

Superintendent
Andrew Frey, P.E.



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Special Board Meeting

October 30, 2013 at 11:30 a.m.

1. The special meeting of the Fremont County Solid Waste Disposal District was held on the above date and time; called to order by Vice Chairman Crews at 11:30 a.m. Vice Chairman Crews declared a quorum of the Board, with the following people in attendance.

Board Members:	Jerry Crews, Richard Klaproth, Gary Weisz, Barbara Gardner, Jeff Hermansky and Mike Morgan
Excused:	Mike Adams and Steve Baumann
Unexcused:	Travis Brockie
Commissioner Liaison:	Doug Thompson (absent)
Consultants:	Ken Schreuder (Trihydro) and Matt Evans (HDR)
Attorney:	Rick Sollars (Western Law Assoc.)
Staff:	Superintendent Andrew Frey, Assistant Superintendent Ben Gonzales and Bookkeeper Linda Kummer

The meeting agenda was presented to the Board for approval. The agenda was then approved by unanimous vote after a motion made by MIKE MORGAN, and seconded by GARY WEISZ. MOTION CARRIED.

e. Public Comment/Communication from the Floor

Vice Chairman Crews opened the floor to public comment. Hearing no comments, the comment period was closed.

2. ITEMS OF BUSINESS:

a. FCSWDD Operational Efficiency Evaluation Project

1. Introductions

Ken Schreuder with Trihydro and Matt Evans with HDR.

2. Project Scope Review

Covered under "Consultant Discussions on Approach and Schedule".

3. Consultant Discussion on Approach and Schedule

Mr. Schreuder (Trihydro) and Mr. Evans (HDR) provided a presentation to the Board on their understanding of the scope, their approach, and the deliverables.

Discussions: The planning period for the project was discussed and determined to be for a 20-year timeframe. It was further determined that all aspects of the current operations will be reviewed.

4. Public Outreach

a. Identify Stakeholders

Discussions: The targeted stakeholders for communication will be the Fremont County Association of Government (FCAG), municipalities involved with solid waste and recycling operations, and the primary waste haulers.

b. Establish Stakeholders Role/Involvement

Discussions: The Board decided to provide communication to the groups identified above, informing them of the project at the beginning and of the decided approach following the completion of the project.

c. Marketing Approach

Discussions: The Board decided to utilize paid articles to ensure an accurate representation. Included in the approach will be to run the ads only one time during each phase, marketing with the local newspapers, the County 10 website, and the Districts trashmatters.org website.

5. Contract Discussions

a. Contract Approval

Covered under "Contract Budget Approval".

b. Contract Budget Approval

MIKE MORGAN moved, and JEFF HERMANSKY seconded the motion to accept the contract for the Operational Efficiency Evaluation Project between FCSWDD and Trihydro/HDR as presented, also accepting the Budget as presented in the amount of \$126,972.00. MOTION CARRIED.

b. Call for Adjournment

RICHARD KLAPROTH moved, and MIKE MORGAN seconded the motion to adjourn the meeting at 1:20 p.m. MOTION CARRIED.

d. Upcoming Meetings

- i. Next regularly scheduled Board meeting: November 18, 2013 at 9:30 a.m.

Respectfully Submitted by,



Linda Kummer

Bookkeeper

Fremont County Solid Waste Disposal District

Approved by,



Michael Adams

Board of Directors Chairman

Fremont County Solid Waste Disposal District