



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

October 21, 2013 at 9:30 AM

1. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and time; called to order by Vice Chairman Crews at 9:30 a.m. Mr. Weisz led the Pledge of Allegiance. Vice Chairman Crews declared a quorum of the Board, with the following people in attendance.

Board Members:	Richard Klaproth, Barbara Gardner, Travis Brockie, Jeff Hermansky, Gary Weisz, Mike Morgan, and Jerry Crews
Excused Members:	Steve Baumann and Mike Adams
Commissioner Liaison:	Doug Thompson
City of Lander Liaison:	Dick Hudson
Consultants:	Ken Schreuder (Trihydro) (absent)
Attorney:	Rick Sollars (Western Law Assoc.)
Staff:	Superintendent Andrew Frey, Assistant Superintendent Ben Gonzales and Bookkeeper Linda Kummer

Consent Agenda was presented to the Board. Mr. Morgan requested to remove the Board minutes.

e. Public Comment/Communication from the Floor

Vice Chairman Crews opened the floor to public comments. Hearing no comments, the comment period was closed.

2. CONSULTANT AND AGREEMENTS REPORTS:

a. Trihydro Corporation - Ken Schreuder

Mr. Schreuder was not present at the Board meeting.

Discussions: (1) Superintendent Frey informed the Board that the capacity audits are complete and a copy is available for review.

b. Wind River Environmental Quality Commission - Ryan Ortiz

Mr. Ortiz was not present at the Board meeting.

Discussions: (1) Superintendent Frey informed the Board that he had spoken to Mr. Ortiz with concerns of E-waste being dumped in the waste containers on the WRIR. (2) The WRIR's request for bids for equipment procurement was due September 27, 2013, however, with the Federal Governments furlough, the USDA had been delayed in reviewing the bids. The review delay may have an impact on the six month hauling contract between the WRIR and the District.

3. STAFF REPORTS:

a. Superintendent Report – October, 2013

Superintendent Frey presented the Superintendent Report for October, 2013.

Discussions: (1) The groundwater classification requests submitted to the WDEQ for the Lander Landfill and the Sand Draw Landfill – still no response back from the WDEQ. (2) The \$45,000 assistance the District provided to CES for the purchase of a packer truck was taken out of the FY 2012-13 operating budget – CES has still not been able to locate an appropriate truck. (3) Ongoing illegal dumping problems on the WRIR, and concerns of the same around the rest of the County – the District has no authority or responsibility on lands not owned or operated by the District. (4) Commissioner Thompson requested to have the Superintendent attend an upcoming Commissioners meeting to present the positive impacts observed by the changes made by the Solid Waste District the last few years, as well as to discuss illegal dumping – Mr. Crews and Mr. Morgan both plan to attend the meeting as well.

4. CONSENT ITEMS:

a. Approval of the Minutes

Mr. Morgan informed the Board that the Board minutes have a misspelled word that he would like it corrected - Gen to Ben.

GARY WEISZ moved, and MIKE MORGAN seconded the motion to approve the September 2013 Board minutes with the spelling correction. Travis Brockie abstained. MOTION CARRIED.

b. August 2013 – Accounts Payable.

5. OTHER ITEMS OF BUSINESS:

a. FCSWD Operational Efficiency Evaluation Project.

1. Proposed Scope of Work and Schedule.

Superintendent Frey informed the Board of the Operational Efficiency Evaluation Project proposed scope and schedule within their Board packets.

2. Proposed October 30, 2013 Kick-off Meeting.

Superintendent Frey informed the Board that the Board and Trihydro/HDR would have a kick-off meeting to finalize the Scope of Work, Timeline, and Cost Proposal.

Discussions: (1) Mr. Morgan would like hard copies of the reports for all Board members to review. (2) Trihydro will serve as the lead on this project.

MIKE MORGAN moved, and RICK KLAPROTH seconded the motion to move forward with FCSWDD Operational Efficiency Evaluation with a kick-off meeting with Trihydro/HDR, to be held on October 30, 2013 at 11:30 a.m. MOTION CARRIED.

b. Engineering Consultant Selection Discussions.

Superintendent Frey requested Board direction on how to move forward with selection of engineering consultants.

Discussions: (1) Draft a RFP/RFQ with a two or three year agreement.

c. DM-T Audit Financials Presentation

Superintendent Frey informed the Board that DM-T will be available the first week of November to present the Financial Report. The Board approved November 4, 2013 at 9:30 a.m. for the DM-T presentation.

d. Roll-Off Containers Purchase Discussion (budgeted \$100,000.00)

1. Previous two low-bids were through Rule Steel.

Superintendent Frey informed the Board of the need for purchasing eleven more waste roll-off containers, and the low bid the previous two times was Rule Steel.

MIKE MORGAN moved, and BARBARA GARDNER seconded the motion to go out to bid for eleven waste roll-off containers, not-to-exceed \$100,000.00. MOTION CARRIED.

e. Other New Business

i. Mr. Morgan inquired on the RFQ for an architectural analysis. Superintendent Frey responded that he and Mr. Crews were planning on working on this but their schedules have not allowed a meeting.

ii. Mr. Morgan inquired if Superintendent Frey has looked in to other options with health insurance. Superintendent Frey responded that there has not been time. Commissioner Thompson invited Mr. Frey to their upcoming meeting to discuss health care options.

iii. Long term capital plan (CIP) will be part of the Operational Efficiency evaluation.

iv. Mr. Morgan requested that the Executive Board meet and discuss the Superintendents evaluation, and on next month's agenda will need to have an executive session for personnel.

v. Superintendent Frey informed the Board of the draft copies of the Personnel Policy, Managerial Guidelines, and Safety Policy for their review.


f. Call for Adjournment

BARBARA GARDNER moved, and GARY WEISZ seconded the motion to adjourn the meeting at 11:30 a.m. MOTION CARRIED.

g. Upcoming Meetings

i. The next Regularly Scheduled Meeting: November 18, 2013 at 9:30 a.m.

Respectfully Submitted by,



Linda Kummer
Bookkeeper
Fremont County Solid Waste Disposal District

Approved by,



Michael Adams
Board of Directors Chairman
Fremont County Solid Waste Disposal District