



## FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

### Minutes of Regular Board Meeting

July 15, 2013 at 9:30 AM

1. The regular meeting of the Fremont County Solid Waste Disposal District was held on the above date and time; called to order by Chairman Mike Adams at 9:30 a.m. Chairman Adams led the Pledge of Allegiance. Chairman Adams declared a quorum of the Board, with the following people in attendance.

Board Members:	Gary Weisz, Richard Klaproth, Mike Adams, Barbara Gardner, Jeff Hermansky, Travis Brockie, and Mike Morgan
Excused Members:	Steve Baumann
Unexcused Members:	Jerry Crews
Commissioner Liaison:	Doug Thompson (absent)
City of Lander Liaison:	Dick Hudson
Consultants:	Ken Schreuder (Trihydro), and Susan Brodie (CPA)
Attorney:	Rick Sollars (Western Law Assoc.)
Staff:	Superintendent Andrew Frey, and Bookkeeper Linda Kummer
Guests:	Josh Scheer (County 10), Eric Blom (Riverton Ranger), and Ryan Ortiz (WREQC)

The meeting Consent Agenda was presented to the Board for approval. RICHARD KLAPROTH made a motion to approve the agenda, the motion received a second by GARY WEISZ following Chairman Adams request to have "Personnel" included in the Executive Session agenda item, and Jeff Hermansky's request to have the "Approval of the Minutes" pulled for comment.

#### **e. Public Comment/Communication from the Floor**

Chairman Adams opened the floor to a public comments. Hearing no comments, the comment period was closed.

### **2. CONSULTANT AND AGREEMENTS REPORTS:**

#### **a. Trihydro Corporation - Ken Schreuder**

Mr. Schreuder discussed the highlights from his Progress Report. See the Trihydro Progress Report for further information.

**Discussions:** Mr. Schreuder added that the surveying for the audit capacity was completed, and that Superintendent Frey will be receiving a complete report for review.

#### **b. Wind River Environmental Quality Commission - Ryan Ortiz**

Mr. Ortiz was not present.

### **3. STAFF REPORTS:**

#### **a. Superintendent Report – June 2013**

Superintendent Frey presented the Superintendent report for June 2013.

**Discussions:** Recycling modifications, and meetings.

**4. CONSENT ITEMS:**

**a. Approval of the Minutes**

MIKE MORGAN moved, and STEVE BAUMANN seconded the motion to approve the June 12, 2013 Special Board Meeting Minutes. Gary Weisz and Jeff Hermansky abstained. MOTION CARRIED.

MIKE MORGAN moved, and GARY WEISZ seconded the motion to approve the June 17, 2013 Regular Board Meeting Minutes. Travis Brockie abstained. MOTION CARRIED.

MIKE MORGAN moved, and RICHARD KLAPROTH seconded the motion to approve the June 26, 2013 Special Board Meeting Minutes, following clarification that the document is a "Staff Report of a Non-Quorum Meeting". Jeff Hermansky, Travis Brockie, Barbara Gardner, and Gary Weisz abstained. MOTION CARRIED.

**b. May 2013 – Accounts Payable (Previously Handled)**

**5. OTHER ITEMS OF BUSINESS:**

**a. Wind River Indian Reservation - Transfer Station Operations and Agreement**

Attorney Sollars informed the Board that the Wind River Indian Reservation (WRIR) had submitted a proposal for the operations of the Fort Washakie, Ethete, Crowheart, and 17 – Mile transfer stations for the Board to review. Additionally, the submitted proposal for the Boards review had already been approved by the WRIR – Joint Business Council.

MIKE MORGAN moved, and JEFF HERMANKY seconded the motion to approve the proposed contract between The Wind River Indian Reservation and The Fremont County Solid Waste Disposal District. Travis Brockie, Jeff Hermansky and Mike Morgan voted in favor of the motion. Richard Klaproth, Barbara Gardner and Gary Weisz voted against the motion. Chairman Adams voted in favor of the motion as a tie-breaker vote. MOTION CARRIED.

