

Superintendent  
Andrew Frey, P.E.



## FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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### MEETING MINUTES OF THE FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

DATE: Monday, June 11, 2012  
TIME: 6:00 p.m.  
PLACE: Solid Waste Disposal District Office  
Lander Landfill  
P.O. Box 1400  
52 Beebee Road  
Lander, WY 82520

#### OPENING OF THE MEETING

The regular monthly meeting of the Solid Waste Disposal District was called to order at 6:00 p.m. by Chairman Mike Adams with the following persons present:

Board Members: Richard Rodgers, Jeff Hermansky, Steve Baumann, Richard Klapproth, Dave Hines, Jerald Crews, and Michael Adams  
Excused Absent: Mike Morgan and Travis Brockie  
Engineer: Brad Colman (Lowham Walsh), Ken Schreuder (Trihydro)  
Attorney: Rick Sollars (Western Law Assoc.)  
Staff: Superintendent Andrew Frey, Assistant Superintendent Ben Gonzales and Bookkeeper Linda Kummer  
Guests: John Boulette (City of Lander), Susan Brodie (CPS), Martin Reed (Riverton Ranger), Ryan Ortiz and Dean Goggles (Wind River Environmental Quality Commission), Ernie Over (Marketing), Bruce Levin (Wyoming Waste), Tom and Buellah Bishop, LeAnn Woodhouse, Laurel Nelson, Dale Anderson, Joe Ellis, Preston Justice Bob and Barbara Townsend, Helen Knudsen, and Mike McDonald

DAVE HINES moved, and STEVE BAUMANN seconded the motion to move agenda item seven. Transfer Stations, Operating Calendar to the second agenda item. MOTION CARRIED UNANIMOUSLY.

#### **DISTRICT BUSINESS**

##### **1. Public Discussion**

Chairman Mike Adams informed the Board that himself, Andy Frey and Pat Hickerson attended a meeting at Atlantic City, and asked the Atlantic City Group to select a few people to be present. LeAnn Woodhouse informed the Board that she has had a cabin in Atlantic City for 30 years. She then read the Districts mission statement. She continued with her proposal, asking that in the summer and fall (May 1-November 30) they have service on three times a week, one on Sunday from 11 a.m. to 7 p.m., and in the winter (December 1-May 1) leave the gate open without having an attendant. Provide recycling every time the site is open. Provide construction debris and dead animal bins. Try to resolve the recycling glass dilemma. In the future she suggested developing a process for communication with Atlantic City, by calling any of the three main businesses before implementing any major changes and asks them to spread the word. Laurel Nelson restated the proposal that was presented, and asked that

in the winter months when the snow has closed the Transfer Station, that there be a roll-off at the turn off going into Atlantic City. A money collection box could then be located at the Miners Grub Stake. Helen Knudsen asked who will be responsible for the trash being left in front of the gate, and who will pick up litter. It is not up to the District to clean up the trash on the outside of the fencing it littering said Attorney Rick Sollars.

Andy Frey requested a special meeting to be held in seven days to discuss this issue further.

DAVE HINES moved, and RICHARD KLAPROTH seconded the motion to have a public meeting in seven days on June 18, 2012 at 6:00pm. MOTION CARRIED UNANIMOUSLY.

Mike McDonald informed the Board that the Mineral Committee will meet June 14 and 15, 2012 if anyone would like to attend.

## **7. Transfer Stations**

### **a. Operating Calendar**

See previous.

## **2. Lowham Walsh Engineering, LLC (Brad Coleman)**

### **a. Lander**

i. Brad informed the Board that Lowham Walsh has provided guidance for excavation and waste placement at the Lander Landfill in the form of grade staking and survey support.

### **b. Dubois**

#### **i. Operating Permit-Master Plan Drainage Design Flaw**

Brad informed the Board that when the surveyors were surveying for the permit application at the Dubois Landfill, they missed a culvert which drains into the new C&D cell. When Lowham Walsh designed the new C&D cell they did not account for the culvert. Lowham Walsh will not charge the District for any of the engineering costs associated with the design for the new culvert. Andy asked if there needed to be a permit amendment, and Brad did not believe it would require a permit amendment. He plans to speak to Patrick Troxel.

