



## FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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### FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

#### Minutes of Regular Board Meeting

April 21, 2014 at 9:30 AM

1. The regular meeting of the Fremont County Solid Waste Disposal District was held on the above date and time; called to order by Chairman Mike Adams at 9:30 a.m. Chairman Adams led the Pledge of Allegiance, and declared a quorum of the Board with the following people in attendance.

Board Members:	Richard Klapproth, Mike Adams, Barbara Gardner, Mark Moxley, Mike Dimick, Mike Morgan, Steve Baumann, Bruce Davison, and Gary Weisz
Commissioner Liaison:	Doug Thompson
City of Lander Liaison:	Dick Hudson
Consultants:	Ken Schreuder (Trihydro), and Susan Brodie (CPA)
Attorney:	Rick Sollars (Western Law Assoc.)
Staff:	Superintendent Andy Frey, Assistant Superintendent Ben Gonzales and Bookkeeper Linda Kummer
Guests:	Bruce Leven, Ron Zakoor (Wyoming Waste), Ryan Ortiz (WREQC), Eric Blom (the Ranger), Gregg Schaub, Dawn Wilhelm (City of Riverton), Ernie Over (County 10.com), Steve Moldt (Inberg-Miller), John Oliver, Dave Guthridge, and Tom Erhart (FCSWDD)

The meeting Consent Agenda was presented to the Board for approval. BARBARA GARDNER made a motion to approve the agenda. The motion received a second by RICHARD KLAPROTH. MOTION CARRIED.

#### e. Public Comment/Communication from the Floor

Chairman Adams opened the floor to public comments. Hearing no comments, the comment period closed.

#### f. Introduction of new Board member Bruce Davison

Chairman Adams introduced the new Board member Bruce Davison.

### 2. CONSULTANT AND AGREEMENTS REPORTS:

#### a. Trihydro Corporation

Mr. Schreuder discussed the highlights from his Progress Report. See the Trihydro Progress Report for further information.

#### b. Wind River Environmental Quality Commission - Ryan Ortiz

Mr. Ortiz informed the Board that he was heading to Canada next week to inspect and sign off on the equipment the WREQC ordered. The equipment should be delivered the first week of May, and will go into use immediately.

Superintendent Frey inquired if the WREQC had deposited the checks that have been issued to them. Mr. Ortiz was not aware if they have taken care of the checks, but would follow-up with their finance department again.

### **3. STAFF REPORTS:**

#### **a. Superintendent Report – March 2014**

Superintendent Frey presented the Superintendent Report for March 2014.

**Discussions:** (1) CES cardboard truck that the District help purchased, EnCana has pulled their funding to convert to natural gas. (2) When WREQC starts hauling their own waste, only one position with the District will be affected.

### **4. CONSENT ITEMS:**

#### **a. Approval of the Minutes.**

##### **a. March 17, 2014 Board Meeting**

#### **b. Approval of the Accounts payable – March 2014 bills**

### **5. OTHER ITEMS OF BUSINESS:**

#### **a. Retiring Employees – Plaque of Appreciation**

##### **1. Dave Guthridge 2001 – 2014**

Chairman Adams presented a plaque of appreciation to Mr. Guthridge recognizing his years of service with the District.

##### **2. John Oliver 1986 – 2014**

Chairman Adams presented a plaque of appreciation to Mr. Oliver recognizing his year of service with the District.

#### **b. Board Training**

Superintendent Frey informed the Board that the Commissioner provided board training for all new Board members is again being offered to make sure that everyone understands Roberts Rule of Order, and to ensure all meetings are conducted in a legal manner. Commissioner Thompson plans to inform the District when the next board training will be held.

