

Superintendent
Andrew Frey, P.E.



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400
Lander, WY 82520
telephone 307.332.7040
fax 307.332.5013

MEETING MINUTES OF THE FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

DATE: Monday, January 21, 2012
TIME: 9:30 a.m.
PLACE: Solid Waste Disposal District Office
Lander Landfill
P.O. Box 1400
52 Beebee Road
Lander, WY 82520

OPENING OF THE MEETING

The regular monthly meeting of the Solid Waste Disposal District was called to order at 9:30 a.m. by Chairman Mike Adams with the following persons present:

Board Members: Barbara Gardner, Jerald Crews, Gary Weisz, Mike Morgan
Jeff Hermansky, Steve Baumann, Mike Adams, and Travis Brockie
Commissioner Liaison: Doug Thompson
Excused Absence: Richard Klaproth
Consultants: Ken Schreuder (Trihydro), Susan Brodie (CPA), Amy Russian
(Connect Marking), and Ernie Over (Marketing),
Attorney: Rick Sollars (Western Law Assoc.)
Staff: Superintendent Andrew Frey, Assistant Superintendent Ben
Gonzales and Bookkeeper Linda Kummer
Guests: Dan Holman (Wyoming Machinery Company), Bruce Leven
(Wyoming Waste), Dean Goggles, Ryan Ortiz (WREQC), Anthony
Addison (NABC), Christina George (Riverton Ranger), and Scott
Peters (Town of Shoshoni)

Regular Agenda

JEFF HERMANSKY moved, and STEVE BAUMANN seconded the motion to approve the agenda as presented. MOTION CARRIED UNANIMOUSLY.

DISTRICT BUSINESS

1. Public Comment Opportunity (Mike Adams)

Chairman Adams opened the floor to public comments. Hearing no public comments, the comment period was closed.

2. Introduction of New Board Members (Mike Adams)

Chairman Adams introduced the Districts two new Board members; Gary Weisz from Shoshoni and Barbara Gardner from Lysite.

a. Expense/Mileage Reimbursement Forms

Superintendent Frey informed the Board that there were Expense/Mileage forms for reimbursements.

i. Business mileage for 2013 is \$0.565 per mile

Mr. Crews informed the Board that the IRS approved mileage rate for 2013 is \$0.565 per mile.

JERALD CREWS moved, and JEFF HERMANSKY seconded the motion to adopt the \$0.565 per mile reimbursement for 2013. MOTION CARRIED UNANIMOUSLY.

3. Election of Board Officers (Mike Adams)

Chairman Adams informed the Board of the need to elect officers (i.e. Chairman, Vice-Chairman, and Secretary/Treasurer).

a. Chairman

GARY WEISZ moved, and MIKE MORGAN seconded the motion to nominate Mike Adams for Chairman. MOTION CARRIED UNANIMOUSLY.

MIKE MORGAN moved, and STEVE BAUMANN seconded the motion to close nominations for Chairman. MOTION CARRIED UNANIMOUSLY.

b. Vice-Chairman

MIKE ADAMS moved, and STEVE BAUNAMM seconded the motion to nominate Richard Klaproth for Vice-Chairman.

STEVE BAUMANN moved, and MIKE MORGAN seconded the motion to nominate Jerald Crews for Vice-Chairman.

STEVE BAUMANN moved, and MIKE MORGAN seconded the motion to close nominations. MOTION CARRIED UNANIMOUSLY.

By written ballot Jerald Crews was elected to Vice-Chairman.

c. Secretary/Treasurer

MIKE MORGAN moved and STEVE BAUNAMM seconded the motion to nominate Richard Klaproth for Secretary/Treasurer. MOTIONED CARRIED UNANIMOUSLY.

GARY WEISZ moved, and JEFF HERMANSKY seconded the motion to close nominations. MOTION CARRIED UNANIMOUSLY.

4. Lowham Walsh Engineering, LLC No Representation

a. No update

5. Trihydro Corporation (Ken Schreuder)

a. Technical Assistance

Mr. Schreuder informed the Board that Trihydro prepared updates and attended the monthly Board meeting to respond to questions regarding projects and developing issues.

Trihydro reviewed additional information regarding a waste disposal request from Conoco/Philips and provided recommendations to Superintendent Frey.

Trihydro reviewed a number of regulatory issues and provided guidance on fluorescent light bulb management issues.

Trihydro completed an update survey of the Riverton Baler, and prepared current site plans for Superintendent Frey to support Solid Waste Chapter 6 renewal permit applications for the Riverton and Lander Balers.

Trihydro provided planning cost estimates to Superintendent Frey for various Solid Waste Projects which may be supported through funding opportunities that are being considered by the Fremont County Commissioners.

