



## FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400  
Lander, WY 82520  
telephone 307.332.7040  
fax 307.332.5013

### FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

#### Minutes of Regular Board Meeting

June 17, 2013 at 9:30 AM

1. The regular meeting of the Fremont County Solid Waste Disposal District was held on the above date and time; called to order by Chairman Mike Adams at 9:30 a.m. Mike Morgan led the Pledge of Allegiance. Chairman Mike Adams declared a quorum of the Board, with the following people in attendance.

Board Members:	Jerald Crews, Gary Weisz, Richard Klapproth, Mike Adams, Jeff Hermansky, Steve Baumann, Mike Morgan, and Barbara Garner
Excused Members:	Travis Brockie
Commissioner Liaison:	Doug Thompson (absent)
City of Lander Liaison:	Dick Hudson
Consultants:	Ken Schreuder (Trihydro), and Susan Brodie (CPA)
Attorney:	Rick Sollars (Western Law Assoc.)
Staff:	Superintendent Andrew Frey, and Bookkeeper Linda Kummer
Guests:	Ernie Over (County 10), David Myers (HDR Engineering), Michael Cook (Burns and McDonnell), Eric Blom (Riverton Ranger), and Bruce Leven (Wyoming Waste)

The meeting consent agenda was presented removing from the consent item list, "Board Meeting Minutes", the agenda was then approved by unanimous vote, after a motion made by GARY WEISZ, and seconded by BARBARA GARNER.

#### **e. Public Hearing Opportunity (End of 45-day Public Advertisement for Proposed Rules and Regulations)**

**Discussion:** Attorney Sollars had received public comment on the secured load language.

STEVE BAUMANN moved, and RICARD KLAPROTH seconded the motion to close the public hearing period for the Proposed Rules and Regulations. MOTION CARRIED

#### **f. Public Comment/Communication from the Floor**

Chairman Adams opened the floor to public comment period. Hearing no comments, the comment period was closed.

### **2. CONSULTANT AND AGREEMENTS REPORTS:**

#### **a. Trihydro Corporation - Ken Schreuder**

Mr. Schreuder discussed the highlights from his Progress Report. See the Trihydro Progress Report for further information.

**Discussions:** Mr. Schreuder added that the Lander Landfill domestic well abandonment is scheduled for July 1, 2013.

**1. Fy 2013-14 Task order Requests (i.e. Environmental Monitoring / Technical Assistance / Capacity Audits)**

Mr. Schreuder informed the Board that included in there packets are Task Order Requests Task Order 10-013, 10-014, and 10-015 and a Non-Exclusive Service Agreement Amendment #2 for the Boards consideration.

MIKE MORGAN moved, and STEVE BAUMANN seconded the motion to accept Task Order 10-013, Technical Assistance, with a not-to-exceed value of \$50,000.00. MOTION CARRIED

RICHARD KLAPROTH moved, and BARBARA GARDNER seconded the motion to accept Task Order 10-014, Capacity Audits, with a not-to-exceed value of \$34,916.00. MOTION CARRIED

STEVE BAUMANN moved, and MIKE MORGAN seconded the motion to accept Tasks Order 10-015, Environmental Monitoring with a not-to-exceed value of \$82,469.00. MOTION CARRIED

STEVE BAUMANN moved, and MIKE MORGAN seconded the motion to accept Amendment #2 to the Non-Exclusive Service Agreement. MOTION CARRIED

**b. Wind River Environmental Quality Commission - Ryan Ortiz**

Mr. Ortiz was not present.

**3. STAFF REPORTS:**

**a. Superintendent Report - May 2013**

Superintendent Frey presented the Superintendent report for May 2013.

**Discussions:** Calculated cost per ton, hours not long enough at the transfer stations, grievance policy signed by employees, and the OSHA visit.

**4. CONSENT ITEMS:**

**a. May 20, 2013 Regular Board Meeting Minutes**

Mr. Morgan informed the Board that he had attended the May 20, 2013 Board meeting, but was not listed as being present.

MIKE MORGAN moved, and STEVE BAUMANN seconded the motion to accept the May 20, 2013 Regular Board Meeting Minutes, with the correction of Mike Morgan being present. MOTION CARREID

**b. May 2013 – Accounts Payable**

**5. OTHER ITEMS OF BUSINESS:**

**a. Wind River Indian Reservation - Transfer Station Operations and Agreement**

Further discussions moved to Executive Session.

**b. Fiscal Year 2013-14 Draft Operating Budget**

**1. Public Employee Retirement System (PERS) Contribution**

**i. Accountants Discussions and Clarifications**

Accountant Brodie presented a Wyoming Retirement Contribution Employer and Employee Allocation Schedule. As drafted, the Employees will contribute starting in September 2013 at 0.5%, in September 2014 at 1.0%, in September 2015 at 1.5%, and September 2016 at 1.93%, in order to match what the Wyoming State employees will be contributing.

MIKE MORGAN moved, and STEVE BAUMANN seconded the motion to apply the Employer and Employee Allocation scheduled, as presented, dated June 17, 2013. MOTION CARRIED

**2. Budget Public Hearing and Meeting Date (June 26, 2013)**

Superintendent Frey informed the Board that there will be a Special Meeting June 26, 2013 to work on 2013-14 fiscal year budget.

**c. FCSWDD Rules and Regulations**

Superintendent Frey inquired of the Board if they wished to move forward with the proposed Rules and Regulations.

MIKE MORGAN moved, and STEVE BAUMANN seconded the motion to approve the Rules and Regulations as written. MOTION CARRIED

**d. Executive Session - Potential Litigation**

STEVE BAUMANN moved, and MIKE MORGAN seconded the motion to move into Executive Session, inviting Superintendent Frey, and Attorney Sollars at 10:50 am. MOTION CARRIED.

RICHARD KLAPROTH moved, and GARY WEISZ seconded the motion to come out of Executive Session at 11:05 a.m. MOTION CARRIED.

**e. Operation Assistant/Safety Manager Position Discussions**

Superintendent Frey informed the Board that there is a job description for an Operations Management & Safety Assistant in their board packets.

**Discussions:** Board members requested a more defined job description before they were willing to move forward with this discussions on the position.

RICHARD KLAPROTH moved, and MIKE MORGAN seconded the motion to table the Operations Management & Safety Assistant position discussion until next Board Meeting. MOTION CARRIED

**f. Earthquake Insurance- additional \$4,600.00 per year**

Superintendent Frey informed the Board that it was brought to his attention that the District does not carry earthquake insurance and would like the Board's input on the matter. The Board decided it is not necessary to carry earthquake insurance.

**g. Other New Business**

Superintendent Frey informed the Board that Bill Miller from Local Government Liability Pool (LGLP) and he had met to discuss District Policy Manuals, and that Mr. Miller would like to meet with the full Board to discuss the policies on August 8, 2013.

**h. Call for Adjournment**

MIKE MORGAN moved, and BARBARA GARDNER seconded the motion to adjourn the meeting at 11:07 a.m. MOTION CARRIED.

**i. Upcoming Meetings**

- i. Special Budget Meeting: June 26, 2013 at 6:00p.m.
- ii. Public Comment Hearing: July 10, 2013 at 6:00 p.m.
- iii. Net Regularly Scheduled Meeting: July 15, 2013 at 9:30 a.m.

Respectfully Submitted by,



Linda Kummer  
Bookkeeper  
Fremont County Solid Waste Disposal District

Approved by,



Michael Adams  
Board of Directors Chairman  
Fremont County Solid Waste Disposal District