

Superintendent
Andrew Frey, P.E.



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

March 17, 2014 at 9:30 AM

1. The regular meeting of the Fremont County Solid Waste Disposal District was held on the above date and time; called to order by Chairman Mike Adams at 9:30 a.m. Chairman Adams led the Pledge of Allegiance, and declared a quorum of the Board, with the following people in attendance.

Board Members:	Richard Klaproth, Mike Adams, Barbara Gardner, Mark Moxley, Mike Dimick, Mike Morgan, Steve Baumann, and Gary Weisz
Commissioner Liaison:	Doug Thompson (absent)
City of Lander Liaison:	Dick Hudson
Consultants:	Ken Schreuder (Trihydro), and Susan Brodie (CPA)
Attorney:	Rick Sollars (Western Law Assoc.)
Staff:	Assistant Superintendent Ben Gonzales and Bookkeeper Linda Kummer
Guests:	Bruce Leven (Wyoming Waste), Jim Miller (All Guard Storage), and Eric Blom (The Ranger)

The meeting Consent Agenda was presented to the Board for approval. GARY WEISZ made a motion to approve the agenda, adding to accounts payable the CAT payments and executive session for personnel. The motion received a second by MIKE MORGAN. MOTION CARRIED.

e. Public Comment/Communication from the Floor

Chairman Adams opened the floor to public comments.

Mr. Leven apologized for the rumors coming from his crew.

Mr. Miller approached the Board to request a reduction of his disposal bill associated with the disposal of law books that were abandoned in his business storage shed. The books would not be accepted for recycling since the quantity was so high and the books were bound hardbacks.

2. CONSULTANT AND AGREEMENTS REPORTS:

a. Trihydro Corporation

Mr. Schreuder discussed the highlights from his Progress Report. See the Trihydro Progress Report for further information.

b. Wind River Environmental Quality Commission - Ryan Ortiz

Mr. Ortiz was not present.

3. STAFF REPORTS:

a. Superintendent Report – February 2014

Chairman Adams presented the Superintendent Report for February 2014.

Discussions: (1) House Bill 66 has been signed by Governor Mead. (2) Health insurance information. (3) CES possibly found a packer truck.

4. CONSENT ITEMS:

a. Approval of the Minutes.

a. February 17, 2014 Board Meeting

b. Approval of the Accounts payable – February 2014 bills

Mr. Morgan inquired about paying off equipment that the District is making payments on.

5. OTHER ITEMS OF BUSINESS:

a. 2014 Shoshoni Community Cleanup Event

Mr. Weisz inquired about a Shoshoni Town clean-up day, with having the Shoshoni Landfill and the Transfer Station open on May 10, 2014. Mr. Gonzales requested the clean-up day be May 3, 2014 the regular day the Shoshoni Landfill will be open.

Mr. Weisz inquired about the size of trailer Bruce Davison has been taking to the transfer stations, and received a letter about. It was confirmed that loads larger than 4 cubic yards will need to be directed to a landfill or bale station.

b. Lysite Transfer Station Volunteer Pilot Project

Assistant Superintendent Gonzales and Superintendent Frey had met with the Lysite volunteers. The Lysite volunteers would like to have up to ten volunteers and be open on Saturdays from 12:00 p.m. to 4:00 p.m.

STEVE BAUMANN moved, and GARY WEISZ seconded the motion to allow up to ten volunteers and allow the site to move its regular day to Saturday from 12:00 p.m. to 4:00 p.m. MOTION CARRIED

c. Financial Auditing Consultant

Chairman Adams informed the Board that the District had requested a cost proposal from DeCoria-Maichel and Teague (DM&T) to provide a financial audit for the fiscal year 2013-14. The cost of the proposal is \$9,800.00.

Discussions: (1) The audit cost for 2013 was \$9,800.00.

MIKE MORGAN moved, and STEVE BAUMANN seconded the motion to accept DeCoria-Maichel and Teague proposal to provide 2013-14 financial audit in the amount of \$9,800.00. MOTION CARRIED

d. Equipment Discussions

Chairman Adams informed the Board that there is money in the budget for equipment purchase. The following equipment the District wishes to purchase includes a snowplow and sander in the amount of \$20,000.00, recycling trailer \$20,000.00, motor grader \$100,000.00 -\$170,000.00, pickup \$25,000.00-\$30,000.00.

