



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

June 19, 2017

1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date; called to order by CHAIRMAN MOXLEY at 9:30am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared a quorum of the Board with the following people in attendance:

- Board Members: Mark Moxley, Michael Adams, Gary Weisz, Mike McDonald, Rick Klaproth, Steve Baumann, Gina Clingerman, Rob Dolcater, and Mike Morgan
- Excused Member(s):
- Unexcused Member(s):
- Commissioner Liaison: Jennifer McCarty
- Liaisons: Kyle Larson (City of Riverton)
- Attorney: Rick Sollars (Western Law & Assoc.)
- Staff: Andrew Frey (Superintendent)
- Consultant(s): Ernie Over (EO Consulting), Matt Evans (Burns & McDonnell)
- Guest(s): Robert Fay

d. **Approval of Agenda**

MIKE MORGAN made a motion to approve the consent agenda, removing the Prior Meeting Minutes and the Trihydro Report for discussion. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

CHAIRMAN MOXLEY opened the floor to public comment. Hearing no comment, the public comment period was closed.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes** → REMOVED FOR DISCUSSION

- i. February 2017, Board Meeting

Discussion(s): (1.) CHAIRMAN MOXLEY noted a correction needed, removing his formal action from last month's meeting during his absence. (2.) MIKE MORGAN pointed out a typo where HSA was spelled as HAS, and that the Budget Summary was to separate out and identify the health insurance components, specifically the HRA, HSA, and policy costs.

b. **Approval of Accounts Payable – February 2017**

c. **Acceptance of Consultants Reports:**

- i. Trihydro Corporation – Progress Report → REMOVED FOR DISCUSSION

Discussion(s): MIKE MORGAN asked for additional information on the noted newly required statistical analysis at the Dubois Landfill. Superintendent Frey explained that through a WDEQ-SHWD rule change during 2016 the ability to classify a landfill as a Type II landfill with a reduced amount of groundwater monitoring requirements was removed and increased the monitoring and reporting at the Dubois Landfill. Further, the District made comment to the Environmental Quality Commission challenging the proposed rule change and expressing the financial impact to solid waste facilities.

MIKE MORGAN made a motion to approve the Prior Meeting Minutes with the corrections and the Trihydro Report. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

- ii. Burns and McDonnell – Progress Report
- iii. Eastern Shoshone Tribe Solid Waste – No Report Submitted

d. Acceptance of Staff Reports:

- i. Superintendent Report

3. OTHER ITEMS OF BUSINESS:

a. Resolution No. 03-2017

Superintendent Frey explained to the Board that he Resolution 03-2017 was drafted as per the Board’s request to define the allowance of staff used vacation leave and sick leave to make up the difference between the amount paid by the short-term disability benefit and the amount paid by their regular salary.

MIKE MORGAN made a motion to approve Resolution 03-2017 after modifying the language in the third paragraph to require staff to use their accrued sick leave and accrued vacation leave. STEVE BAUMANN seconded the motion.

b. Household Hazardous Waste and Chemical Cleanup Event - Agreements

Superintendent Frey explained to the Board that the two agreements included in the Board packets were a requirement for the scheduled event with Veolia. The Service Agreement and the Agent For letter were reviewed by the District’s Attorney with the suggestion to remove the third sentence in the third paragraph.

STEVE BAUMANN made a motion to approve the Service Agreement and the Agent For letter with the attorney recommended modification. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

Discussion(s): (1.) Superintendent Frey asked for guidance on handling an over-run on expenses during the event. MIKE MORGAN and STEVE BAUMANN encouraged completing the event in the event of an over-run.

STEVE BAUMANN made a motion to allow for a financial over-run on the Household Hazardous Waste and Chemical Cleanup Event as necessary to complete the event. MIKE MORGAN seconded the motion. **MOTION CARRIED**

c. Out-of-County Waste Disposal Request

Superintendent Frey informed the Board that the District received a request from One Stop Repair in Thermopolis for permission to dispose of their waste tires at a District site. They offered to pay twice the current disposal rate.

Discussion(s): (1.) STEVE BAUMANN commented that recent operational changes have impacted the airspace value at the District’s landfills and must be considered. Further, that tire disposal as a whole must be re-evaluated. (2.) MIKE MORGAN suggested that the previous tire disposal recommendations could be applied, along with a property tax differential.

MIKE MORGAN made a motion to approve of the acceptance of the out-of-county waste tire from One Stop repair in Thermopolis at the Shoshoni Landfill with a \$15 per cubic yard disposal rate. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

d. Eclipse Planning – Potential Waste Disposal Fee Reduction Request Discussions

Superintendent Frey informed the Board that there had been discussions at the Eclipse planning meetings about possible rate reduction requests from communities and/or organizations.

