

Superintendent
Andrew Frey, P.E.



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

August 19, 2013 at 9:30 AM

1. The regular meeting of the Fremont County Solid Waste Disposal District was held on the above date and time; called to order by Chairman Mike Adams at 9:30 a.m.. Superintendent Frey led the Pledge of Allegiance. Chairman Adams declared a quorum of the Board, with the following people in attendance.

Board Members:	Richard Klapproth, Mike Adams, Barbara Gardner, Steve Baumann, Jeff Hermansky, Travis Brockie, Mike Morgan and Jerry Crews
Excused Members:	Gary Weisz
Commissioner Liaison:	Doug Thompson (absent)
City of Lander Liaison:	Dick Hudson
Consultants:	Ken Schreuder (Trihydro)
Attorney:	Rick Sollars (Western Law Assoc.)
Staff:	Superintendent Andrew Frey, and Bookkeeper Linda Kummer
Guests:	Josh Scheer (County 10)

The meeting Consent Agenda was presented to the Board for approval. MIKE MORGAN made a motion to approve the agenda, the motion received a second by STEVE BAUMANN, following Mr. Morgan's request to remove Accounts Payable. MOTION CARRIED.

e. Public Comment/Communication from the Floor

Chairman Adams opened the floor to public comments. Hearing no comments, the comment period was closed.

2. CONSULTANT AND AGREEMENTS REPORTS:

a. Trihydro Corporation - Ken Schreuder

Mr. Schreuder discussed the highlights from his Progress Report. See the Trihydro Progress Report for further information.

b. Wind River Environmental Quality Commission - Ryan Ortiz

Mr. Ortiz was not present.

c. Task Order Requests for F.Y. 2013-14

a. Website – Not-to-Exceed \$5,000.00

Superintendent Frey informed the Board that Task Order 2013-2014-01 for Ongoing Website Maintenance was in their Board Packet for consideration.

RICHARD KLAPROTH moved, and MIKE MORGAN seconded the motion to approve Task Order 2013-2014-01 for Ongoing Website Maintenance, Not-to-Exceed \$5,000.00. MOTION CARRIED.

b. Accounting – Not-to-Exceed \$40,000.00

Superintendent Frey informed the Board that Task Order #1 for F.Y. 2013-14. accounting with SLB, Inc was in their Board packet for consideration.

MIKE MORGAN moved, and STEVE BAUMANN seconded the motion to approve the SLB, Inc Task Order for F.Y. 2013-2014, Not-to-Exceed \$40,000.00. MOTION CARRIED.

3. STAFF REPORTS:

a. Superintendent Report – August 2013

Superintendent Frey presented the Superintendent Report for June 2013.

Discussions: (1) The adjustment of the COLA going into effect following the staff reviews, and ensuring the COLA is retroactive to July 1, 2013. (2) Drug testing following accidents. (3) Insurance coverage on the District vehicles. (4) The scrap metal pricing this year versus last year.

4. CONSENT ITEMS:

a. Approval of the Minutes (Previously Handled)

b. July 2013 – Accounts Payable.

Discussions: (1) Compost sales from the City of Riverton. (2) Recycling signs. (3) Unemployment payments.

MIKE MORGAN moved, and RICHARD KLAPROTH seconded the motion to approve the July 2013 Account Payables. MOTION CARRIED.

5. OTHER ITEMS OF BUSINESS:

a. Policy Discussions (follow-up from LGLP meeting)

Mr. Morgan updated the Board on the policy discussions from the meeting with Bill Miller (LGLP) whom the Board met with on August 10, 2013. The Board asked Superintendent Frey to draft the updated policies for review.

b. Operation Assistant/Safety Manager Position Discussions

Superintendent Frey informed the Board that a Proposed Organizational Chart was included in their packet for review.

MIKE MORGAN moved, and RICHARD KLAPROTH seconded the motion to allow the Superintendent to move forward with hiring an Administrative/Engineering Assistant. MOTION CARRIED.

c. Lander Landfill Expansion Investigation Project.

Superintendent Frey informed the Board that Jeff Hermansky, Travis Brockie and he met to review and discuss the submitted proposals, and need more time to gather information. Superintendent Frey inquired if any other Board members would like to be a part of the committee. Jerry Crews and Steve Baumann requested to be involved.

1. Special Committee.

Travis Brockie, Jeff Hermansky, Jerry Crews, Steve Baumann and Superintendent Frey are on the special committee to review the Lander Landfill Expansion Investigation Project.

d. Request for Purchase.

1. Computer/Software Upgrades – Not-to-Exceed \$20,000.00.

Superintendent Frey informed the Board that included in their Board packets was a proposal for upgrading computer hardware and software.

Discussions: (1) Internet access and limitations. (2) Tougher laptops.

TRAVIS BROCKIE moved, and JERRY CREWS seconded the motion to accept the computer/software proposal as written.

MIKE MORGAN made a motion to add "Not-to-Exceed \$25,000.00". STEVE BAUMANN seconded the motion. MOTION CARRIED.

e. Other New Business

i. Superintendent Frey informed the Board that Lowham Walsh had submitted their final field inspection for the Dubois Landfill Closure Project. Superintendent Frey also informed the Board that there was money held from Patrick Construction in the amount of \$15,577.22.

STEVE BAUMANN moved, and RICHARD KLAPROTH seconded the motion to close out the work order and pay Patrick Construction in the amount \$15,577.22. MOTION CARRIED.

ii. Mr. Morgan added a friendly reminder that during the budget workshop it was discussed to have the District look into other health insurances options.

iii. Mr. Baumann expressed his concerns with the reservation transfers stations and the illegal dumping.

f. Call for Adjournment

MIKE MORGAN moved, and STEVE BAUMANN seconded the motion to adjourn the meeting at 11:10 a.m.. MOTION CARRIED.

g. Upcoming Meetings

i. The next Regularly Scheduled Meeting: September 16, 2013 at 9:30 a.m.

Respectfully Submitted by,



Linda Kummer
Bookkeeper
Fremont County Solid Waste Disposal District

Approved by,



Michael Adams
Board of Directors Chairman
Fremont County Solid Waste Disposal District