



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

August 17, 2017

1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date; called to order by CHAIRMAN MOXLEY at 9:30am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared a quorum of the Board with the following people in attendance:

Board Members: Mark Moxley, Michael Adams, Gary Weisz, Mike McDonald, Rick Klapproth, and Mike Morgan
Excused Member(s): Gina Clingerman, Steve Baumann, and Rob Dolcater
Unexcused Member(s): None
Commissioner Liaison: Jennifer McCarty
Liaisons:
Attorney: Rick Sollars (Western Law & Assoc.)
Staff: Andrew Frey (Superintendent) & Linda Kummer (Bookkeeper)
Consultant(s): Ernie Over (EO Consulting) & Tim Robeson (Tegeler)
Guest(s): None

d. **Approval of Agenda**

MIKE MORGAN made a motion to approve the consent agenda. GARY WEISZ seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

CHAIRMAN MOXLEY opened the floor to public comment. Hearing no comment, the public comment period was closed.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes**

i. July 2017, Board Meeting

b. **Approval of Accounts Payable – July 2017 Invoices**

c. **Acceptance of Consultants Reports:**

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Eastern Shoshone Tribe Solid Waste – No Report Submitted

d. **Acceptance of Staff Reports:**

i. Superintendent Report

3. OTHER ITEMS OF BUSINESS:

a. **Minimum Fee Review**

Superintendent Frey noted the Minimum Fee Review Report submitted by himself along with the review by Burns & McDonnell included in the Board packets and asked for the Board's opinion.

Discussion(s): (1.) MIKE MORGAN agrees with the recommendation of the Superintendent in the report to maintain the current disposal rates given the financial health projections provided by Burns & McDonnell in their CIP Model Update. (2.) GARY WEISZ cautioned consideration with the pending transfer station permit submitted by Mike Dimick. (3.) Superintendent Frey confirmed also hearing of the Mike Dimick transfer station permit application and suggested commenting during the public comment period given the Notice of Violation he received from the WDEQ-SHWD regarding openly dumping and openly burning municipal solid waste.

b. Commercial Auto & Property Insurance on Equipment, Vehicles, and Buildings – Tegeler Update

Superintendent Frey reviewed the July 2017 Board meeting discussions regarding the significant increase in the policy rates from Tegeler. Further, that the Board agreed to bind coverage with Tegeler on the proposed policy and allow them another month to research additional options to propose at the August 2017 meeting.

Tim Robeson (Tegeler) informed the Board that he had contacted numerous additional insuring groups without any success. Following discussion with Tim about the policy details, the groups were reluctant to submit a formal quote since they felt they could not provide a lower rate. In his research, he contacted other solid waste groups in the state and found most often they were either directly covered by their governing entity (i.e. county, city, etc.) or had coverage with WARM (Wyoming Association of Risk Management).

Discussion(s): (1.) MIKE MORGAN agreed that the District should request a policy quote from WARM for the next fiscal year's coverage, maintaining the coverage with Tegeler for the time-being since the policy is paid in full. (2.) Tim Robeson cautioned that with an insurance pool there is typically no actual contract. (3.) MIKE MORGAN discussed the use of an "Agent of Record" in other states, but Wyoming does not allow for this.

c. Lander Landfill Leachate Management

Superintendent Frey summarized the report that was provided in the Board packets:

- Hauling costs have grown to over \$95,000 over the past few years,
- The District is capable of handling the hauling with the current staff if there was a tanker trailer,
- With District hauling, additional confidence will be developed in the hauled volumes,
- The current hauling volumes can be justified with a 5% infiltration rate,
- Intermediate vegetation was the primary suggestion for reducing generated leachate.

VICE-CHAIRMAN ADAMS made a motion to authorize the Superintendent to purchase a tanker trailer for use in leachate management. GARY WEISZ seconded the motion.

Discussion(s): (1.) MIKE MORGAN asked if the tanker trailer was consistent with the future leachate management plans. (2.) Superintendent Frey explained that a tanker trailer is consistent with the planned future leachate management program at Lander since there is currently two months of the year when the City of Lander's Wastewater Treatment Facility cannot accept the liquids and the leachate will need to be hauled to the City of Riverton's Wastewater Treatment Plant.

