as above set forth.

To be signed by a Director other than the Secretary/Treasurer

RESOLUTION NO. 07-2018 (Closure/Post-Closure/Expansion Account)

I HEREBY CERTIFY that I am the duly elected and qualified Secretary/Treasurer of the Fremont County Solid Waste Disposal District (District) Board of Directors and the keeper of the records of said District and that the following is a true and correct copy of the resolution duly adopted at a regular meeting of the Board of Directors held in accordance with the By-Laws of said District and its office at Lander, Wyoming on the 21st day of May, 2018.

“Be it Resolved, that the Fremont County Solid Waste Disposal District’s previously established and now formally adopted Closure/Post-Closure/Expansion Account works to annually direct a portion of the funds required to cover the calculated landfill closure and post-closure liabilities, as well as the operational and landfill expansion needs as determined by the Board of Directors. The amount of funds allocated on an annual basis is reviewed and established on an annual basis by the Board of Directors.”

In Witness Whereof, I have hereunto affixed my name as District Secretary/Treasurer this 21st day of May, 2018.

Secretary/Treasurer

I, _____, a Director of said District, do hereby certify that the foregoing is a correct copy of a resolution adopted as above set forth.

To be signed by a Director other than the Secretary/Treasurer



NORTHERN ARAPAHO NATURAL RESOURCE OFFICE

P.O. Box 1336
Riverton WY, 82501

Phone: (307) 463-4185
Fax: (307) 335-1065

5-15-2018

Mark Moxley
Fremont County Solid Waste District
52 Beebee Road
P.O. Box 1400
Lander, WY 82520
Phone: (307) 332-7040

Re: NASWP proposal to operate Ethete & 17Mile/Arapahoe Transfer Stations

Dear Mr. Moxley,


At the direction of the Northern Arapaho Business Council (NABC) please consider this letter the Northern Arapaho Tribe's (NAT) formal proposal to enter into an operational contract with the Fremont County Solid Waste Disposal District (FCSWDD) to manage services at the existing transfer stations located in Ethete & 17mile/Arapahoe. The terms that will be set forth in this letter are open to discussion and negotiation. We do not consider these to be final conditions and look to have further discussions with the FCSWDD soon.

With that said, the NABC through its solid waste program the Northern Arapaho Solid Waste Program proposes to manage the afore mentioned sites through a contract term of no less than five (5) years and with an automatic renewal unless otherwise stated by ether party in writing, and for an annual amount of \$162,500.00 inflated based on the published Consumer Price Index rate percentage at the end of June every year.

Included in the annual payment is \$60,000.00 for 750 tons of waste which is a number suggested by the FCSWDD Superintendent based on historic information determined by the county records. Once the 750 historic tons of MSW has been reached the NASWP would have the option to dispose of the waste at any landfill they feel appropriate for business purposes. With that said, we look to partner with FCSWDD in ways such as hauling recyclables from Lander to Riverton and hauling waste containers from other FCSWDD operated transfer stations at a rate agreed upon by both parties. We also look to partner any other way that makes good business sense for each party.

Again, we look forward to discussing this proposal with you further in the very near future and hope that an agreement can be worked out that benefits the residents of Fremont County who use the above-mentioned transfer stations.

Best regards,


Ryan Ortiz
Executive Director
NANRO