



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT Minutes of Regular Board Meeting February 22, 2017

1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date; called to order by CHAIRMAN MOXLEY at 9:30am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Michael Adams, Gary Weisz, Mark Moxley, Mike Morgan, Mike McDonald, Gina Clingerman, Steve Baumann and Rob Dolcater
<u>Excused Member(s):</u>	Rick Klapproth
<u>Unexcused Member(s):</u>	
<u>Commissioner Liaison:</u>	Jennifer McCarty (absent)
<u>Liaisons:</u>	Kyle Larson (Riverton)
<u>Attorney:</u>	Rick Sollars (Western Law & Assoc.)
<u>Staff:</u>	Andrew Frey (Superintendent) and Linda Kummer (Bookkeeper)
<u>Consultant(s):</u>	Ernie Over
<u>Guest(s):</u>	Bruce Levin (WWS), Kelsey Schmidt (FIB), Christine Stack (FIB), Steve Ketterling (FIB), and Robert Fay

d. **Approval of Agenda**

VICE-CHAIRMAN ADAMS made a motion to approve the consent agenda, removing the Minutes, Consultants and Agreement Reports, and Staff Reports for discussion. MIKE MORGAN seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

CHAIRMAN MOXLEY opened the floor to public comment. Hearing no comments and/or communication, the Public Comment/Communication from the Floor was closed.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes – REMOVED FOR DISCUSSION**

- i. December 2016, Board Meeting

Discussion: GARY WEISZ pointed out an error in need of correction under Agenda Item 3.a. where MIKE MCDONALD was listed as giving the motion and seconding the motion.

b. **Approval of Accounts Payable – December 2016**

c. **Acceptance of Consultants Reports: – REMOVED FOR DISCUSSION**

- i. Trihydro Corporation – Progress Report

Discussion: STEVE BAUMANN asked for clarification on the repayment of 90% of the District paid closure costs back from the WDEQ-SHWD on the Dubois MSW Landfill. Superintendent Frey explained that all permitted Wyoming landfill operations are required to participate in the WDEQ-SHWD Financial Assurance Program. The Financial Assurance Program sends out an annual invoice to all landfill operators that will ensure the landfill operator has paid into the program 3% of the estimated closure costs by the time the facility reaches its

scheduled closure date. Once the facility works through the closure process, the operator may apply to receive 90% of the paid-in 3% closure costs back from the WDEQ-SHWD.

- ii. Burns and McDonnell – Progress Report
- iii. Eastern Shoshone Tribe Solid Waste – No Report Submitted

d. Acceptance of Staff Reports:

- i. Superintendent Report – **REMOVED FOR DISCUSSION**

Discussions: MIKE MORGAN asked for clarification on the level of commitment agreed to by the District in assisting the City of Riverton with the remediation efforts of their old landfill. Superintendent Frey explained that the District had not committed to any specific assistance or rates, only that the District had expressed willingness to explore options with the City on assistance depending on the remediation plan selected.

STEVE BAUMANN made a motion to accept the removed Consent Items. MIKE MORGAN seconded the motion.
MOTION CARRIED

3. OTHER ITEMS OF BUSINESS:

a. First Interstate Bank Wealth Management – Investment Specialist Kelsey Schmidt

Kelsey Schmidt, Christine Stack, and Steve Ketterling from First Interstate Bank (FIB) presented to the Board on what they could offer the District.

Discussions: (1.) FIB manages approximately \$4 billion in their Wealth Management program, including a number of public entities funds. Examples of the public entities are school districts, tribes, hospitals, public endowments, as well as others. (2.) State Statutes limit the District’s investment options. (3.) FIB is owned by stakeholders. (4.) Insurance on investments with FIB would be provided through government bonds. (5.) FIB fees are tiered. A \$5 million investments would have fees at 0.5%, per year. A \$7 million investment would cost the District around \$35,000 per year. (6.) Treasury bonds offer a high level of liquidity, with withdrawal within 3 days. (7.) Potential for principal loss.

b. Trihydro – Dubois Lifetime Operating Permit Change Order Request

Superintendent Frey explained that in discussions with the WDEQ-SHWD it was discovered that the District could alter the permit for the Dubois Landfill in a manner that will allow the MSW portion of the landfill to start its 30 year post-closure period while the C&D landfill operates. In order to complete this process the District would need to break the site into three sections with three separate legal descriptions. This work was not included in the original permit proposal or cost. Trihydro is requesting a change order for \$1,900, as well as a time extension to allow for any additional discussion with the WDEQ. The Superintendent recommended approving the \$1,900 additional cost as well as the time extension.

