



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

August 17, 2015

1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and time; called to order by Chairman Mike Adams at 9:30 a.m. Chairman Adams led the Pledge of Allegiance, and declared a quorum of the Board with the following people in attendance.

Board Members: Mark Moxley, Gary Weisz, Mike Adams, Richard Klapproth, Steve Baumann, Mike Morgan, Rob Dolcater, and Barb Gardner
Commissioner Liaison: Doug Thompson
Liaisons: Mike Anderson (Hudson)
Attorney: Rick Sollars (Western Law & Assoc.)
Staff: Andy Frey (Superintendent) and Linda Kummer (Bookkeeper)
Guests: Eric Blom (The Ranger)

d. **Approval of Agenda**

MIKE MORGAN made a motion to approve the agenda with the following modifications: (1). Striking Agenda Item #4 Executive Session, and (2.) Removing from the Consent Items for discussion Agenda Item #2.d.i. Superintendents Report. The motion received a second by GARY WEISZ. **MOTION CARRIED**,

e. **Public Comment/Communication from the Floor**

Chairman Adams opened the floor to public comment. Hearing no comments, the comment period was closed.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes:**

i. July 20, 2015 Board Meeting

b. **Approval of Accounts Payable – July 2015**

c. **Acceptance of Consultants Reports:**

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Environmental Quality Commission – Progress Report

d. **Acceptance of Staff Reports:**

i. Superintendent Report

Discussions: (1.) Annual Appraisals, (2.) Health Insurance issues being resolved, (3.) Wyoming Solid Waste and Recycling Association conference attendance and response to

interest, (4.) Honor Farm grazing lease information, and (5.) Lysite Transfer Station operations may have an interest in pursuing use of a recycling trailer.

3. OTHER ITEMS OF BUSINESS:

a. Hudson Transfer Station – closure discussions

Discussions: (1.) Mike Anderson (Hudson Mayor) appreciates the time spent reviewing the potential closure of the site and understands the reasoning for the closure. Indicated that the Town of Hudson had surveyed the community to pursue volunteers and could not get more than three to commit. The Town would like to have the site left as it is when the lease agreement with the District is terminated and would like consideration for a recycling opportunity. There remains a fear that more illegal dumping may take place from this closure. (2.) Permitting needs or concerns – the permitting needs are minimal, (3.) Recycling trailer for use in the community if desired, (4.) Timeline for closure, (5.) Similarity to potential closure timelines at other sites, including the WRIR sites, (6.) Closure consistent with the Efficiency Evaluation and Recommendations.

MIKE MORGAN made a motion to close the Hudson Transfer Station 60-days from September 1, 2015, with the expectation that the Superintendent will work with the community of Hudson to work through their recycling needs and future cleanup events. STEVE BAUMANN seconded the motion.

Discussions: (1.) Consistency with application of potential closure of other sites, (2.) Prior commitment from elected officials to communities to provide solid waste disposal opportunities.

Chairman Adams called for a vote:

- In support: Mike Morgan, Steve Baumann, Mike Dimick, and Rob Dolcater
- In opposition: Mark Moxley, Rick Klapproth, Gary Weisz, and Barb Gardner
- Tie-Breaker: Chairman Adams voted to support the motion. **MOTION CARRIED**

b. Acceptable Travel Distance – policy and potential implementation discussions

Discussions: (1.) The Superintendent’s document titled “Site Distance and Operational Review” provided justification for consideration of a 20-mile acceptable travel distance for communities/populated areas to travel to a solid waste disposal facility, (2.) Consideration for populated areas (not just individuals) beyond the 20-mile distance from a primary population center, (3.) County GIS to develop maps for additional information, (4.) Impacts to WRIR sites if implemented, (5.) Prior negotiations with the Tribes implied pending closure of two to three sites if full operation by the District, (6.) Goal to capture 95% of population.

MIKE MORGAN made a motion to adopt a distance policy implementing an acceptable travel distance of 20-miles from population centers listed in the “Site Distance and Operational Review” document to the nearest transfer station or landfill currently operated by District staff. STEVE BAUMANN seconded the motion.