#### **ii. Landfill Closure Project.**

Brad informed the Board that the Dubois MSW area pre-construction meeting is scheduled for Tuesday June 12, 2012 at the Dubois Landfill. Tentative construction start date is June 25-29, 2012, with completion in late September. The District has until November 01, 2012 to complete the project.

#### **iii. C&D Expansion Cell**

Brad informed the Board that Lowham Walsh has provided guidance for excavation and waste placement at the Dubois Landfill in the form of grade staking and survey support.

### **c. Environmental Monitoring**

Brad informed the Board that the monitoring events for Lander and Dubois started June 11, 2012.

**d. Transfer Stations**

Brad informed the Board that Lowham Walsh staked fencing alignments of the Shoshoni and Pavillion transfer station fencing projects, and they await notification that the construction is complete to conduct as-built survey and submit a letter of completion to WDEQ.

**e. Task Order Discussion**

**i. Task Order 19-Change Order #1 Request**

Brad informed the Board that there was unexpected work requested by Fremont County Solid Waste Disposal District (FCSWDD) between March 31 and May 31, 2012. This Change Order addresses administrative efforts, document review, engineering design, and drafting. Lowham Walsh respectfully requested that the original Task Order 19 budget be increased by a total of \$1,868.41 in order to cover the cost of the work completed to date.

**ii. Task Order 22-Capacity Audit (Lander and Dubois Landfill)**

Brad informed the Board that the proposed Task Order 22 will authorize Lowham Walsh to prepare the FCSWDD Landfill Capacity Audit report for Lander and Dubois Landfill facilities for July 1, 2011 to June 30, 2012. Lowham Walsh plans to complete this work on a time and expense basis not to exceed a total of \$10,000 (\$3,500 estimated for Dubois, \$6,500 for Lander).

After discussion

DAVE HINES moved, and RICHARD RODGERS seconded the motion to approve Lowham Walsh's Task Order 22 for the Capacity Audits, with a not-to-exceed amount of \$10,000.00, and to table Task Order 19. MOTION CARRIED UNANIMOUSLY.

**3. Trihydro Corporation (Ken Schreuder)**

**a. Sand Draw Landfill**

**i. Operating Permit**

Ken informed the Board that no further work on the WDEQ/SHWD permit application is anticipated.

**ii-iv. Title V Operating Permit, Tier I NMOC Emissions Estimate, and Major Source Emissions Inventory**

Ken informed the Board the Title V operation permit application, and the initial Tier 1 NMOC emissions estimate had been submitted to the WDEQ/AQD on January 28, 2012. Trihydro also submitted the 2011 (calendar year) Major Source Emissions Inventory on February 22, 2012. The annual Title V emission fee for 2011 is estimated to be \$500.00, which is the minimum annual fee. The District has received and paid the invoice for the Title V Emissions.

**b. Shoshoni Landfill**

**i. Operating Permit**

Ken informed the Board the WDEQ/SHWD issued the operating permit for the Shoshoni Landfill on March 29, 2012. The permit is valid for four years.

**c. Environmental Monitoring**

i&ii. Ken informed the Board that the 2012 second quarter monitoring events at Sand Draw and Shoshoni Landfills were completed between April 3 and 5, 2012. Based on discussions with Superintendent Andy Frey, the monitoring for the Shoshoni Landfill will request a permit amendment to reduce the static water level gauging schedule from quarterly to semiannually (to coincide with monitoring events). The monitoring report for the Sand Draw Landfill will request a permit amendment to reduce the groundwater and methane monitoring frequency from quarterly to semi-annually. The monitoring reports and permit amendment proposals have been drafted, reviewed, and approved by Superintendent Frey and Board Member Jeff Hermansky. The monitoring reports will be finalized and submitted on or before June 7, 2012.

**d. Riverton Recycling Center Building**

Ken informed the Board that as per Trihydro's scope of work for this project, a Construction Observation Notebook for the project was submitted to the FCSWDD on May 15, 2012. The document includes contract documents, inspection documents, quality assurance and quality control data, change order documents, as-built drawings, and inspection photos. No further work on this project is anticipated.

**e. Technical Assistance**

Ken informed the Board that Trihydro prepared, updated, and attended the previous Board meeting to respond to questions regarding projects and developing issues. Ken and Andy met several times in the past months to discuss miscellaneous issues. Several waste disposal requests (Conoco Philips, Weatherford) were reviewed and recommendations were provided to the Superintendent.