#### **c. Engineering Services RFP – Review Committee**

Superintendent Frey informed the Board that he had received two Engineering Services proposals for 2014-17. Superintendent Frey requested a special meeting to allow the engineering firms an opportunity to give a presentation to the full Board. The Board decided on May 5, 2014 at 6:00 p.m. for the Special meeting. Superintendent Frey requested to have three or four Board members volunteer to make up a review committee, but the Board decided that was not necessary because they plan to make a decision after the presentation of each engineering firms at the special meeting.

#### **d. Scrap Metal Bid Review**

Superintendent Frey informed the Board that the Scrap Iron Processing bids were due on April 3, 2014 at 4:00 p.m., and publically opened at 4:05 p.m. The results were as follows: Hopper Metals bid was \$85.00 per ton, and Mill Creek Metals bid was \$117.00 per ton. The bid documents were reviewed by the District Attorney and found no issues. He then recommended to award the Scrap Metal Processing and Hauling to Mill Creek Metals for the term of July 1, 2014 through June 30, 2016.

STEVE BAUMANN moved, and MIKE MORGAN seconded the motion to accept the Mill Creek Metals bid for Scrap Iron processing at \$117.00 per ton for the term of July1, 2014 through June 30, 2014. MOTION CARRIED

**e. Tire Disposal Proposal Discussion**

Superintendent Frey informed the Board that on April 14, 2014 the District received a proposal from Hopper Metals to contract with them for tire disposal. Hopper Metals proposed to bale, remove and dispose of the Districts waste tires collected through regular operations for a fee of \$100.00 per ton. Following discussions on other approaches, the need to publically advertise, and bid the work, and having the District landfill the materials, the Board took no action.

**f. Transfer Station – Expanding the Volunteer Operations**

Mr. Weisz inquired of the Board if they would sponsor a Work Experience Program funding through the federal government. The Work Experience Program is for retired individuals with limited income, allowing for up to 18 hours of work/pay a week. The Board decision was to have the towns sponsor these types of programs.

Superintendent Frey informed the Board that he attended a Pavillion Town Council meeting on April 7, 2014. Superintendent Frey discussed with the Town of Pavillion the Boards willingness to look at the potential of converting other LH/LV transfer stations over to volunteer operations. The Town of Pavillion was interested in looking into a volunteer program, and plan to further look into the idea.

**g. 2014 Shoshoni Community Cleanup Event**

Mr. Weisz updated the Board that the Shoshoni Community Cleanup Event has been scheduled for May 3, 2014, to coincide with the Shoshoni Landfill being open. The District plans to have a staff member available at the Shoshoni Transfer Station for a few hours.

**h. Electronic Waste Cleanup Event**

Superintendent Frey inquired if the Board was willing to host an electronic waste cleanup event. The previous year's event cost the District approximately \$20,000, but was beneficial to the communities.

Following discussion, MIKE MORGAN moved, and STEVE BAUMANN seconded the motion to allow the District to host a free Electronic Waste Cleanup event. MOTION CARRIED

**i. Equipment Discussions**

**1. Financed Equipment Payoff Amounts**

**i. 2012 CAT D-6 \$238,000.00**

Superintendent Frey informed the Board that the payoff of the 2012 CAT D-6 is \$238,000.00. Paying off the equipment would save the District \$26,630.00 in interest over the remaining contract.

**ii. 2008 CAT 615 \$149,900.00**

Superintendent Frey informed the Board that the payoff for the 2008 CAT 615 is \$149,900.00. Paying off the equipment would save the District \$8,701 in interest over the remaining contract.

Following discussion, MIKE MORGAN moved, and STEVE BAUMANN seconded the motion to pay off the CAT D-6 in the amount of \$238,000.00 and the CAT 615 in the amount of \$149,900.00. MOTION CARRIED

## **2. Recycling Trailer**

Superintendent Frey inquired if the Board was interested in investing in an additional recycling trailer, with an estimated cost of \$20,000.00. The Board took no action.