The FCSWDD should soon be receiving a notice for the WDEQ/AQD requesting a Calendar Year 2012 Major Source Emissions Inventory for Sand Draw Landfill, which will be due March 1, 2013. Trihydro prepared the Title V Permit and the Calendar Year 2011 Major Source Emissions Inventory for the Facility. Trihydro is proposing Change Order No. 1 to complete the emission inventory again this year. The FCSWDD will be responsible for the associated annual emission fee, which is expected to be the minimum emission fee of \$500.00.

b. Environmental Monitoring (Dubois, Lander, Sand Draw, Shoshoni)

Mr. Schreuder informed the Board the second semi-annual monitoring events of 2012 for the Dubois, Lander, Sand Draw, and Shoshoni Landfills were completed during the last two weeks of October. Final reports for Dubois, Sand Draw and Shoshoni Landfills were prepared in December of 2012. The final report for the Lander Landfill has been delayed pending receipt of historical laboratory data needed to complete the required statistical analysis. Patrick Troxel (WDEQ/SHWD) was notified of the delay, and he indicated that the delay was acceptable.

c. Lander Landfill Groundwater Classification

Mr. Schreuder informed the Board that Trihydro has compiled and summarized relevant hydrogeologic information, and surveyed locations of permitted water supply well within one mile of the Lander Landfill. Statistical analysis of the groundwater monitoring data relative to WQD class of use standards has been delayed pending receipt of historical laboratory data for the site. Due to the delays associated with obtaining the historical laboratory data, Trihydro is proposing Change Order No. 1 to extend the project completion date from December 31, 2012, to January 31, 2013. No change in project scope or budget is proposed.

d. Regulatory Discussions

Mr. Schreuder informed the Board the WDEQ/SHWD has not released additional information regarding proposed changes to Chapter 1 General Provisions, Chapter 2 Sanitary Landfill Regulation, or Chapter 7 Financial Assurance Requirements of the Wyoming Solid Waste Rules and Regulations. Proposed changes have been approved by the Water and Waste Advisory Board, and are expected to be presented for public review and comment before a hearing is scheduled with the Environmental Quality.

e. Change Order Request

i. Task Order 10-010 Technical Assistance

Mr. Schreuder informed the Board that Trihydro shall provide general technical assistance (i.e. engineering, surveying, hydrogeologic, and regulatory) to the Fremont County Solid Waste

Disposal District (FCSWDD), as requested by FCSWDD Superintendent. Upon execution of Task Order 10-010, Task Order 10-007 shall be terminated.

1. Major Source Emissions Inventory Cost \$1,800.00

Mr. Schreuder informed the Board that Trihydro will prepare a Calendar Year 2012 Major Source Emissions Inventory for the Sand Draw Landfill, as required by Chapter 6, Section 3(f) (v) (G) of the Wyoming Air Quality Standards and Regulations. Increase budget by \$1,800.00 for a total not-to-exceed cost of \$16,800.00.

STEVE BAUNAMM moved, and MIKE MORGAN seconded the motion to accept Task Order 10-010 change Order No. 1, increasing the budget amount by \$1,800.00. Travis Brockie opposed. MOTION PASSED.

ii. Task Order 10-012 Lander Groundwater Classification

Mr. Schreuder informed the Board that Trihydro shall prepare recommendations for the WDEQ/SHWD to consider in their effects to classify the groundwater at the Lander Landfill.

1. Extension of Time

Mr. Schreuder informed the Board that the change order would extend the completion date to January 31, 2013.

JEFF HERMANSKY moved, and STEVE BAUNAMM seconded the motion to accept Task Order 10-012 change Order No. 1, to extend the Groundwater Classification completion date to January 31, 2013. MOTION CARRIED UNANIMOUSLY.

6. Town of Shoshoni

Mr. Peters informed the Board that there had been illegal dumping in the Town of Shoshoni, and asked the Board to waive the fees. The Board inquired if the Town of Shoshoni was pursuing, catching, and convicting the ones that have dumped illegally. Mr. Peters informed the Board that any waste found with identifying information was followed-up with by the town, although often there is not identifying information.

JEFF HERMANSKY moved, and MIKE MORGAN seconded the motion to have the District waive the fees for illegally dumped waste in the communities that are actively investigating the illegal dumping.

Discussion: Mr. Brockie inquired on whether the illegal dumping is a product of required payments, or a product by inconvenience by not having the sites open continuously.

JEFF HERMANSKY tabled his motion.

JEFF HERMANSKY moved, and MIKE MORGAN seconded the motion to remove the tabled motion. MOTION CARRIED UNANIMOUSLY.

7. Superintendents Report-Questions and Comments (Andy Frey)

Superintendent Frey informed the Board that the Superintendent's Report had been included in their packets, and asked if there were any questions or comments.

Mr. Crews inquired how the Dale Carnegie training was going. Superintendent Frey informed the Board that he, Ben Gonzales, Darrell Summerlin and John Oliver are attending the Dale Carnegie Management Classes, and it has been very beneficial.

Chairman Adams inquired how things were going on the Wind River Indian Reservation. Superintendent Frey informed the Board that things have been running fairly well.