STEVE BAUMANN made a motion to approve the change order as presented. GARY WEISZ seconded the motion.

Discussions: MIKE MCDONALD asked for clarification on how the Lander Landfill closure date removal discussions were started. Superintendent Frey explained that the District started discussions with Luke Esch, the WDEQ-SHWD Administrator.

CHAIRMAN MOXLEY called the question on the motion. **MOTION CARRIED**

c. Scrap Metal Bids

Superintendent Frey informed the Board that the District advertised for bids on a one time scrap metal cleanup at the Lander Landfill, Sand Draw Landfill, and Dubois Landfill in January and early February 2017. Bids were due February 9, 2017. Two bids were received and publically opened. The opened bids were from Federal Auto

Recycling at \$73 per ton, and Hopper Metals at \$32 per ton. Both bids provided the necessary information required by the bid specifications. The Superintendent recommended awarding the Scrap Metal contract to Federal Auto Recycling at the rate of \$73 per ton.

STEVE BAUMANN made a motion to accept the Superintendent's recommendation and award the one time scrap metal processing to Federal Auto Recycling at a rate of \$73 per ton. GARY WEISZ seconded the motion.

Discussions: Communication from the Eastern Shoshone Tribe Solid Waste Program (ESTSWP) requested their inclusion in the scrap metal cleanup. The District asked them to confirm that their metal materials had been segregated from other waste streams and that they were not contaminated with waste. As of the meeting time, there had not been any confirmation from the ESTSWP.

CHAIRMAN MOXLEY called the question on the motion. **MOTION CARRIED**

d. FY 2017-18 Engineering Services – Discussions

Superintendent Frey informed the Board that the current engineering service agreements are set to expire at the end of the fiscal year. These agreements allowed for an extension with each firm for three consecutive years, with rate establishment at the start of each fiscal year. Further, that the District had experienced great success with the two firms and recommended extending the agreements for another three fiscal years.

Discussions: (1.) When the District worked through the last rounds of requesting proposals and interviewing the various firms, it was to ensure a system of checks and balances, as well as to utilize the various firms in their areas of specialty. (2.) The current arrangement allows the Superintendent a sounding board of colleagues and flexibility. (3.) The District will need to confirm interest from both firms in continuing a similar arrangement.

e. Disposal Rate Committee – Update

GINA CLINGERMAN informed the Board that the committee (GINA CLINGERMAN, GARY WEISZ, MIKE MCDONALD, ROB DOLCATER, and Superintendent Frey) met and discussed the City of Riverton's rate reduction request and the District's response. A draft response was provided to the committee in advance from the Superintendent. The committee refined the response to the City and discussed having Burns and McDonnell complete a full scale rate review as part of the 20-yr CIP Model project.

Discussions: (1.) The "free service" review was beneficial for the group to understand the scale of these services. (2.) Costs associated with the review of the "free services" was shown/calculated with a full-cost accounting approach. Hard costs would be less than shown. (3.) Costs shown for the Riverton area are higher for certain materials due to the sites size limitations and transfer to other locations.

f. 2017 Eclipse – City of Riverton Assistance Discussions

Superintendent Frey informed the Board that at the City of Riverton's Eclipse planning meetings, there was a verbal request for the District to potentially assist the City of Riverton with various solid waste services during the Eclipse. A portion of the anticipated Eclipse events will be taking place during the City's normal working hours and the commitments between their normal services and the additional services necessary may be more than they can cover.

Discussions: The Board agreed that any assistance decisions are left up to the Superintendent during these events as during normal operations.

g. Roll-Off Truck Bid – Discussions

Superintendent Frey referenced the memorandum provided within the Board packets regarding the current fleet of roll-off trucks and the presumed need to purchase another road-worthy truck to provide redundancy in the fleet.