Discussions: (1.) 95% of County population served by the approach, (2.) There are no sites impacted by this policy immediately.

Chairman Adams called for the vote: Unanimous support. **MOTION CARRIED**

c. Propane Contract – Bid Discussions

The District advertised for bids for propane delivery/sales and received two bids: (1.) Big Horn Co-Operative at \$0.95 per gallon, and (2.) Pirate Propane at \$1.04 per gallon. It was noted that the prior year contract had the price at \$1.889.

RICK KLAPROTH made a motion to accept the Big Horn Co-Operative bid at \$0.95 per gallon for the District's propane needs. ROB DOLCATER seconded the motion. **MOTION CARRIED**

d. Task Order Request – Red Rock Chronicling

The District received a Task Order Request from Red Rock Chronicling for the fiscal year 2015-16 marketing and website maintenance with a not-to-exceed amount of \$15,000.

STEVE BAUMANN made a motion to accept the Red Rock Chronicling Task Order Request as written. RICK KLAPROTH seconded the motion. **MOTION CARRIED**

e. Task Order Request & Engagement Letter – SLB, Inc.

The District received a Task Order Request and an Engagement Letter from SLB, Inc. to provide fiscal year 2015-16 accounting services with a not-to-exceed amount of \$40,000.

STEVE BAUMANN made a motion to accept the SLB, Inc. Task Order Request and Engagement Letter as written. GARY WEISZ seconded the motion. **MOTION CARRIED**

f. Board Authorization Request

i. Use of allocated funds for wage adjustments

Discussions: (1.) The Board allocated \$12,000 in the fiscal year 2015-16 budget as a placeholder for use if pay adjustments were authorized by the Board, based on the County's approach for adjustments, (2.) The County did not provide pay adjustments for County staff, (3.) The County has projected a decrease in tax funding by up to 1/3 (i.e. from \$900,000,000 down to \$600,000,000) from this fiscal year until next fiscal year due to impacts in the energy sector (oil, gas, coal, uranium, etc.), (4.) The District has the potential to see a decrease in funding by 1/3.

STEVE BAUMANN made a motion to hold the \$12,000 in the budget fund and to not approve across the board raises or cost-of-living increases, but to allow the money to be used in the event of promotions of District staff. BARB GARDNER seconded the motion. **MOTION CARRIED**

ii. North Dakota Solid Waste Conference (Minot, ND)

Discussions: (1.) Superintendent Frey requested permission from the Board to attend the ND Solid Waste and recycling Association conference in Minot, ND from September 15-17, 2015, (2.) The conference will provide guidance on how ND and MT intend to proceed with management of NORM and TENORM waste streams, (3.) The conference

provides additional continuing education required for the Superintendent's professional engineering registration.

RICK KLAPROTH made a motion to authorize the Superintendent to attend the ND Solid Waste and Recycling Association 2015 conference in Minot. MIKE MORGAN seconded the motion. **MOTION CARRIED**

g. New Business

Discussions: (1.) Concerns with the weeds at the Dubois Landfill – staff will work with the County Weed & Pest group, (2.) Request for an updated Board roster list with term information and District consultant information, and (3.) Relations with the County Road & Bridge group as they were going to mow the District road-sides at the Lander Landfill – they still are committed but have not completed the work.

4. EXECUTIVE SESSION – PERSONNEL (STRUCK FROM THE AGENDA)

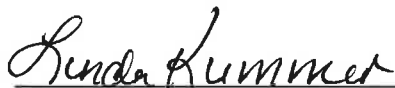
5. CALL FOR ADJOURNMENT

GARY WEISZ made a motion to adjourn the meeting at 11:00 a.m. BARB GARDNER seconded the motion. **MOTION CARRIED**

6. UPCOMING MEETING(S):

- a.** The Next Regularly Scheduled Meeting: September 21, 2015 at 9:30 a.m.

Respectfully submitted by,



Linda Kummer
Bookkeeper
Fremont County Solid Waste Disposal District



Michael Adams
Board of Directors Chairman
Fremont County Solid Waste Disposal District