CHAIRMAN MOXLEY called for the question on the motion. **MOTION CARRIED**

d. Ernie Over Communications – Task Order Request

Superintendent Frey presented a task order request from Ernie Over Communications, explaining that Ernie Over Communications has been providing the District’s marketing work over the past year and has submitted a task order for fiscal year 2017-2018. The mileage rate, travel, and hourly rates are consistent with the previous year’s task order.

Superintendent Frey recommended approval of the Ernie Over Communications task order request as presented.

MIKE MORGAN made a motion to approve the Ernie Over Communications task order request as presented. GARY WEISZ seconded the motion. **MOTION CARRIED**

e. Dubois Landfill Permit – Change Order Request (Trihydro)

Superintendent Frey presented a change order request submitted by Trihydro associated with the Dubois Landfill Permit in the amount of \$980.00 to account for additional correspondence required as part of the Technical Review process. The change order request also included an adjusted completion date for the project, moving the completion date to January 26, 2018.

Superintendent Frey recommended approval of the change order to Trihydro’s Task Order 10-022, increasing the project budget by \$980.00 and extending the project completion date to January 26, 2018.

MIKE MORGAN made a motion to approve the Trihydro change order request as presented. MIKE MCDONALD seconded the motion. **MOTION CARRIED**

f. September 2017 FCSWDD Board Meeting – Meeting Date Adjustment Request

Superintendent Frey requested consideration from the Board to move the regularly scheduled September 2017 Board meeting to September 13, 2017, to allow for the Superintendent to be away during the regular scheduled meeting.

MIKE MORGAN made a motion to reschedule the September 2017 FCSWDD Board meeting to September 13, 2017 at the regular time. VICE-CHAIRMAN ADAMS seconded the motion. **MOTION CARRIED**

g. Scavenging – Review of Options for Resource Reuse

Superintendent Frey explained to the Board that over the past five and a half years there have been countless customers and employees that have asked about a potential opportunity to purchase or receive items that have been thrown into the landfill, recycling areas, or diversion areas. A recent discussion was directed around diverting bicycles that have been thrown into the scrap metal piles back to a bicycle program that would refurbish them and provide them to children in need.

Discussion(s): (1.) MIKE MORGAN commented that he understands there are many usable items thrown out, but the liability would greatly outweigh any benefit. (2.) Attorney Sollars pointed out the tremendous increase in liability with any allowed scavenging program as there are endless dangers associated with a solid waste facility. He went on to point out the impact to operations with people in the landfill working areas, scrap piles, etc.

h. Non-Friable Asbestos Disposal Fee – Review and Discussions

Superintendent Frey explained to the Board that the District landfills are permitted to accept non-friable asbestos containing materials. All potential loads are reviewed in advance by the Superintendent and if approved must be received within a set of specific guidelines defined within the FCSWDD Rules and Regulations.

- All loads must be wrapped and sealed with plastic,
- 24-hour notice must be provided prior to delivery to allow the District time to prepare an area for acceptance and immediate burial,

- Customers are required to unload the materials without any assistance by the District, and
- Upon receipt, the District immediately buries and logs the material acceptance into our daily log of activities.

Even with the additional workload required by the District, there has never been a specific disposal fee for non-friable asbestos containing waste. When accepted, these materials cannot be processed (meaning no compaction, placement, or moving at all), only immediately covered. This practice is wasteful of airspace, but required by our governing rules.

Superintendent Frey recommended further review for consideration of a specific fee for all accepted asbestos containing material.

Discussion(s): (1.) The Board requested a report showing how other Wyoming facilities are handling asbestos containing materials, the associated rates, and a recommendation on rates.

4. **NEW BUSINESS**

- a. MIKE MCDONALD requested clarification on the water hauling by Dry Mountain and Coca Cola. Superintendent Frey explained that Dry Mountain hauls for our cistern at the Lander Landfill and that Coca Cola delivers water for the water coolers.

5. **CALL FOR ADJOURNMENT**

VICE-CHAIRMAN ADAMS made a motion to adjourn the meeting at 10:21am. SECRETARY-TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

6. **UPCOMING MEETING(S):**

- a. The next Regularly Scheduled Meeting:
 - i. September 13, 2017, at 9:30am.
- b. The next Special Meeting(s):
 - ii. November 8, 2017 at 9:30am – Financial Audit Presentation

Respectfully submitted by,



Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Directors Chairman
Fremont County Solid Waste Disposal District