## **j. Sand Draw Landfill – Active Mineral Royalties Grant**

Superintendent Frey informed the Board that the District had previously been awarded a Minerals Royalty Grant (MRG) with the value of \$281,000 back in 2007 for the Sand Draw Landfill expansions. This grant has approximately \$146,000.00 remaining, and could potentially be used to stake out the first expansion area cell and hire a contractor to strip the topsoil, then excavate the area until the remainder of the grant money was used up. Superintendent Frey plans to follow-up with SLIB and report later to the Board.

## **k. Efficiency Discussion:**

### **1. Consolidate MSW Baling Operations**

Following discussion, MIKE MORGAN moved, and STEVE BAUMANN seconded the motion to not consolidate MSW baling operations. MOTION CARRIED

### **2. Short Term Diversion of MSW to the Lander Landfill**

**Discussions:** (1) Cost of hauling waste to Lander (2) Hauling loose waste from Riverton.

Following discussion, STEVE BAUMANN moved, and MIKE MORGAN seconded the motion to allow short term diversion of MSW to Lander Landfill, going into effect July 1, 2014. MOTION CARRIED

### **3. Short Term Reduction in MSW Disposal at the Sand Draw Landfill**

Following discussion, MIKE MORGAN moved, and STEVE BAUMANN seconded the motion to allow short term reduction in MSW disposal at the Sand Draw Landfill. MOTION CARRIED

### **4. Reduce Days of Operation at the Lander Landfill, Sand Draw, and Riverton Bale Station**

**Discussions:** (1) Transfer stations would not be effect. (2) Holidays fall on a Monday.

Following discussion, STEVE BAUMANN moved, and MIKE MORGAN seconded the motion to reduce days of operation at the Lander Landfill, Sand Draw, and Riverton Bale Station from seven days a week down to five days a week, being open Tuesday through Saturday, effective July 1, 2014. MOTION CARRIED

### **5. Reduce Operations at the Dubois Transfer Station and Landfill**

Following discussion, STEVE BAUMANN moved, and MIKE MORGAN seconded the motion to reduce operations at the Dubois Transfer Station and Landfill from five days a week down to three days a week, having the days to the public as open Tuesday, Wednesday and Saturdays, with the hours of operation being 9:00 a.m. to 4:00 p.m. effective July 1, 2014. MOTION CARRIED.

## **6. Close the Hudson LH/LV Transfer Station**

**Discussions:** (1) The Town of Hudson being offered to run the site through a volunteer program. (2) Cost saving of hauling from Hudson.

Following discussion, MIKE MORGAN moved, and STEVE BAUMANN seconded the motion to close the Hudson LH/LV transfer station. Mike Dimick, Mike Morgan and Steve Baumann voted in support. Gary Weisz, Barbara Gardner, Richard Klapproth, Mark Moxley and Bruce Davison voted in opposition.  
MOTION FAILED

## **7. Close the Shoshoni Landfill**

Following discussion, STEVE BAUMANN moved, and BARBARA GARDNER seconded the motion to plan a full closure of the Shoshoni Landfill in 2018. MOTION CARRIED

## **8. Expand the Volunteer Program at the LH/LV Transfer Station**

Following discussion, BARBARA GARDNER moved, and STEVE BAUMANN seconded the motion to allow the expansion of the volunteer program at the LH/LV transfer stations. MOTION CARRIED

## **9. Transitioning the bale fill operations over the loose fill operations**

**Discussions:** (1) Timeframe for equipment needed to convert over to loose fill operations. (2) Potential litter concerns.

Following discussion, STEVE BAUMANN moved, and RICHARD KLAPHORTH seconded the motion to transition from bale fill operations to loose fill operations, effective July 1, 2014. MOTION CARRIED

## **10. Expand the Lander Landfill**

**Discussions:** (1) The Lander Landfill State Mandate to stop receiving waste in 2023. (2) The potential time associated with permitting a new landfill could take up to 10 years.