MIKE MORGAN made a motion to authorize the Superintendent to purchase a roll-off truck. STEVE BAUMANN seconded the motion.

Discussions: Potential of purchasing more than one roll-off truck given the opportunity to “piggy-back” on the state bid rates. One additional truck will provide redundancy and the existing fleet will provide the onsite needs.

CHAIRMAN MOXLEY called the question on the motion. **MOTION CARRIED**

4. NEW BUSINESS

- (1.) City of Riverton: Superintendent Frey informed the Board that the City of Riverton Council took formal action to reject the Northern Arapaho Tribe Solid Waste Programs proposal to accept the City’s solid waste.
- (2.) Fremont County Weed & Pest: Superintendent Frey informed the Board that the Fremont County Weed and Pest District has implemented changes that will allow them to no longer accept chemicals or pesticides from the general public. The Weed and Pest Director has discussed with their Board the idea of allocating funds annually to assist with a household hazardous waste cleanup event if the District were to facilitate such an event. The Weed and Pest Board verbally supported the idea without taking formal action and/or establishing an allocated amount as the mill levy allocation would dictate potential available funds.

MIKE MCDONALD made a motion to approve an annual household hazardous waste event. MIKE MORGAN seconded the motion.

Discussions: (1.) The items accepted at a household hazardous waste event should be diverted from the landfill. (2.) An estimate of what Weed and Pest previously allocated towards chemical disposal was between \$6,000 and \$10,000 annually. (3.) Other entities that would also likely provide financial support to an annual event could be the conservation districts, outlying cities and towns, and maybe even Wyoming Game and Fish or other governmental programs. (4.) The District needs to establish a budget item for Community Cleanups.

CHAIRMAN MOXLEY called the question on the motion. **MOTION CARRIED**

- (3.) Remaining Life at the Lander Landfill: Superintendent Frey discussed with the Board how much Board decisions, staff actions, airspace management, county growth and large scale demolition projects can alter the remaining life at the Lander Landfill now that the set closure date has been removed. To better understand these impacts a spreadsheet was developed that allow the county growth and waste density to be adjusted to see how much the changes alter the remaining airspace projections.

Growth	AUF	Year	AUF	Year	AUF	Year	AUF	Year
0%	1,000	2028	1,050	2029	1,150	2030	1,250	2031
1%	1,000	2028	1,050	2028	1,150	2029	1,250	2030
-1%	1,000	2030	1,050	2030	1,150	2032	1,250	2033

Removal of the Waste Delivered by the Northern Arapaho Tribe Solid Waste Program								
0%	1,000	2029	1,050	2030	1,150	2031	1,250	2032

Other considerations that need to be taken into consideration are waste diversion programs, alternative daily cover options, and tire management.

(4.) Cash Reserve Policy: MIKE MORGAN discussed with the Board the training he recently received from the County regarding suggested cash reserve policies. The County Treasurer Julie Freese had suggested that the District create and implement a policy for cash reserves. Typical cash reserve policies for organizations like the District allocate 90 days' worth of funds. He suggested that this policy be established as part of the upcoming budgeting process.

(5.) Wyoming Waste: Bruce Levin informed the Board that the Northern Arapaho Solid Waste Program contacted them and requested to have Wyoming Waste commit to using their proposed transfer station. Bruce informed them that Wyoming Waste is not interested in using their services for many reasons, including a lack of system redundancy, experience, but also the liability associated with "cradle-to-grave" responsibility. He also informed the Board of their plans to implement a yard waste program in the City of Lander this year.

5. CALL FOR ADJOURNMENT

VICE-CHAIRMAN ADAMS made a motion to adjourn the meeting at 11:41am. ROB DOLCATER seconded the motion.

MOTION CARRIED

6. UPCOMING MEETING(S):

- a. The next Regularly Scheduled Meeting: March 20, 2017, at 9:30am.

Respectfully submitted by,



Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Directors Chairman
Fremont County Solid Waste Disposal District