**f. Task Order 10-009 Capacity Audits (Sand Draw and Shoshoni Landfills)**

i. Ken Informed the Board that Trihydro appreciates the opportunity to provide a cost proposal to the FCSWDD for preparation of annual capacity audits for Sand Draw and Shoshoni Landfills. The capacity audits for both facilities will be based on current assumptions and waste acceptance rates, and include updated estimated for closure and post-closure costs. Trihydro's cost estimate for the 2012 capacity audits are Shoshoni Landfill is \$3,000 and Sand Draw Landfill \$8,500.00.

STEVE BAUMANN moved, and RICHARD RODGERS seconded the motion to accept Task Order 10-009 for the 2011-2012 Sand Draw and Shoshoni Landfills Capacity Audit not- to-exceed total of \$11,500.00. MOTION CARRIED UNANIMOUSLY.

JEFF HERMANSKY moved, and RICHARD RODGERS seconded the motion to extend the non-exclusive agreement to June 2013. MOTION CARRIED UNANIMOUSLY.

**4. Superintendents Report Questions and Comments (Andy Frey)**

Andy informed the Board that the superintendent's report had been included in their packets, and asked if there were any questions or comments. There were concerns that the District has not received a response from WDEQ/SHWD regarding a letter that was sent to them on April 18, 2012 requesting a 12-month extension on the operating permits for the Riverton and Lander Baler Facilities. The Board requested that Andy send a letter to Carl Anderson.

## **5. Operating Budget (Andy Frey)**

Andy informed the Board that the proposed draft Operating Budget for fiscal year 2012-2013 was presented at the last Board meeting, and opened the floor for any questions. Jerry was concerned that the mill levy amount was approximately \$80,000.00 more than last year's budget even though the natural gas prices had gone down. Steve felt the District needs to be more financially responsible and allocate appropriate funding to closure/post closure.

RICHARD RODGERS moved, and DAVE HINES seconded the motion to approve the draft operating budget with minor changes, having the final operating budget e-mailed to all Board members before submitting. MOTION CARRIED UNANIMOUSLY.

## **6. Wind River Indian Reservation Contract**

Ryan Ortiz with the Wind River Environmental Quality Commission (WREQC) began the discussion with a brief presentation of how they propose to operate the four transfer stations located on the Wind River Indian Reservation (WRIR). The proposal included the equipment they intend to use, a general cost of operations for them, and what they require from the District financially (\$504,610.00). He informed the Board that the grant money the tribes had been awarded may be lost if an agreement cannot be reached in a timely manner.

The Board discussed the WREQC proposal and determined that it was not in the best interest of the County residents that they represent, however, if the WREQC was to operate the four transfer stations on the WRIR for the same cost as the District spends (approximately \$375,000.00 annually), then it would be beneficial for both parties.

The current solid waste contract with the WRIR that was established in 1996 was also discussed and determined to no longer be suitable for the current operations. The Board felt the contract would need to be terminated to force further discussion and place a timeframe on coming to another agreement.

RICHARD RODGERS moved, and RICHARD KLAPROTH seconded the motion to provide the mandatory 6-month notice for termination of the current solid waste contract between the Fremont County Solid Waste Disposal District and the Wind River Indian Reservation per the terms and conditions of the 1996 contract. DAVE HINES opposed. MOTION CARRIED.

JEFF HERMANSKY moved, and STEVE BAUMANN seconded the motion to propose the Fremont County Solid Waste Disposal District offer to compensate the Wind River Indian Reservation joint Tribal \$375,000.00 per year, minus the prevailing Fremont County Solid Waste Disposal District tipping fees. The compensation shall be paid on a monthly basis to operate the Crowheart, Fort Washakie, Ethete, and 17-Mile Road transfer stations, for a three year period with provisions to renew. Further, this offer is made subject to entering into a formal contract with all terms, conditions, and obligations of the contract enumerated. DAVE HINES and RICHARD RODGERS opposed. MOTION CARRIED.

## **8. Other discussions**

### **a. Board Training (New and Existing Board Members)**

Commissioner Pat Hickerson was not present.