Following discussion, MIKE MORGAN moved, and RICHARD KLAPHOTH seconded the motion to not expand the Lander Landfill. MOTION CARRIED

## **11. Focus Recycling Center on Source-Separated Commodities**

**Discussions:** (1) The change could result in the District taking over full operations of the recycling program.

Following discussion, MIKE MORGAN moved, and BARBARA GARDNER seconded the motion to not act on paying for source separated recycling commodities. Mike Adams abstained from voting. MOTION CARRIED

## **12. Revise Contract for Operation of Recycling Centers**

Following discussions, MIKE MORGAN moved, and RICHARD KLAPROTH seconded the motion to not revise the Contract for Operations of the Recycling Centers. Mike Adams abstained from voting.  
MOTION CARRIED

### **13. Change Existing MSW Caps to Water Balance Caps**

Following discussion, MARK MOXLEY moved, and STEVE BAUMANN seconded the motion to implement water balance caps on all landfills. MOTION CARRIED

#### **14. Public Outreach Plan for any Approved Changes**

Superintendent Frey informed the Board that with all the changes that have been adopted, that there needed to be a public outreach plan.

**Discussions:** (1) Discussion with all communities, mayors, councils, etc. (2) Press Packet (3) FSCWDD staff. (4) Consultants

#### **I. FY 2014-15 Operating Budget – Work Session**

Superintendent Frey informed the Board that the preparation of the draft budget has stopped, given the discussions revolving around potential major operational changes. A work session is needed to work on the draft FY 2014-15 operating budget. A work session is scheduled for May 12, 2014 at 6:00 p.m.

#### **m. Employment and/or Compensation Order**

Mr. Morgan informed the Board that he would like to see an Employment and/or Compensation Order.

**Discussions:** (1) To much like a contract, right to work state. (2) The Board previously set starting wages.

MIKE MORGAN moved, and did not receive any support on using a Employment and/or Compensation Order. MOTION FAILED

#### **n. Rate Structure – for use during Scale Outages**

Superintendent Frey informed the Board that there are times when there are electrical outages, technical problems, and/or other mechanical problems that do not allow the scales to be utilized for weighing in customers on the District scales. A rates structure is needed for these times when the scales are not functioning, and the proposed rate structure is mirrored off the rate used at the transfer stations.

MIKE MORGAN moved, and BRUCE DAVISON seconded the motion to accept the new rate structure when the scales are down, following a formal rule change. MOTION CARRIED

#### **o. Wyoming Solid Waste and Recycling Association Annual Conference – August 20-28, 2014 (Casper)**

Superintendent Frey informed the Board that the Wyoming Solid Waste and Recycling Annual Conference was in Casper this year August 20-28, 2014. Superintendent Frey asked which Board Members are interested in attending. Mark Moxley and Barbara Gardner expressed interest in attending.

#### **p. Other New Business**

There was no other new business.

### **6. Executive Session**

#### **a. Personnel**

BARBARA GARDNER moved, and GARY WEISZ seconded the motion to move into executive session pertaining to personnel, inviting Superintendent Frey and Attorney Sollars, at 1:20 p.m.

RICHARD KLAPROTH moved, and GARY WEISZ seconded the motion to come out of executive session at 2:00 p.m. MOTION CARRIED

**7. Call for Adjournment**

GARY WEISZ moved, and MIKE MORGAN seconded the motion to adjourn the meeting at 2:00 p.m. MOTION CARRIED.

**8. Upcoming Meetings**

- a. Special Board Meeting May 5, 2014 at 6:00 p.m.
- b. Work Session for draft budget FY2014-15 May 12, 2014 at 6:00 p.m.
- c. Next Regularly Scheduled Meeting: May 19, 2014 at 9:30 a.m.

Respectfully Submitted by,

Approved by,



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Linda Kummer  
Bookkeeper  
Fremont County Solid Waste Disposal District

Michael Adams  
Board of Directors Chairman  
Fremont County Solid Waste Disposal District