8. Transfers Stations (Andy Frey)

a. Current Operations Summary (through 6/01/12 through 11/30/12) (Andy Frey)

Superintendent Frey provided operational summaries, tables, and graphs for all transfer stations.

b. Tribal Transfer Station Operation Update (Ryan Ortiz)

Mr. Ortiz informed the Board that the illegal dumping on the Wind River Indian Reservation (WRIR) is an ongoing problem, and that their employees are keeping the inside of the fences clean. The area outside the fencing is an issue.

Mr. Ortiz informed the Board that the Wind River Environmental Quality Commission is working to determine the cause of the illegal dumping.

Mr. Hermansky inquired about the amount of non-enrolled people using the transfer stations on the Wind River Indian Reservation. Mr. Ortiz replied that there has been a substantial decrease.

9. Wind Indian Reservation Contract Discussion (Mike Adams)

Previously discussed.

Chairman Adams requested volunteers to be on a committee for Wind River Indian Reservation (WRIR) Contract Discussion. Mike Morgan, Gary Weisz, Richard Klapproth, and Steve Baumann volunteered.

10. Other Discussions

a. Annual Board Form Completion

i. Authorized Depositories

ii. Authorized Signatures

iii. Authorization of Facsimiles Signatures

Superintendent Frey informed the Board that there were forms for Board members to sign for depositories, authorized signatures and facsimiles.

TRAVIS BROCKIE moved, and GARY WIESZ seconded the motion to authorize all Board members for depositories, signatures and facsimiles. MOTION CARRIED UNANIMOUSLY.

b. Financial Audit (Andy Frey)

i. Follow-up

Superintendent Frey informed the Board that the Fremont County Courthouse has received their final audit report, and that he is waiting on a decision if they will use DeCoria, Maichel & Teague next year.

c. Previous Scrap Iron Contractor (Jeff Hermansky)

Mr. Hermansky informed the Board that the scrap iron discussions will be moved to Executive Session.

d. Account Follow up (Rick Sollars)

Attorney Sollars informed the Board that there was nothing new to report.

e. Board Comments on last meeting Financial Planning Presentation.

No comments

f. Wyoming CAT Landfill Operator Training (Dan Holman)

i. Possibly the end of May 2013

Mr. Holman informed the Board that Wyoming CAT has a program, Safely Home Everyone Every Day; and that Wyoming CAT is willing to send certified trainers to do onsite training with employees, concentrating on safety.

Mr. Holman informed the Board that Tom Griffin would be willing to hold a seminar on Solid Waste Best Practices. This would be a two day seminar, with no cost to the District for these classes.

JERALD CREWS moved, and GARY WIESZ seconded the motion to authorize Wyoming Machinery to provide classes and training to the District staff. MOTION CARRIED UNANIMOUSLY.

11. Executive Session

a. Potential Litigation

STEVE BAUMANN moved, and TRAVIS BROCKIE seconded the motion to move into executive session at 12:10 p.m., inviting Superintendent Frey, Commissioner Thompson, and Attorney Sollars. MOTION CARRIED UNANIMOUSLY.

JEFF HERMANSKY moved, and MIKE MORGAN seconded the motion to come out of Executive Session at 12:31 p.m. MOTION CARRIED UNANIMOUSLY.

JERALD CREWS moved, and STEVE BAUNAMM seconded the motion to assign past due accounts to Collection Center of Wyoming for collection of any amount past due 90-days.

Discussion: Discussion on authorizing accounts.

Mr. Crews amended his motion to authorize Superintendent Frey to determine appropriate accounts to send to Collection Center of Wyoming.

MOTION CARRIED UNANIMOUSLY.

12. Call for Other New Business (Mike Adams)

There was no new business.

13. Approval of Meeting Minutes (Mike Adams)

a. December 10, 2012 Regularly Scheduled Solid Waste District Board Meeting.

STEVE BAUMANN moved, and MIKE MORGAN seconded the motion to accept the Board meeting minutes for December 10, 2012. MOTION CARRIED UNANIMOUSLY.

14. Approval of December, 2012 bills (Mike Adams)

JERALD CREWS moved, and MIKE MORGAN seconded the motion to approve the December, 2012 bills. MOTION CARRIED UNANIMOUSLY.

15. Call for Adjournment (Mike Adams)

TRAVIS BROCKIE moved, and GARY WIESZ seconded the motion to adjourn the meeting at 12:43 p.m. MOTION CARRIED UNANIMOUSLY.

16. Upcoming Meetings

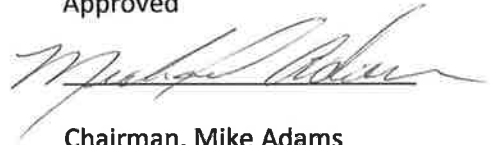
a. Next regularly scheduled Board meeting will be February 18, 2013 at 9:30 a.m. in the Solid Waste District Office (Lander Landfill).

Respectfully Submitted

Handwritten signature of Linda Kummer in cursive script.

Linda Kummer, Bookkeeper

Approved

Handwritten signature of Mike Adams in cursive script.

Chairman, Mike Adams