MIKE MORGAN moved, and GARY WEISZ seconded the motion to purchase the snowplow and sander in the amount of \$20,000.00, and table the rest of the equipment purchases. Steve Baumann opposed. MOTION CARRIED

e. State Land and Investment Board – Grant Application Resolutions

Chairman Adams informed the Board that the District is working on grant applications to the State Land and Investment Board (SLIB). SLIB is partnering with the WDEQ on reviews for funding committed by the Legislature through House Bill 66-Cease and Transfer. The grants being applied for are for the Dubois Transfer Station, the Dubois MSW Landfill Closure, and the Shoshoni Landfill Closure.

STEVE BAUMANN moved, and MIKE MORGAN seconded the motion to move forward with applying for SLIB grants for the Dubois Transfer Station, the Dubois MSW Landfill Closure and the Shoshoni Landfill Closure. MOTION CARRIED

f. Wyoming Machinery Plant Tour

Chairman Adams informed the Board that Wyoming Machinery is offering to provide travel and meals for up to eight individuals to their Clayton and Sanford, North Carolina manufacturing facilities where they build CAT small front-end loaders and skid loaders. Approximate dates are between June 1-June 15, 2014. The only Board member that requested to attend is Mike Dimick.

g. Fremont County Health Fair

Chairman Adams informed the Board that the Fremont County Governments allows employees up to one hour to participate in the Heath Fair, and asked the Board to consider offering the same to District employees in lieu of requiring employees to use vacation or sick leave.

RICHARD KLAPROTH moved, and GARY WEISZ seconded the motion to allow District employees up to an hour to participate in the Heath Fair. MOTION CARRIED

h. Architectural Needs Analysis Request of Proposal (RFP)

Chairman Adams informed the Board the Architectural Needs Analysis previously requested by Jerry Crews had been a work in progress between Jerry and Superintendent Frey (as directed by the Board). The document was not completed before Jerry resigned.

RICHARD KLAPROTH moved, and STEVE BAUMANN seconded the motion to table the Architecture Needs Analysis until the Operational Evaluation is complete. MOTION CARRIED

i. Fiscal Year 2014-2017 Engineering Services Contract Request for Proposal/Qualifications

Chairman Adams informed the Board that an updated draft of the Engineering Services RFP for fiscal year 2014-15 through 2016-17 was provided in the Board packets.

Discussions: Annual air space utilization.

MIKE MORGAN moved, and STEVE BAUMANN seconded the motion to accept the Request for Proposal/Qualifications for the fiscal year 2014-2017. MOTION CARRIED

j. Sand Draw Landfill – Active Mineral Royalties Grant

Chairman Adams informed the Board that the District had previously been awarded a Minerals Royalty Grant (MRG) with the value of \$281,000 back in 2007 for the Sand Draw Landfill expansions. This grant has approximately \$146,000.00 remaining. This grant could be used to stake out the first expansion area cell and hire a contractor to strip the topsoil, then excavate the area until the remainder of the grant money was used up. The Board tabled discussions until a later date.

k. Other New Business

- a. Employment and/or Compensation order so that all new hires will be brought to the Board.
Discussions: Mike Morgan would like to have the Employment and/or Compensation Order document on the agenda for next month.

I. Executive Session

STEVE BAUMANN moved, and RICHARD KLAPROTH seconded the motion to move into executive session pertaining to personnel, inviting Attorney Sollars, at 11:40 a.m.

STEVE BAUMANN moved, and GARY WEISZ seconded the motion to come out of executive session at 11:47 a.m. MOTION CARRIED

6. Call for Adjournment

GARY WEISZ moved, and BARBARA GARDNER seconded the motion to adjourn the meeting at 11:48 a.m. MOTION CARRIED.

7. Upcoming Meetings

- a. Next Special Meeting: March 19, 2014 at 6:00 p.m.
- b. Next Regularly Scheduled Meeting: April 21, 2014 at 9:30 a.m.

Respectfully Submitted by,



Linda Kummer
Bookkeeper
Fremont County Solid Waste Disposal District

Approved by,



Michael Adams
Board of Directors Chairman
Fremont County Solid Waste Disposal District