STEVE BAUMANN made a motion to not waive disposal fees for waste generated during the 2017 Solar Eclipse timeframe. ROB DOLCATER seconded the motion. **MOTION CARRIED**

e. Fiscal Year 2017-2018 Task Orders and Service Agreements

Superintendent Frey reviewed the proposed task orders from Burns & McDonnell and Trihydro as follows:

i. Burns & McDonnell:

- Task Order (Authorization) No. 10 – Capacity Audits for \$35,000,
- Task Order (Authorization) No. 11 – Technical Assistance for \$20,000,
- Task Order (Authorization) No. 12 – CIP Model review and Update for \$16,300,
- Task Order (Authorization) No. 13 – Waste Characterization Study for \$30,000,

Discussion(s): (1.) STEVE BAUMANN asked for the number of groups that will be evaluated as part of this proposed project. Matt Evans explained that the proposed review would include the Riverton area, the Lander area, the Dubois area, the rural transfer stations, and the Wind River Indian reservation areas. (2.) MIKE MORGAN wanted to know if this was a requirement. Superintendent Frey informed the Board that this was not a requirement, but instead would provide information of the different waste generation rates and types, allowing the District to better understand the solid waste management options in the areas. (3.) Attorney Sollars suggested that there may have been a similar study completed on the WRIR around 2010 as a reference. (4.) GARY WEISZ asked for clarification on the Burns & McDonnell rate adjustments. Matt Evans informed the Board that they have included a 2.5% increase.

SECRETARY/TREASURER KLAPROTH made a motion to approve the Burns & McDonnell Task Order No. 13. STEVE BAUMANN seconded the motion. **MOTION CARRIED (x5 in favor & x4 opposed).**

- Task Order (Authorization) No. 14 – Groundwater Monitoring Review for \$5,000,
- Task Order (Authorization) No. 15 – Leachate Management System for \$25,000,
- Non-Exclusive Service Agreement

MIKE MORGAN made a motion to approve the Burns & McDonnell Task Order No.'s 10, 11, 12, 14, 15, and the Non-Exclusive Service Agreement. MIKE MCDONALD seconded the motion. **MOTION CARRIED**

ii. Trihydro:

- Task Order No. 10-017 – Environmental Monitoring for \$82,861.96,
- Task Order No. 10-018 – Technical Assistance for \$16,042.95,
- Task Order No. 10-019 – Sand Draw Landfill Lifetime Operating Permit,
- Task Order No. 10-020 – Lander Landfill Lifetime Operating Permit,
- Non-Exclusive Service Agreement

MIKE MORGAN made a motion to approve the Trihydro Task Order No.'s 10-017, 10-018, 10-019, 10-020, and the Non-Exclusive Service Agreement. MIKE MCDONALD seconded the motion. **MOTION CARRIED**

f. Commissioner Budget Presentation Summary

CHAIRMAN MOXLEY informed the Board that Superintendent Frey, Attorney Sollars and himself met with and presented the proposed operating budget to the Commissioners. Superintendent Frey developed a report that explained the proposed budget, descriptions of the large line items, and a history of the District's finances and operational changes implemented over the past five years. There were no questions or comments on the budget items. The point of contention was with the potential wage adjusted accounted for within the proposed budget. It was explained that it was under review, that the District has already made significant staffing adjustments over the past years and that an "obnoxious labor differential" was being explored.

Discussion(s): (1.) Commissioner McCarty expressed a concern with any across the board wage adjustments. She also asked for a copy of the District's wage schedule as she would like to compare it against other solid waste facilities in the state that she has in her possession.

g. Tin and Aluminum Sale – Price Discussion

Superintendent Frey informed the Board that Hopper Metals had contacted the District to discuss a potential price adjustment for the tin and aluminum sales. When his company collected the materials and shipped them to a buyer it was discovered that there was 1,200 pounds of contamination in the aluminum load and requested consideration of the reimbursement of this amount.

Discussion(s): (1.) GARY WEISZ pointed out that a bid was thrown out when it included a reduction for any contamination.

MIKE MORGAN made a motion to reject the requested price adjustment. ROB DOLCATER seconded the motion.

MOTION CARRIED

h. Capital Improvement Plan – Model Update Presentation (Matt Evans)

Discussion(s): (1.) Future expenses projected will not account for a rate reduction.

NEW BUSINESS → No New Business Presented

4. CALL FOR ADJOURNMENT

GARY WEISZ made a motion to adjourn the meeting at 11:48am. MIKE ADAMS seconded the motion. **MOTION CARRIED**

5. UPCOMING MEETING(S):

- a. The next Regularly Scheduled Meeting:
 - i. July 17, 2017, at 9:30am.
- b. The next Special Meeting(s):
 - ii. November 8, 2017 at 9:30am – Financial Audit Presentation

Respectfully submitted by,



Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Directors Chairman
Fremont County Solid Waste Disposal District