### **b. Request for Proposals (RFP'S) (Andy Frey)**

#### **i. Scrap Iron RFP – F.Y. 2012-14**

Andy informed the Board that the District had sent out a request for proposal to eight different Wyoming contractors for scrap metal, and received only four proposals back. Hopper Metals proposed a bid of \$72.00 a ton, Sheppard Trucking proposed bid was 23% of the American Metals Market (AMM), Mill Creek proposed bid was 60% of the AMM, or a set price of \$90.00 a ton, Crushco proposed \$80.00 a ton. Andy recommended Mill Creek following further due-diligence.

DAVE HINES moved, and RICHARD RODGERS seconded the motion to accept Mill Creek for scrap iron recycling at 60% AMM, providing that all documentation was correct. JERALD CREWS opposed. MOTION CARRIED.

#### **ii. Environmental Monitoring**

Andy informed the Board that the Environmental Monitoring requests for proposals (RFP) are due June 21, 2012. All questions regarding RFP were due by June 8, 2012. Andy is currently working on responding to all questions. Andy plans to supply the Board a recommendation at the next regularly scheduled board meeting. Jerry asked how many engineering firms have been sent proposals. Andy's responded that five firms had been contacted and all five firms had submitted questions.

#### **c. Account Follow up (Rick Sollars)**

##### **i. Jims Roofing**

Rick informed the Board that he and Andy went to court, but Jims Roofing was not presents. The judge provided a judgment in the amount of \$356.40 and ordered that Jim's Roofing no longer will be allowed to dispose of waste at any FCSWDD faculty until their account is paid in full.

##### **ii. McMillian Roofing**

Rick informed the Board that McMillian Roofing is carrying a past due balance of \$592.80.

##### **iii. Lander Glass and Mirror**

Rick informed the Board that Lander Glass and Mirror is carrying a past due balance of \$78.00.

##### **iv. Rocky Mountain Applicators**

Rick informed the Board that Rocky Mountain Applicators is carrying a past due balance of \$4,651.00, and that he sent them third notice. Andy had also sent them a letter asking them to clear up there account.

##### **v. Hearthstone Construction**

Rick informed the Board that Hearthstone Construction is carrying a past due balance of \$126.20, and that he sent them a third notice.

DAVE HINES moved, and STEVE BAUMANN seconded the motion to take McMillian Roofing, Lander Glass and Mirror, Rocky Mountain Applicators, and Hearthstone Construction to court. MOTION CARRIED UNANMOUSLY.

#### **d. Trashmatters Website (Mike Adams)**

Mike informed the Board that the Districts website needs to be updated and that he will work with Jerry.

**9. Call for other new business**

Richard Rodgers asked Andy if he has put any more thought into hiring an assistant with everything going on. Andy said he had not that he was hoping thing would calm down. Mike asked what kind of person he would be looking for, Andy he would be looking for an entry level professional with technical writing skills. Mike asked Andy to draw up a job description. Jeff Hermansky would like to have a set time for engineers to give their reports, saving the District money. Jerald suggested using the commissar's style agenda with times to speak. Andy said he would structure it that way for next Board Meeting. Andy informed the Board that it was requested to put the approved minutes on our web site. DAVE HINES moved, and JERALD CREWS second the motion to put approved Meeting Minutes on the Trashmatters web site. MOTION CARRIED UNANIMOUSLY.

**10. Approval of May 14, 2012 Meeting Minutes**

DAVE HINES moved, and RICHARD RODGERS seconded the motion to approve the meetings minutes from the May 14, 2012 meeting with the correction of a spelling error. MOTION CARRIED UNANIMOUSLY.

**11. Approval of Mays 2012 bills**

RICHARD RODGERS moved, and DAVE HINES seconded the motion to approve the May 2012 bills. MOTION CARRIED UNANIMOUSLY.

**12. Call for adjournment**

DAVE HINES moved, and STEVE BAUMANN seconded the motion to adjourn the meeting at 10:10 p.m. MOTION CARRIED UNANIMOUSLY.

The next regularly scheduled Board meeting will be held on July 9, 2012, at 6:00 pm in the Solid Waste District Office (Lander Landfill).

Respectfully Submitted



Linda Kummer, Bookkeeper

Approved



Chairman, Mike Adams