**Discussions:** The federal regulations associated with capital items purchased with grants will not allow the equipment within the contract to have the ownership/titles transferred from the WRIR over to the District. The efforts made by Attorney Sollars and Superintendent Frey were complimented. The additional employment opportunities on the WRIR were recognized.

**b. Fiscal Year 2013-14 Draft Operating Budget**

**1. Formal Adoption Opportunity**

Superintendent Frey informed the Board that on July 10, 2013 the 2013-14 Draft Operating Budget was open for public comment, and there were no comments made. The budget is now available for adoption.

MIKE MORGAN moved, and RICHARD KLAPROTH seconded the motion to adopt the 2013-14 Draft Operation Budget.

MIKE MORGAN moved to amend his motion to include "with the exception of approving the pay scale adjustment for employee's", and have that handled in a separate discussion. BARBRA GARDNER seconded the motion. MOTION CARRIED.

**d. Operation Assistant/Safety Manager Position Discussions**

Superintendent Frey informed the Board that he needed additional time to prepare for this discussion.

**e. Transfer Station – Schedules**

Superintendent Frey informed the Board that the residents of Atlantic City requested the hours at the Atlantic City Transfer Station be shifted back one hour (from 10 a.m. - 3 p.m. to 11 a.m. - 4 p.m.). The Board left the decision up to the Superintendent.

**f. Other New Business**

i. Superintendent Frey informed the Board that the District received proposals for the Lander Landfill Expansion Investigation Project, and inquired if there were any Board Members that would be interested in reviewing the proposals. Travis Brockie and Jeff Hermansky requested to be involved.

ii. Superintendent Frey reminded the Board of the Legislative Services Office (LSO) on Tribal Relations request to have a presentation given on the status of the solid waste arrangements on the WRIR. The presentation requested was for July 16, 2013 at Central Wyoming College. Superintendent Frey will be presenting.

iii. Superintendent Frey informed the Board that he received a request to co-author a presentation on “The Challenges of Running a Small Volume Landfill” at the 18<sup>th</sup> Annual Landfill Symposium in Monterey, California between March 24-27, 2014. The Board encouraged Superintendent Frey to attend and participate.

iv. Superintendent Frey informed the Board of the increased amount of complaints made regarding the required \$25.00 non-refundable application fee associated with the Charge Account Application Requests.

Following discussions on the non-refundable application fee, MIKE MORGAN moved, and RICHARD KLAROTH seconded the motion to waive the application fees for governmental entities. MOTION CARRIED.

v. Mr. Weisz requested clarification to the actual effective date if the newly approved contract with the WRIR, and was informed the effective date of the contract is July 15, 2013.

**c. Executive Session - Potential Litigation and Personnel**

MIKE MORGAN moved, and RICHARD KLAPROTH seconded the motion to move into Executive Session, inviting Superintendent Frey, Commissioner Thompson, and Attorney Sollars at 10:35 am. MOTION CARRIED.

MIKE MORGAN moved, and GARY WEISZ seconded the motion to come out of Executive Session at 11:13 a.m. MOTION CARRIED.

MIKE MORGAN moved, and RICHARD KLAPROTH seconded the motion to approve a 1.7% cost-of-living-adjustment, not-to-exceed \$750.00, for employees, excluding the Superintendent, that receive a score

on their annual evaluation of satisfactory or better. Further, that the District will match what the rest of the County is providing for a contribution on health insurance.

**g. Call for Adjournment**

MIKE MORGAN moved, and RICHARD KLAPROTH seconded the motion to adjourn the meeting at 11:35 a.m. MOTION CARRIED.

**h. Upcoming Meetings**

- i. The next Special Meeting will be with Bill Miller from the Local Governmental Liability Pool (LGLP): August 8, 2013 at 9:30 a.m.
- ii. The next Regularly Scheduled Meeting: August 19, 2013 at 9:30 a.m.

Respectfully Submitted by,



Linda Kummer  
Bookkeeper  
Fremont County Solid Waste Disposal District

Approved by,



Michael Adams  
Board of Directors Chairman  
Fremont County Solid Waste Disposal District